



CITY OF  
FORT SASKATCHEWAN

APPLICATION #

D-

# SIGN PERMIT APPLICATION

MUNICIPAL ADDRESS: \_\_\_\_\_

LEGAL DESCRIPTION: LOT(S) \_\_\_\_\_ BLOCK \_\_\_\_\_ PLAN \_\_\_\_\_ OTHER \_\_\_\_\_

APPLICANT NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY / PROVINCE: \_\_\_\_\_ POSTAL CODE: \_\_\_\_\_

PHONE: \_\_\_\_\_ CELL: \_\_\_\_\_ FAX: \_\_\_\_\_

APPLICANT INTEREST (IF NOT THE OWNER)  CONTRACTOR  AGENT  OTHER \_\_\_\_\_

OWNER NAME: \_\_\_\_\_

(A letter of authorization is required in absence of the owner(s) signature on this application form)

ADDRESS: \_\_\_\_\_

CITY / PROVINCE: \_\_\_\_\_ POSTAL CODE: \_\_\_\_\_

PHONE: \_\_\_\_\_ CELL: \_\_\_\_\_ FAX: \_\_\_\_\_

SIGN WORDING: \_\_\_\_\_

SIGN CONSTRUCTION VALUE: \$ \_\_\_\_\_

SIGN DIMENSIONS: \_\_\_\_\_ HEIGHT \_\_\_\_\_ WIDTH \_\_\_\_\_ DEPTH \_\_\_\_\_ HEIGHT ABOVE GROUND  
\_\_\_\_\_ HEIGHT \_\_\_\_\_ WIDTH \_\_\_\_\_ DEPTH \_\_\_\_\_ HEIGHT ABOVE GROUND

### SIGN TYPE: (Check All Applicable Boxes)

- |   |  |
|---|--|
| <input type="checkbox"/> PERMANENT SIGN                 | <input type="checkbox"/> BILLBOARD/OFF-SITE SIGN |
| <input type="checkbox"/> TEMPORARY SIGN (BANNERS, ETC.) | <input type="checkbox"/> PROJECTING/CANOPY       |
| <input type="checkbox"/> PORTABLE SIGN                  | <input type="checkbox"/> ROOF                    |
| <input type="checkbox"/> FREESTANDING/PYLON SIGN        | <input type="checkbox"/> ILLUMINATED             |
| <input type="checkbox"/> WALL/FASCIA SIGN               | <input type="checkbox"/> NON-ILLUMINATED         |

I/We hereby declare that  I am / we are  I/we represent the owner(s) of the property in which the development identified in this Application will be conducted in accordance to the plans submitted and upon approval, will adhere to the conditions and provisions of the Land Use Bylaw. **I/We further declare that I/we WILL NOTIFY the Development Authority of any proposed changes to the plans submitted with this Application.**

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date of Application

\_\_\_\_\_  
Signature of Owner  
(if not the applicant)

\_\_\_\_\_  
Date

### FOR OFFICE USE ONLY

Date Received: \_\_\_\_\_

Date Application Deemed Complete: \_\_\_\_\_

Base Fee: \$ \_\_\_\_\_

Variance Fee: \$ \_\_\_\_\_

Land Use District: \_\_\_\_\_

Tax Roll Number: \_\_\_\_\_

**IMPORTANT NOTICE:** This Application does not permit you to commence any development until such time as the Development Authority has issued a Development Permit. If a decision has not been issued within 40 days of the date of this Application being deemed complete, the applicant may file an appeal to the Subdivision and Development Appeal Board (SDAB). Please contact the Secretary of the SDAB at 780.992.6228 for appeal information.

**NOTE:** This information is being collected under the authority of the City of Fort Saskatchewan Land Use Bylaw and will be used to process the Application and may be used to provide statistical data. This information is subject to the provisions of the Freedom of Information and Protection of Privacy Act. If you have any questions about the collection of information please contact the City of Fort Saskatchewan F.O.I.P.P. Coordinator at 780.992.6228.