

Applicant Information

PERMIT NO.: _____

Name of Applicant: _____

Mailing Address: _____
Unit # Street # Street Name & Direction City Province Postal Code

Phone Number: () _____ **Fax Number:** () _____

Permit to be sent to: (if different from above)

Name: _____ **Phone Number:** _____ **Fax Number:** _____

Address: _____ **Postal Code:** _____
Unit # Street # Street Name & Direction City Province

Sign Information

I hereby apply for the following type of Permanent Sign with the following characteristics:

TYPE OF WORK: New Sign Relocation Renovation Replacement

SIGN TYPE:

- Wall (fascia)
- Freestanding
- Secondary Freestanding
- Tenant Panel
- Banner
- Canopy
- Billboard
- Superboard (>18.6m²)
- Laser Projected
- Roof

SIGN CHARACTERISTICS: (check all that apply)

- Electrified
- Non-Electrified
- Indirect Illumination
- Internal Illumination
- Direct Illumination
- Flashing
- Animated
- Rotating
- Awning (flexible material)
- Portable
- Projecting
- Overhanging Public Property
- Offsite (3rd party ad)
- Electronic Variable Messages
- Lettering (e.g. window lettering)

Sign Message: _____

Sign Location (Civic Address): _____ Saskatoon, SK.
Unit # Street # Street Name & Direction City Province

Business Proprietor: _____ **Phone Number:** _____

How many faces will the Sign have? _____

Horizontal Length of Sign: _____ **Vertical Length of Sign:** _____

Thickness of Sign: _____ **Weight of Sign:** _____

Single Sign Face Area: _____ **Copy Area:** _____

Top of Sign Height from Grade: _____ **Sign Clearance from Grade:** _____
from Roof: _____ from Roof: _____

Will the Sign project beyond property line? Yes No **If Yes, how far?** _____

THIS SECTION APPLIES TO WALL SIGNS ONLY:

Wall Sign to be located on: Primary Building Face Secondary Building Face (check Zoning Bylaw for definition)

Direction Facing: NORTH SOUTH EAST WEST please check one

Manufacturer Information

Sign Manufacturer: _____

Sign Installer: _____

Phone Number: (_____) _____ Fax Number: (_____) _____

Detailed Site Plan (must be completed)

Use the area below to sketch a detailed site plan showing all property lines, site & curb dimensions and location of sign(s).



Attachments

Please ensure the following has been completed, **if applicable**:

- | | | |
|--------------------------------|--|--|
| 1. Application Fee: | I have enclosed the required non-refundable application fee.*
* Permit fees are \$5.00 / \$1,000.00 of installed retail value of sign
(min. \$35.00) - Please attach quote to application. | Fee Attached <input type="checkbox"/> |
| 2. Quote of Sign Value: | I have attached copy of the quote value of the sign. | Copy Attached <input type="checkbox"/> |
| 3. Additional Fees: | If sign overhangs public property by more than 0.3 metres,
a one-time \$150.00 fee will be charged. | Fee Attached <input type="checkbox"/> |

Declaration of Applicant / Agent

I hereby certify that all the above statements contained within this application are true, and I make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath, and by virtue of *The Canada Evidence Act*.

Signature of Owner or Authorized Agent

Date

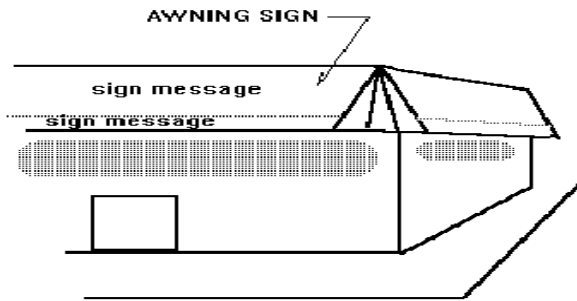
Most sign permits are issued within 5 to 10 working days from date of application. For more information, call (306) 975-2684

For Office Use Only:

Cash Receipt No: _____ Amount Paid: _____ Cheque No: _____													
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">APPROVALS (initials):</th> <th style="text-align: left;">Date:</th> </tr> </thead> <tbody> <tr> <td>Development Services: _____</td> <td>_____</td> </tr> <tr> <td>Infrastructure Services: _____</td> <td>_____</td> </tr> <tr> <td>Building Standards: _____</td> <td>_____</td> </tr> <tr> <td>SaskPower / City Electric: _____</td> <td>_____</td> </tr> <tr> <td>Business License: _____</td> <td>_____</td> </tr> </tbody> </table>	APPROVALS (initials):	Date:	Development Services: _____	_____	Infrastructure Services: _____	_____	Building Standards: _____	_____	SaskPower / City Electric: _____	_____	Business License: _____	_____	Zoning Check Approval: <input type="checkbox"/> Yes <input type="checkbox"/> No Zoning District: _____ Sign Group: _____ Boulevard Dim: _____ Curb to Sign Edge: _____ Comments: _____ _____
APPROVALS (initials):	Date:												
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Sign Definitions

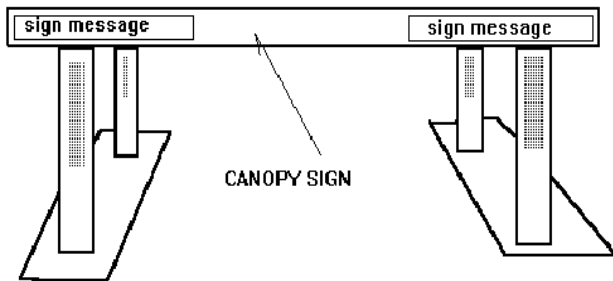
Awning means a sign made from canvas-like, non-rigid material affixed to a frame and attached to a building wall.



Banner means a sign made of fabric or other non-rigid material with no enclosing framework.

Billboard means a large poster panel with a maximum single sign face not to exceed 23.23 m² or a painted bulletin and includes any structure, panel, board or object designed exclusively to support such poster, panel, or a painted bulletin. These signs typically advertise off-site products and services.

Canopy Sign means a rigid, multi-sided structure supported by columns or posts embedded in the ground. These signs are typically four-sided, freestanding signs located over gasoline pumps.



Commercial Rental Unit (CRU) means a single, commercial space available on the market as a self-sufficient, independent unit, equipped, zoned and intended to be used for commercial purposes.

Directional/Information Sign means an on-site sign giving directions, instructions or facility information. This sign is not intended to include any advertising copy. A logo may be incorporated into the sign provided that the logo does not occupy more than 25% of the total sign area.

Electronic Variable Message means a sign whose informational content can be changed or altered by means of computer driven electronic impulses.

Flashing means illumination which is intermittent.

Freestanding Sign means any sign supported by a permanent structure and not attached to any building.

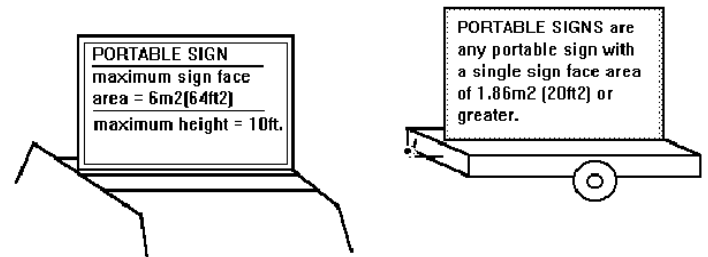
Laser Projected Sign means a device utilizing laser technology or intense beams of light for the purpose of projecting a static and/or animated message or display onto another surface.

Logo Sign means a sign that primarily displays a company or business logo and which is incorporated into the architecture and overall design of the building. It is intended that logo signs are built into the design of the building including the use of similar materials, colour and style of the building. Logo signs do not normally include lettering but do normally include symbols and shapes.

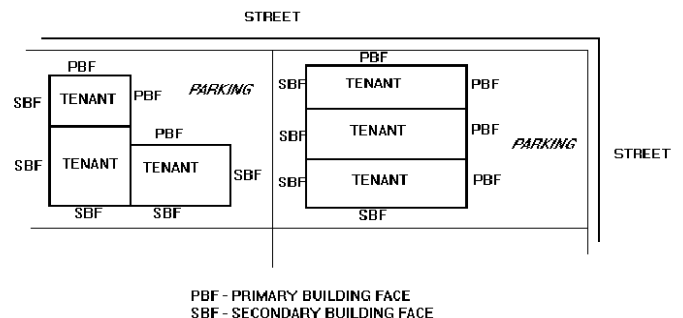
Non-flashing means steady, constant illumination.

Overhanging Sign means any sign which, upon erection, will extend beyond the site property line of the site to which it is affixed. For the purpose of calculating overhanging sign fees, any sign which projects more than 0.3 metres over the site property line is considered overhanging.

Portable Sign means a portable, freestanding sign mounted on a wide based frame with a single sign face area of not less than 1.9 m² or greater than 6.0 m² which can be readily moved or transported to various locations. Typical portable signs are illustrated.



Primary Building Faces means the exterior building walls facing a street, not including lanes, and any other exterior building wall facing a parking lot which contains a public entry to the principal building. See illustration below:



Primary Free-Standing Sign means a freestanding sign which is used as the primary means to advertise the site's name, use, tenants, products or services offered on site.

Project Development Sign means a temporary sign which is used to describe a land development project which is currently under construction or development. These signs may be erected on site for the duration of the project or while development is being actively carried out. These signs must be entirely removed from the site upon completion of the project.

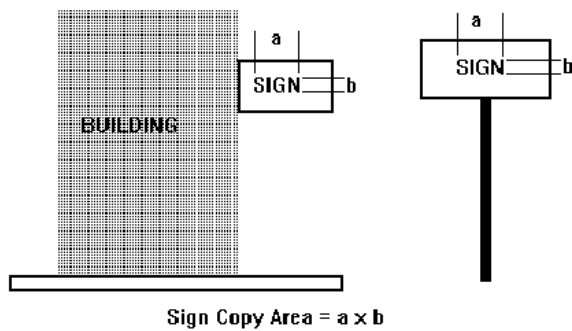
Roof Sign means any sign, which is entirely upon and above the roof or parapet of a building.

Secondary Building Face means the exterior building walls which are not classified as primary building faces. See the previous illustration.

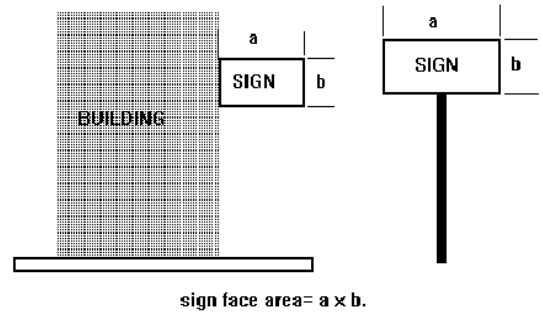
Secondary Freestanding Sign means a freestanding sign, which is subordinate in terms of height and sign face area to a site's primary sign and which is used primarily to advertise sales, tenants, special offers and incorporates at least 65% changeable copy per sign face.

Sign means any device which is affixed to a building, structure or land and which identifies or advertises any object, product, place, activity, person, organization or business in such a way as to be visible to the public on any street or thoroughfare.

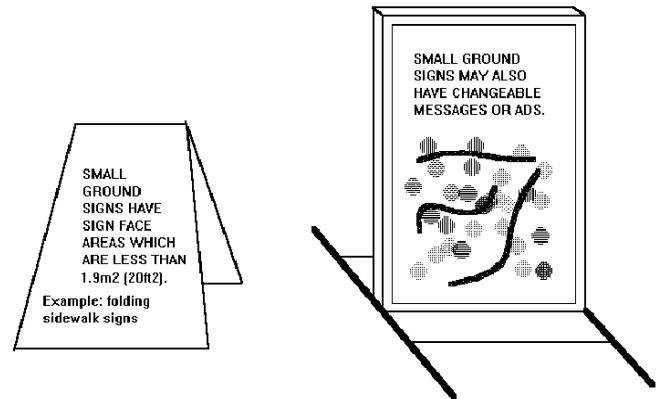
Sign Copy Area means the area of the lettering, graphics and logo contained on any sign and is calculated using the following illustration:



Sign Face Area means the area of the single face of any sign and is calculated using the following illustration:



Small Ground Sign means a temporary, portable sign with less than 1.9m² of single sign face area which can be readily picked up and moved by an individual. These signs are typically folding sandwich boards, and pedestrian oriented. Typical small ground signs are illustrated below:



Superboard means a large billboard sign with a sign face area greater than 23.23 m².

Total Sign Face Area means the total amount of sign face area on a sign including all sides.

Vision Clearance Area means those areas near intersections of roadways and ingress and egress points where a clear field of vision is necessary for public safety.

Wall Sign means a sign attached, or affixed, to any part of the wall of a building, including entrance doors, overhead service doors and windows. This definition includes lettering, paintings, awnings, and marquees.