



Development Permit Application No. _____
Approved _____ Refused _____
MPC Date (if applicable) _____
Date advertised _____
Effective Date of Permit _____

APPLICATION FOR DEVELOPMENT PERMIT

1. GENERAL INFORMATION:

(please complete contact information on the reverse side)

Landowner: _____

Applicant: _____

2. PROPERTY:

Address: _____

Legal Description: Lot _____ Block _____ Plan _____ or, _____ - _____ - _____ - _____ - W5

Land Use District: _____ Qtr _____ Sec _____ Twp _____ Rge _____ Mer _____

3. TYPE OF DEVELOPMENT AND/OR USE:

- | | |
|--|--|
| <input type="checkbox"/> Single Family Residential | <input type="checkbox"/> Addition |
| <input type="checkbox"/> Two Family Residential | <input type="checkbox"/> Change of Use |
| <input type="checkbox"/> Secondary Suite or Garden Suite | <input type="checkbox"/> Commercial |
| <input type="checkbox"/> Multi-Family Residential | <input type="checkbox"/> Industrial |
| <input type="checkbox"/> Manufactured Home on Lot | <input type="checkbox"/> Institutional |
| <input type="checkbox"/> Manufactured Home in Park | <input type="checkbox"/> Sign Permit |
| <input type="checkbox"/> Garage | <input type="checkbox"/> Landscaping/Clearing or Miscellaneous Permits |
| <input type="checkbox"/> Accessory Structure/Deck, etc. | <input type="checkbox"/> Variance of Bylaw Requirements |

Please include a description of your proposed development: _____

4. FEES, DEPOSITS, ETC.

Application Fee	\$ _____
Development Deposit	\$ _____
Offsite Levies	\$ _____
Garbage Container	\$ _____
Construction Utility Fee	\$ _____
Variance	\$ _____
Other (_____)	\$ _____
TOTAL	\$ _____

Note: Only the application fees are payable at time of application. The Offsite Levies and other fees/charges may be paid by post-dated cheque, to be cashed at the end of the Development Permit appeal period. The Development Deposit may also be paid by Letter of Credit.

The Development Deposit is refundable upon satisfactory completion of all the conditions of the Development Permit. Please ensure you and your contractor(s) have read and understand these conditions. Should you have any questions about your permit, we would be happy to assist you.

CONTACT INFORMATION

Applicant: _____

Address: _____

Town/City: _____ Province: _____ Postal Code: _____

Phone: _____ Fax: _____ Cell/Alternate: _____

Email: _____

(If Different Than Above)

Landowner: _____

Address: _____

Town/City: _____ Province: _____ Postal Code: _____

Phone: _____ Fax: _____ Cell/Alternate: _____

Email: _____

The personal information is being collected under the authority of the Municipal Government Act M-26.1 and will be used for administering the affairs of the Town of Hinton and provision of services. It is protected by the privacy provisions of the Freedom of Information and Protection of Privacy Act. If you have any questions about the collection, contact the Town of Hinton FOIP Co-ordinator.

5. APPLICATION REQUIREMENTS CHECKLIST

TWO (2) SETS OF PLANS SHOWING THE FOLLOWING:

- Site Plan, Scale of 1:200 minimum showing:**
north point, legal description of parcel, location of principal building and other structures including accessory buildings, garages, carports, fences, driveways, paved areas, and major landscaped areas including buffering and screening areas where provided, outlines of the roof overhangs on all buildings, front, side and rear yards, off-street loading and vehicle parking, access and egress points to and from the parcel,
- Exterior elevations showing** height, horizontal dimensions and finishing materials of all buildings, existing and proposed, and the lowest finished floor elevation in either the basement or main floor in the principal and accessory buildings where applicable,
- Grading of the parcel showing:** the elevations of the parcel at all corners and the grade at all corners of the proposed development as well as the grades of the adjacent streets, lanes and sewers servicing the parcel,
- Location of existing and proposed municipal and private local improvements** as well as an estimation of the installation thereof,
- Suggested location for a future driveway** and garage or carport, if the application itself does not include such building as part of the proposal,
- Storm drainage plan,**
- Fire Safety Plan** (Refer to Fire Safety Plan Information provided separately)
- For Commercial/Industrial/Multi-Family development projects,** please confirm water and sewer capacity for the development by contacting the Technical Services Manager (Jamal Nasrabadi 780-865-6070)
- Estimated cost** of the project, excluding land prices, \$_____
- Other pertinent information** or tests required by the Development Officer respecting the parcel or adjacent lands.

Estimated Date of Completion of Project: _____

Some of these requirements may not be necessary for all applications. Please consult with the Development Officer for the requirements for your application.

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- I hereby acknowledge and understand that the issuance of a Development Permit in accordance with the notice of decision is subject to the condition that it does not become effective until 15 days after the date of the decision is advertised in the local newspaper.
 - The Land Use Bylaw provides that any person claiming to be affected by a decision of the Development Officer may appeal to the Inter-municipal Subdivision and Development Appeal Board within 14 days after notice of the decision is advertised in the local newspaper.
 - I hereby agree that, should I not appeal the conditions of the approval of the DEVELOPMENT AUTHORITY within 14 days from the date of issue of the Development Permit, I will undertake to perform, fulfil and abide by all conditions of approval.
 - I hereby give consent to any authorized person to enter the said lands to perform an inspection related to this permit.
 - I understand that I may be required to obtain permits pursuant to the Alberta Safety Codes Act.

Signature of Applicant

Date