



Sign & Canopy Permit Application

The Corporation of the City of London • Building Division

For Office Use Only				
Application number	Application date Year Month Day	Work <input type="checkbox"/> Install <input type="checkbox"/> Alter	Use of building/property	
Group use <input type="checkbox"/> Group 1 <input type="checkbox"/> Group 2 <input type="checkbox"/> Group 3 <input type="checkbox"/> Group 4	Sign location <input type="checkbox"/> Road Allowance <input type="checkbox"/> Private Property	Sign type <input type="checkbox"/> Accessory <input type="checkbox"/> Non-accessory	Sign face area (M ²)	Fee

Please print clearly.

Property information			
Street number	Street name		Building/unit number
Registered plan Lot number(s)	Registered plan number	Reference plan Part number	Reference plan number

Owner & installer information					
Property owner name			Sign installer name		
Street number	Street name		Street number	Street name	
City			City		
Province	Postal code	Telephone number (including area code)	Province	Postal code	Telephone number (including area code)
Fax no. (including area code)	E-mail address		Fax no. (including area code)	E-mail address	

Sign information			
Type of sign		Proposed work	
Total sign face area (M ² -- include all sides of a multi-faced sign)			Sign location <input type="checkbox"/> Road Allowance <input type="checkbox"/> Private Property
Name of occupant to which/whom the sign pertains		Telephone number (including area code)	Fax number (including area code)

Mobile sign information				
Total frontage in metres	No. of occupants	Effective date Year Month Day	Length of time in days <input type="checkbox"/> 30 <input type="checkbox"/> 60 <input type="checkbox"/> 90 <input type="checkbox"/> Other (specify):	
Licensed mobile sign operator's number		Name of sign owner		

Permit <input type="checkbox"/> Mail to: <input type="checkbox"/> Pick by: <input type="checkbox"/> Property Owner <input type="checkbox"/> Sign Installer <input type="checkbox"/> Occupant <input type="checkbox"/> Sign Owner	Name of contact person	Telephone number	For sign on road allowance Annual fee to be paid by <input type="checkbox"/> Property Owner
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DECLARATION

The undersigned agrees that the proposed work shall be done in accordance with this application and in accordance with plans and specifications on the basis of which the permit is issued and agrees to comply with all applicable provisions of the City of London Sign & Canopy By-law and the Building Code Act, 1992 and regulations made thereunder as amended and the by-laws and related agreements with the City and applicable to the subject lands. The undersigned agrees that the permit is issued to the Owner of the property.

I, (please print) _____, the undersigned, certify that the statements herein contained in the said application are true and made with a full knowledge of the circumstances connected with the same, and acknowledge that I have read the declaration contained above.

Signed in London, Ontario _____
Year Month Day

X _____
Signature of property owner authorized agent

Signature of witness (City of London, Building Division employee)