



District of North Vancouver

SIGN BYLAW

Bylaw No. 7532 (2005)

Effective Date – September 26, 2005

CONSOLIDATED FOR CONVENIENCE ONLY

This is a consolidation of the bylaws below. The amending bylaws have been combined with the original bylaw for convenience only. This consolidation is not a legal document. Certified copies of the original bylaws should be consulted for all interpretations and applications of the bylaw on this subject.

Amending Bylaw

Date of Adoption

Bylaw 7554

November 28, 2005

Bylaw 7644

February 19, 2007

The bylaw numbers in the margin of this consolidation refer to the bylaws that amended the principal bylaw (Sign Bylaw No. 7554, 2005). The number of any amending bylaw that has been repealed is not referred to in this consolidation.

THE CORPORATION OF THE DISTRICT OF NORTH VANCOUVER

BYLAW 7532

SIGN BYLAW, 2005

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**CONSOLIDATION OF BYLAW 7532 AS OF FEBRUARY 19th, 2007
UP TO AND INCLUDING BYLAW 7644
THE DISTRICT OF NORTH VANCOUVER**

BYLAW 7532

A bylaw to regulate signs within the municipal boundaries of the District of North Vancouver

The Council for the Corporation of the District of North Vancouver enacts the following:

PART 1 - TITLE

This Bylaw may be cited as the "**SIGN BYLAW, 2005**".

PART 2 - INTENT

The Intent of the Bylaw is to:

- (a) encourage the effective and equitable use of signs as a means of identifying businesses and services;
- (b) encourage the effective use of signs as a means of communication;
- (c) enhance the appearance of the District by regulating the size, height, design and location of permitted signs;
- (d) apply the sign regulations in a fair and consistent manner;
- (e) protect the public from the dangers of inferior sign construction and from nuisances or hazards arising from improperly maintained, repaired or sited signs;
- (f) regulate the construction, maintenance, repair, replacement and removal of signs; and
- (g) regulate the issuance of sign permits.

PART 3 - INTERPRETATION

Units

- 3.1 Metric units are used for all measurements in this Bylaw.
- 3.2 The photographs in this Bylaw are for illustration only and they shall in no way be held or deemed to define, limit, modify, amplify or add to the interpretation, construction or meaning of any section in this Bylaw or the scope or intent of this Bylaw.

3.3 In this Bylaw:

“**Accreditation sign**” means a sign signifying that a business operating on the land is accredited or certified to provide a service such as ‘Air Care’, ‘Car Care’ ‘BCAA Approved Auto Repair Services’, or similar, or is a member of a business organization such as ‘Better Business Bureau’ or a ‘Chamber of Commerce’;

Accreditation sign



“**Alarm company sign**” means a sign identifying the name of an alarm company and indicating the existence of some form of security alarm protection on the building or lot on which it is located;

“**Awning**” means a detachable system of fabric or other material which is supported entirely from the exterior wall of a building by a fixed or retractable frame;

“**Awning sign**” means a sign on an awning which shall only be painted on, affixed to by means of a decal, or form part of the fabric of an awning;

Awning Sign



“**Balcony sign**” means a sign supported on, against or suspended from a balcony;

“Banner” means a piece of flexible fabric or material that may or may not be enclosed in a rigid frame, affixed to a pole, structure or building to which a graphic composition, other than sign copy, may be applied, but excludes a flag;

Banner



“Banner sign” means a banner containing sign copy that is used as a temporary sign;

Banner Sign



“Bed and breakfast sign” means a sign identifying the name and address of a licensed bed and breakfast business and may include a Tourism B.C. sign which identifies the business as ‘Approved Accommodation’;

“Business premise” means that part of a building or structure owned, leased or rented by a person or persons to conduct a business, or the operation of a non-profit organization;

“Bylaw Enforcement Officer” means a person appointed by Council to that position, and includes all persons authorized by Council to enforce this bylaw, including a property use/business licence inspector or planning assistant;

“Canopy” means any permanent structure, supported solely from a building which projects from the facade of the building and excludes a gasoline bar or gasoline service station pump island canopy;

“Canopy sign” means a sign painted on, affixed to, or constructed as part of, the exterior surface or fascia of a canopy;

Canopy Sign



“Changeable copy” means copy on a sign which can be changed automatically by the electronic switching of lamps, illuminated tubes or other means, or, manually using detachable letters, characters, numbers, pictorial panels or graphics;

Changeable Copy



“Chief Building Official” means the person appointed by Council to that position and includes all persons authorized by Council to act in the place of the Chief Building Official, including a building inspector or electrical inspector;

“Clearance” means the vertical distance measured from grade to the underside of a sign or its supporting structure whichever is less or the bottom of an awning valance;

“Construction” means construction, installation, erection, attachment, placement, display, alteration, maintenance, demolition or removal;

“Construction sign” means a temporary sign promoting a construction or real estate development project which may also be used to identify the owner, general contractor, sub-trades, architect, engineers and others associated with the design, planning, development and financing of a project under construction;

“Corner lot” means a lot at the intersection or junction of two or more highways;

“Council” means the Council of the Corporation of the District of North Vancouver;

“**Directional sign**” means a sign which only communicates information regarding pedestrian or vehicular movement on the lot on which the sign is located;

Directional Sign



“**Directory sign**” means a sign that identifies the occupants of a building containing more than one occupant;

“**District**” means the Corporation of the District of North Vancouver;

“**Election campaign sign**” means a temporary sign promoting a candidate or political party for election to public office;

“**Façade**” means the exterior face of a building upon which a sign is to be placed;

“**Fascia**” means the flat edge of a building eave overhang or the front or side edges of a canopy;

“**Flag sign**” means a flag represents an organization that is used as a sign but does not include a flag representing a country of the world or any province, Canadian territory or municipal corporation;

“**Free-standing sign**” means a permanent sign, including a sign structure, attached to the ground, independent of any building or structure, identifying a person, product or thing located on the same lot;

Free-standing sign



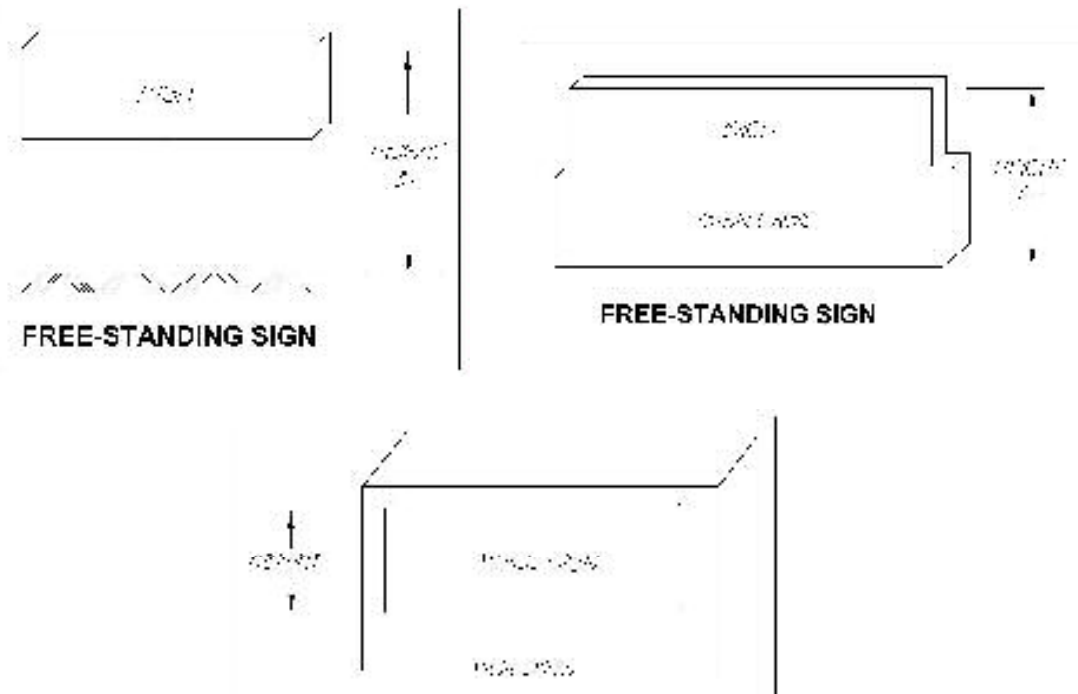
“**Frontage**” means the perimeter length of any lot that abuts or faces a highway, excluding a lane;

“Garage sale sign” means a temporary sign used by the occupier of a residential property to display a message indicating the sale of the occupier’s personal belongings from the residential property on a date set out on the sign;

“Government sign” means a sign authorized to be erected or placed within a highway or on a lot, under the provisions of any statute, Order-in-Council, bylaw, resolution of Council or by order of the Municipal Engineer, and includes, but is not limited to: traffic signs, signals and pavement markings; street name signs; neighborhood identification signs; park identification signs and public notice board signs;

“Grade” means the elevation of the sidewalk, pavement or ground directly beneath a sign structure, excluding landscape berms and planter boxes;

“Height” means the vertical distance from grade to the top of the sign or sign structure, whichever is greater, or in the case of a sign attached to a building, awning or canopy, the vertical distance from the bottom to the top of the sign or sign structure whichever is greater;



“Highway” means the area of every public right of way lying between two property lines title to which area is vested in the District and which is designated or intended for or used by the general public for the passage of vehicles or persons and means the area of every public right of way lying within any District Park title to which area is vested in the District and which is designated or intended for or used by the general public for the passage of vehicles;

“Highway encroachment agreement” means an agreement entered into between an individual or company and the District to allow signs on a highway;

“Home occupation sign” means a sign indicating the name and address of a home occupation;

“Inflatable sign” means an inflated three-dimensional device anchored or affixed to, or suspended from, a building or a lot;

“Logo” means a symbolic representation, not including any words, names or numbers unless part of a registered trademark, which is used exclusively to simplify advertising of a product, business, service or activity and which contains no additional identification, information or message;

“Lot” means ‘parcel’ as defined under the Land Title Act, including a bare land strata lot, but excluding a lot created under the Condominium Act;

“Municipal Engineer” means the person appointed by Council to that position and includes his or her delegate;

“Mural” means a pictorial representation, other than a logo or graffiti, painted on a building or structure, which is entirely decorative and does not identify or depict a land use, a business, the name of a person or place, or the sale of a product or service;

“Open house sign” means a temporary sign, which advertises the location of property for sale at which an open house is to be held;

“Parcel” means a lot, block, or other area in which land is held or into which land is subdivided, including a strata lot and a lot created under the Condominium Act;

“Permanent sign” means a sign which is affixed to or constructed as part of, a building structure or in the case of a free-standing sign, mounted on a permanent base, column or pole that is attached to the ground;

“Portable sign” means a temporary sign used to promote an idea or the sale of a product or service found on the lot on which the sign is located and which may be self-supporting, is easily moved and not permanently attached to the ground and includes a sandwich board sign;

Portable Sign



“Prohibitive sign” means a sign that provides a warning, prohibition or penalty respecting the site or premises on which it is located, such as ‘No Entry’, ‘Danger’, ‘Keep Out’ or similar signs;

“Projecting sign” means a sign or sign structure where the outside edge projects by more than 0.3m (1ft.) from the wall of a building;

Projecting Sign



“Pump island canopy” means a canopy built to shelter fuel pumps at a gasoline bar or gasoline service station, and a pump island canopy that is L-shaped or angularly-connected shall be considered to be one pump island canopy”;

“Pump island canopy sign” means a sign attached to or constructed as part of a gasoline bar or gasoline service station pump island canopy;

Pump Island Canopy Sign



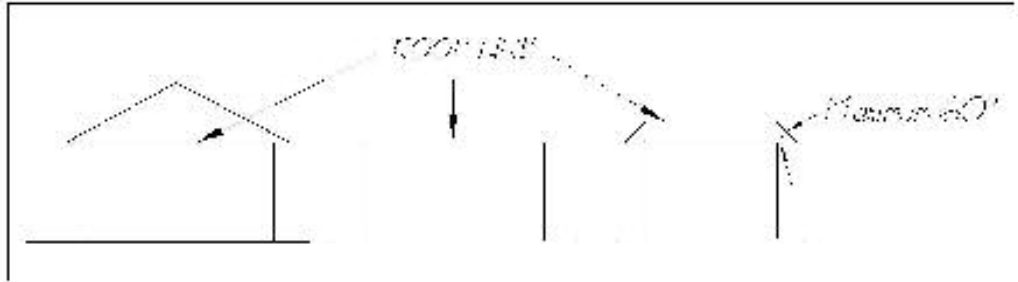
“Real estate sign” means a temporary sign indicating that a parcel of real estate is available for rent, lease or sale;

Real Estate Sign



“**Roof**” means the top enclosure of a building and does not include a roof that is sloped more than 60° from the horizontal;

“**Roof line**” means either the horizontal line made by the intersection of an exterior wall of the building with the roof covering or the top of a parapet wall, whichever is higher;



“**Roof sign**” means a sign which is situated on or attached to, the roof of a building and extends above the roof line and includes the display of merchandise but excludes inflatable signs;

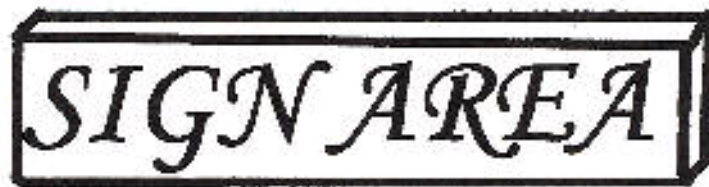
Roof Sign



“**Sign**” means a device, notice or visual communication medium which attracts the attention of, or conveys a message to, any person by means of letters, numbers, figures or other symbols, devices or representations, and includes the supporting structure, but excludes government flags, murals, the display of merchandise, vending machines and fixed mechanical equipment;

“**Sign area**” means the total area of all sides of a sign:

- (i) which is within the outer edge of the frame or border of a sign and,



- (ii) in the case of a sign without a frame or border, the total area within the shortest straight line circumscribing the letters, numbers, figures, or other symbols, devices or representations comprising the message of the sign;



“Sign copy” means letters, characters, numbers or graphics making up the message on a sign;

“Sign permit” means a sign permit issued pursuant to this Bylaw;

“Special event sign” means a temporary sign indicating that a community event or activity is to be, or is being, carried on and excludes third party advertising;

Special Event Sign



“Temporary sign” means a sign which may be moved or removed and is in place for a limited period of time;

Temporary Sign



“**Third party advertising**” means a message advertising a business, merchandise, service or activity which is not sold, produced, manufactured, furnished or performed on the parcel on which the sign is located;

“**Under awning sign**” means a sign suspended from, and entirely under, an awning;

“**Under canopy sign**” means a sign suspended from, and entirely under, a canopy;

Under Canopy Sign



“**Wall sign**” means a sign which is painted on or attached generally parallel to a building façade and includes permanent signs installed inside of a window which are intended to be viewed from the outside;



Wall Signs

“**Window sign**” means a temporary sign, picture, symbol or combination thereof, painted on, attached to or installed on, or otherwise placed on a window, intended for viewing from outside and includes posters, placards, decals or similar representations but excludes seasonal holiday lighting and decorations, hours of business, street addresses, telephone numbers, accreditation signs and credit card logos;

Window Signs



“Zones” means the zoning categories as designated in the District of North Vancouver Zoning Bylaw, 1965.

PART 4 - GENERAL PROVISIONS

Application

- 4.1 This Bylaw applies to the construction, placement, installation, display, alteration, relocation, maintenance or use of any sign located on a lot within the District, except signs exempted from the provisions of this Bylaw under Section 4.5.3. Signs located within a highway are regulated under the Street and Traffic Bylaw No. 7125, 2004, as may be amended. Signs attached to a building or structure which project over a highway are regulated under the Sign Bylaw, 2005 and require a highway encroachment agreement.
- 4.2 No person shall construct, place, install, alter or relocate a sign on a lot in contravention of this Bylaw or a development permit or a development variance permit issued by Council.
- 4.3 Any sign in existence on the day that this Bylaw comes into force and which was constructed, placed or installed in accordance with the bylaws of the District and other applicable laws in effect on the date of its construction, placement or installation but which by reason of its size, height, location, design or construction, is not in conformance with the requirements of this Bylaw, may remain in place and continue to be used and maintained for a period of 5 years from the date this bylaw comes into effect, provided that no action is taken or permitted to be taken which increases the degree or extent of the non-conformity or which alters the size, height, location, design or construction of the non-conforming sign except to the extent that the alteration or relocation brings the sign into conformity in all respects with the provisions of this Bylaw.
- 4.4 Except as set out in Section 4.3, no person shall use or maintain a sign or permit a sign to be used or maintained in contravention of this Bylaw.

Permits, Exempted Signs and Prohibited Signs

- 4.5 Under this Bylaw:
- 4.5.1 a sign permit is required for the signs listed in column one of Table 1 following;
- 4.5.2 a sign permit is not required for the signs listed in column two of Table 1 following;
- 4.5.3 the signs listed in column 3 of Table 1 following are exempted from this Bylaw; and
- 4.5.4 the signs listed in column 4 of Table 1 following are prohibited in the District of North Vancouver.
- 4.5.5 Election campaign signs are regulated in accordance with the provisions of the Street and Traffic Bylaw (Bylaw 7125).

7644

Table 1 - Sign Permit Requirements, Bylaw Exemptions and Bylaw Prohibitions

Signs Requiring Permit	Signs Not Requiring Permit	Signs Exempted From Bylaw	Signs Prohibited Under Bylaw
<ul style="list-style-type: none"> • Awning sign • Banner sign • Bed and Breakfast sign • Canopy Sign • Construction sign • Directory sign • Flag sign • Free-standing sign • Home occupation sign • Inflatable sign • Projecting sign • Pump island canopy sign • Under awning sign • Under canopy sign • Wall sign, except wall signs in single-family residential zones other than bed & breakfast and home occupation signs. 	<ul style="list-style-type: none"> • Directional sign • Portable sign • Real estate sign • Special event sign • Wall signs in single family residential zones other than bed and breakfast and home occupation signs • Window sign 	<ul style="list-style-type: none"> • Accreditation signs • Alarm company signs • Bus shelter signs authorized by the Municipal Engineer • Election campaign signs • Flags of Canada or other country or any Canadian Province, Territory or municipal corporation • Garage sale signs • Government signs • Murals • Open house signs • Plaques for heritage buildings designated by Council • Prohibitive signs • Seasonal holiday display lighting, or decorations • Signs inside a building or structure not intended to be viewed from outside • Signs required by law • Trademark and instructional signs forming part of appliances such as gas pumps, vending machines, telephones and other mechanical equipment 	<ul style="list-style-type: none"> • Balcony signs • Roof signs • Signs which obstruct any part of a doorway, passageway, fire escape, balcony or window, with the exception of window signs where allowed • Any sign or sign structure which contains flashing, rotating, oscillating or running lighting, balloons, or any moving parts or emits audible sounds; pennants; streamers; spinners; fluttering devices; bunting or light strings, attached to a building, light, pole, tree or another sign • Signs containing third party advertising except: construction signs; election campaign signs; garage sale signs; open house signs; real estate signs and special event signs • Sign structures mounted on a vehicle except an open house sign

4.6 Signs not requiring a sign permit are subject to compliance with the regulations in PART 7 and PART 8 of this Bylaw.

Authority

- 4.7 The Chief Building Official is authorized to enforce this Bylaw, receive applications for sign permits, issue sign permits with or without conditions or reject such applications and to collect fees in accordance with the provisions of this Bylaw, except that the Municipal Engineer is authorized to enforce this Bylaw for signs in a Highway.
- 4.8 The Chief Building Official or Bylaw Enforcement Officer may enter any property at all reasonable times to inspect the installation of any sign or sign structure thereon to ascertain whether the provisions of this Bylaw are being observed.
- 4.9 No person shall interfere with or obstruct any authorized person seeking entry into or onto any property for the purposes described in Section 4.8.
- 4.10 The District, by its employees or agents, may remove, impound or detain any sign that is unlawfully occupying a portion of a highway or public place.
- 4.11 Any sign removed, impounded or detained under Section 4.10 will be held until payment of the applicable fee is made. Signs held for more than 30 days will be destroyed or sold at a public auction.

Order To Comply

- 4.12 The Chief Building Official may order any person:
 - 4.12.1 to discontinue or refrain from proceeding with any work that is in contravention of this Bylaw;
 - 4.12.2 to carry out any work or do anything to bring a sign or sign structure into conformity with this Bylaw; or
 - 4.12.3 to repair, alter or remove any sign or sign structure that is in contravention of this Bylaw;
 - 4.12.4 and it is an offence for any person not to comply with an order given under this Section.
- 4.13 The Chief Building Official may prescribe a time limit within which any order given under Section 4.12 is to be complied with.
- 4.14 Where an order has been issued under Section 4.12, the person to whom the sign permit has been issued shall advise the Chief Building Official when corrections have been made and shall request a re-inspection.

PART 5 - ADMINISTRATIVE PROVISIONS

Sign Permit Application Requirements

- 5.1 Applications for a sign permit shall be made by the registered owner of the property on which the sign is to be installed or the authorized agent of the registered owner, in the form as established by the Chief Building Official, with the required fee.

5.2 A sign permit application for:

- awning sign;
- canopy sign;
- flag sign;
- free-standing sign;
- projecting sign;
- pump island canopy sign; and
- wall sign,

shall include:

- 5.2.1 the civic address of the building, structure or lot on which the sign is to be constructed or, in the case of a sign in, on, or above a highway, the location of the sign;
- 5.2.2 the required application fee;
- 5.2.3 the names and addresses of the applicant, the proposed sign owner, the manufacturer of the sign and the contractor for the installation of the sign;
- 5.2.4 two sets of plans to scale including:
 - 5.2.4.1 a site plan illustrating the location of all buildings and structures on a lot, existing landscaped areas and the location and dimensions of any existing free-standing signs;
 - 5.2.4.2 the location and dimensions of all other existing signs on the buildings or structures on which the sign is proposed to be located;
 - 5.2.4.3 the location and dimensions of all proposed signs;
 - 5.2.4.4 the materials, method of assembly of all signs and the method of attachment to a building or structure;
 - 5.2.4.5 plans signed and sealed by a registered professional engineer; except where the Chief Building Official determines that, due to the small size or light weight of the sign, such certification is not required;
 - 5.2.4.6 further information that the Chief Building Official may request in writing from an applicant to assist in the consideration of the application;
 - 5.2.4.7 proof of insurance in accordance with Section 5.13, where applicable; and
 - 5.2.4.8 in the case of an internally illuminated sign, the intensity of illumination measured against the standard established in Section 7.10.1, and
- 5.2.5 colour photographs of the site and buildings on which the proposed sign or signs are to be located illustrating existing signs and the location the proposed sign or signs;

5.3 A sign permit application for:

- banner sign;
- bed and breakfast sign;
- construction sign;
- directory sign;
- home occupation sign;
- inflatable sign;
- under-awning sign; and
- under-canopy sign,

shall include:

- 5.3.1 the civic address of the building, structure or lot on which the sign is to be placed, installed, displayed, altered or relocated;
- 5.3.2 the required application fee;
- 5.3.3 the names and addresses of the applicant, the proposed sign owner, the manufacturer of the sign and the contractor for the installation of the sign;
- 5.3.4 two sets of plans illustrating the dimensions, shape, materials and proposed location of the sign;
- 5.3.5 proof of insurance in accordance with Section 5.13;
- 5.3.6 colour photographs of the site and building on which the proposed sign or signs are to be located illustrating existing signs and the location the proposed sign or signs; and
- 5.3.7 further information that the Chief Building Official may request in writing from an applicant to assist in the consideration of the application

Fees, Costs and Expenses

- 5.4 An applicant for a sign permit shall pay the applicable fee for each sign as identified in the District of North Vancouver 1992 Fees and Charges Bylaw, as may be amended.
- 5.5 Where a sign requiring a permit under this Bylaw is installed without a valid sign permit, the application fee is doubled.
- 5.6 In addition to any penalties imposed by this Bylaw, the owner of any sign removed under the provisions of Sections 4.11 and 4.12 shall pay a fee, as identified in the District of North Vancouver 1992 Fees and Charges Bylaw, as may be amended, to cover the cost of removal and detention of the sign and must be paid before such sign is returned to the owner. Unpaid fees may be collected by action in a court of competent jurisdiction.

Permit Issuance

- 5.7 The Chief Building Official shall issue a sign permit if the application complies with all provisions of this Bylaw and all other applicable laws. The Chief Building Official shall return to the applicant one plan or set of plans stamped approved for construction.
- 5.8 A sign permit is valid:
 - 5.8.1 for 6 months from the date of issue of the sign permit during which time, the signs authorized by the permit must be constructed or the permit shall lapse; and

5.8.2 for only the signs described in the permit.

Refusal of a Sign Permit

5.9 The Chief Building Official may refuse to issue a sign permit for any sign if:

- 5.9.1 the proposed sign does not comply with the provisions of this Bylaw or any other applicable law, enactment, or approved development permit or development variance permit; or
- 5.9.2 the building on which the sign is to be located or attached is determined to be incapable of supporting the sign, or if the information submitted regarding the construction of the building is not sufficient to enable the Chief Building Official, to adequately determine the capability of the building to give the necessary support; or
- 5.9.3 the proposed sign would, in the opinion of the Chief Building Official who may seek the advice of the Municipal Engineer, obstruct or otherwise interfere with any traffic control devices, the safe driving visibility of motorists or pedestrian safety; or
- 5.9.4 the sign, in combination with any other existing sign would be non-complying or would make any existing sign non-complying; or
- 5.9.5 an applicant has failed to provide adequate information to satisfy the request for further information made by the Chief Building Official; or
- 5.9.6 the sign installation contractor is not licensed in the District of North Vancouver to carry on the business of installing signs as required by the Business Licence Bylaw.

5.10 One plan or set of plans shall be marked "Not Approved" and returned to the applicant for the sign permit with written reasons for not granting approval.

Revocation

5.11 The Chief Building Official may revoke a sign permit:

- 5.11.1 where there is a violation of any condition under which the sign permit was issued; or
- 5.11.2 where there is a violation of any provision of this Bylaw or any other applicable law or enactment, development permit or development variance permit; or
- 5.11.3 if it is determined that the sign permit was issued by reason of incorrect, false, or misleading information furnished by the applicant, sign manufacturer or sign installation contractor; or
- 5.11.4 if, in the case of a sign over any highway or public property where the sign interferes with or may interfere with:
 - 5.11.4.1 the placement or use of equipment installed by the District or a utility company; or
 - 5.11.4.2 the use of the highway by vehicles or pedestrians or public property; or
 - 5.11.4.3 the visibility of any existing or planned traffic devices.

5.12 An applicant for a sign permit or the holder of a sign permit may appeal the decision of the Chief Building Official to refuse to issue or to revoke a sign permit, to Council.

Insurance

- 5.13 Any person who installs, owns, maintains or who continues the use of any sign which projects wholly or partly on or over a highway, except banner signs, real estate signs and special event signs, shall obtain and maintain in full force and effect until the destruction or removal of such sign, public liability and property damage insurance in an amount not less than \$2,000,000 and indemnifying and holding harmless the District against all claims and demands, actions, suits, or other proceedings and against all loss and costs, which may be caused by or arise out of, or in any way be attributable or incidental to the installation, construction, maintenance or use of such sign, or appurtenance thereto, or in connection with the maintenance of any such sign.

Inspection

- 5.14 Where a sign permit application includes plans that are signed and sealed by a registered professional engineer, the sign owner shall have the construction and installation of the sign inspected by a registered professional engineer and within 7 days of installation, shall submit to the Chief Building Official, a certificate from that engineer confirming the structural integrity and installation of the sign in a form satisfactory to the Chief Building Official.
- 5.15 In the case of a free-standing sign, the person constructing the footings for such sign shall notify the Chief Building Official and request an inspection after the forms for footings and foundations are complete, but prior to placing of any concrete therein.

Maintenance

- 5.16 All signs together with their supporting structures and any electrical equipment, shall be maintained in a safe, clean condition and in good order until removed or demolished.

Unsafe Signs

- 5.17 Any sign that may be in danger of falling or is an immediate menace to public safety shall be removed by the owner of the sign within 24 hours of being notified to do so by the Chief Building Official or a Bylaw Enforcement Officer.

Variances

- 5.18 Variances to the provisions of this Bylaw may be granted by Council under a development permit or a development variance permit.

PART 6 - CONSTRUCTION STANDARDS

Design

- 6.1 The design of a sign, except those signs exempted from the provisions of this Bylaw listed in Section 4.5 and PART 8 of this Bylaw, shall conform to Part 4 of the British Columbia Building Code.

Materials and Methods of Construction of Signs and Sign Structures

- 6.2 A sign supplied with electrical energy shall not be constructed of combustible materials unless that material has been C.S.A. approved.
- 6.3 Except for electric lamps and tubing, glass used in a sign must be safety glass.

- 6.4 The sign shall be weatherproof and all steel supporting members shall be galvanized or otherwise protected from rusting.

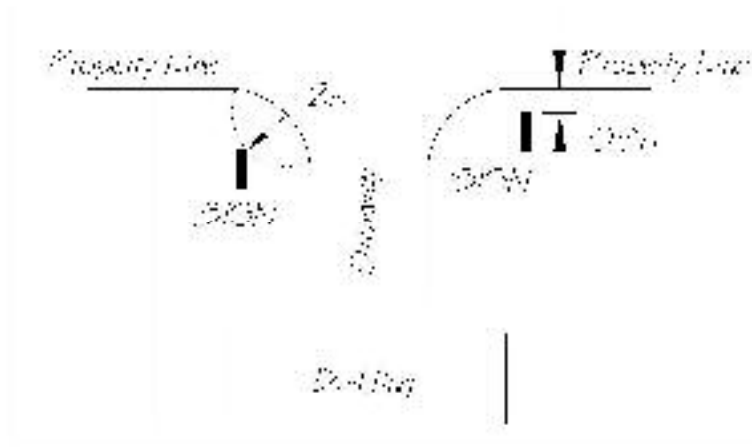
PART 7 - PERMANENT SIGN REGULATIONS

Application

- 7.1 The following regulations apply to permanent signs.

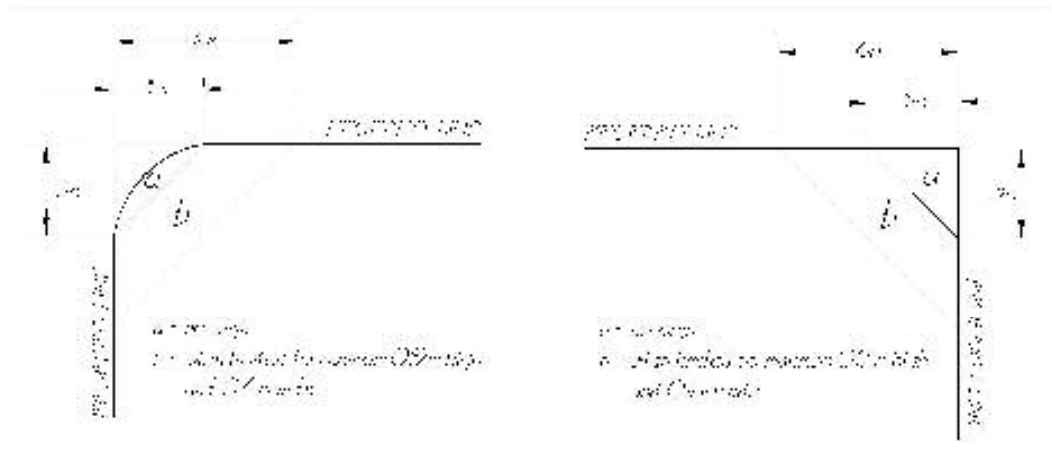
Sign Siting Regulations

- 7.2 A sign:
- 7.2.1 shall not obstruct the view of, or interfere with, the use of any traffic control device;
 - 7.2.2 shall not be approved or if installed, shall be removed or relocated when the Municipal Engineer deems the use of a highway to be adversely affected by the siting, size or illumination of a sign;
 - 7.2.3 shall not be attached to or obstruct or interfere with the use of any fire escape or any exit or any means of egress from a building or structure;
 - 7.2.4 shall not, in the case of a permanent sign mounted on the ground, be closer than 0.9m to any property line and 2m to any driveway as illustrated by the following sketch;



- 7.3 A permanent sign mounted on the ground on a corner lot:
- 7.3.1 shall not be placed within the area formed by the intersection of two highway boundaries and two points on those boundaries 3m from the point of intersection; and
 - 7.3.2 shall not exceed 0.9m in height and 0.6m in width within the area between 3m and 6m,

as illustrated in the following sketch:



Clearance Regulations:

- 7.4 A sign:
- 7.4.1 shall maintain a clearance of at least 61cm between the outer edge of any sign and any electric light, power, telephone or utility pole, or their supports;
 - 7.4.2 projecting more than 0.1m over a pedestrian area shall have a minimum clearance of 2.44m; and
 - 7.4.3 projecting over a vehicular traffic area shall have a minimum clearance of 4.57m.

Design Regulations:

- 7.5 Signs shall comply with the following regulations:
- 7.5.1 the design of signs, including any supporting base, shall be coordinated with the design of buildings on the same lot, enhancing architectural features with careful attention to detail, materials, size and location;
 - 7.5.2 repetitive sign copy on one building façade, awning or canopy is not allowed;
 - 7.5.3 in the case of a multi-tenant building, new or altered signs shall be consistent with the design of existing signs provided that such signage complies with the regulations contained in this Bylaw.

Number of Sign Types

- 7.6 Excluding directional signs, directory signs and signs listed in PART 8 , not more than 2 sign types are allowed per business premise and, in the case of a multi-tenant building, not more than 2 sign types are allowed per building façade.

Maximum Combined Sign Area

- 7.7 The maximum combined sign area for an awning sign, canopy sign, projecting sign and wall sign is calculated using the following formula:

$$Am^2 = 0.45 \times L$$

where:

- A = the maximum combined sign area, expressed in square meters (m²) which in no case shall exceed 14m²;
- L = the length of a building facade on which the sign is to be placed, expressed in meters (m);
- 7.8 Where more than 50% of the combined sign area of a business premise, excluding free-standing signs, changeable copy signs, directory signs and signs listed in PART 8, consists of individual channel or similar letters, the maximum sign area may be increased by 10% provided all new signage consists of individual channel or similar letters and the signage complies with Section 7.6.
- 7.9 In the case of a double-sided sign, the allowable sign area of that sign is doubled.

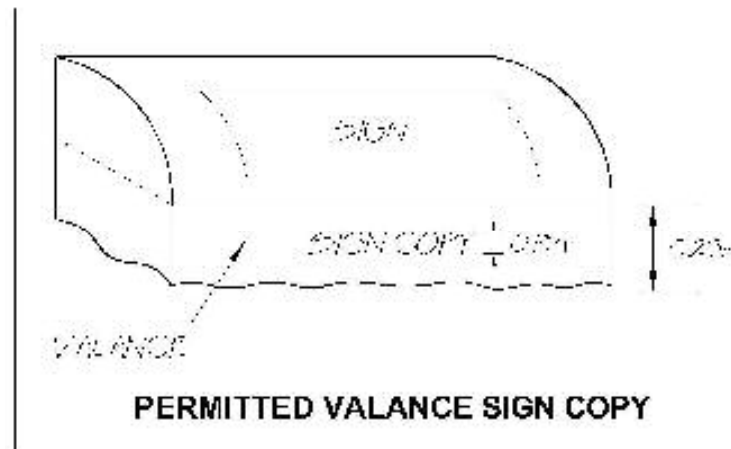
Illumination

- 7.10 Signs may be illuminated, except where otherwise regulated, provided that:
- 7.10.1 in the case of an internally illuminated sign, the level of illumination may not exceed that produced by a 0.25m spacing of high output 800milliampere fluorescent lamps with an output equivalent to 28 watts per metre of lamp length;
- 7.10.2 no illumination shall pass through the fascia of a pump island canopy;
- 7.10.3 in the case of a sign illuminated externally, the light shall be directed towards the sign and shall be shielded so as to not cause direct glare on surrounding lots, streets or premises;
- 7.10.4 no illuminated sign nor any illuminated element of any sign may turn on or off, or change its brightness if the change of illumination produces an apparent motion of the visual image, including, but not limited to the illusion of moving objects, moving patterns or bands of light, expanding or contracting shapes, rotation or any similar effect of animation;
- 7.10.5 sources of light and power shall be weatherproofed and approved for outdoor use and shall not present heat or electrical hazards under all weather conditions; and
- 7.10.6 these regulations shall not apply to traffic signals, or other signs within a highway approved by the Municipal Engineer or seasonal holiday display lighting.

Sign Regulations

- 7.11 The following signs are allowed subject to the regulations contained in this Part:
- 7.11.1 Awning sign
- 7.11.1.1 a sign permit is required;
- 7.11.1.2 a sign is allowed in all zones except single-family residential zones;

- 7.11.1.3 in a multi-family residential zone or for residential uses in a commercial or comprehensive development zone, not more than 1 sign is permitted and the sign shall not exceed an area of 1.48m² ;
- 7.11.1.4 an awning containing a sign may not project above a roof line;
- 7.11.1.5 the sign copy on a flexible fabric awning valance is excluded from the maximum allowable sign area provided that the sign copy does not exceed 0.15m in height as illustrated in the following sketch;



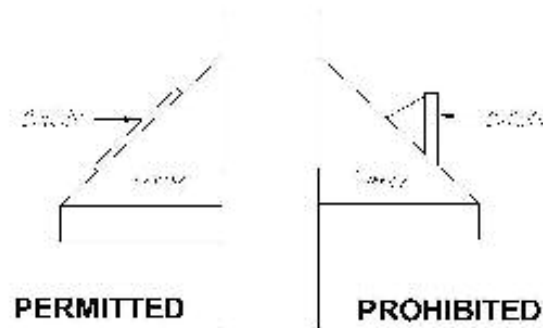
7.11.2 Bed and Breakfast sign

- 7.11.2.1 a sign permit is required;
- 7.11.2.2 not more than 1 sign is allowed for a bed and breakfast business;
- 7.11.2.3 a sign may be either free-standing or affixed to the building containing the bed and breakfast business;
- 7.11.2.4 a sign shall not exceed a sign area of 0.25m² on each side of the sign;
- 7.11.2.5 a sign that is free-standing shall not exceed a height of 1m; and
- 7.11.2.6 a sign shall identify only the name of the bed and breakfast business and the address, except that the sign may indicate that the business is 'Approved Accommodation' in accordance with the requirements of Tourism BC or its successor.

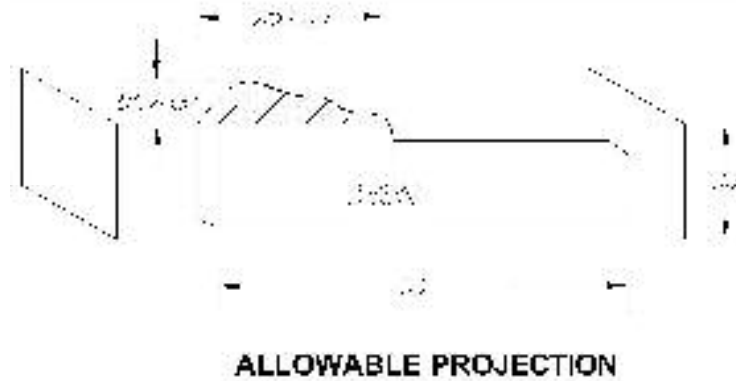
7.11.3 Canopy sign

- 7.11.3.1 a sign permit is required;
- 7.11.3.2 a sign is allowed in all zones except single-family residential zones;
- 7.11.3.3 in a multi-family residential zone or for residential uses in a commercial or comprehensive development zone, not more than 1 sign is permitted and the sign shall not exceed an area of 1.48m²

7.11.3.4 a sign shall be affixed flat to the exterior surface or fascia of a canopy as illustrated in the following sketch;



7.11.3.5 a sign shall not extend beyond or above the exterior surface or fascia of a canopy to which it is attached, except in the case of a logo or cut-out style sign, when not more than 25% of the length of the logo or sign may extend above the canopy fascia by not more than 50% of the height of the fascia as illustrated in the following sketch;



7.11.3.6 a sign shall not extend below the fascia of a canopy;

7.11.4 Directional sign

7.11.4.1 a sign permit is not required;

7.11.4.2 a sign is allowed in all zones except single-family residential zones;

7.11.4.3 a sign shall not include advertising sign copy;

7.11.4.4 a sign shall not exceed a sign area of 0.3m²;

7.11.4.5 a sign may be free-standing or affixed to a building or structure;

7.11.4.6 a sign that is free-standing shall not exceed a height of 1.22m;

7.11.4.7 in multi-family residential zones, not more than 2 signs are allowed on a lot; and

7.11.4.8 in all other zones, not more than 3 signs are allowed on a lot and not more than 2 additional signs signifying vehicle entry and exits are allowed at each driveway;

7.11.5 Directory sign

7.11.5.1 a sign permit is required;

7.11.5.2 a sign is allowed in all zones except single-family residential zones;

7.11.5.3 a sign may not include advertising sign copy;

7.11.5.4 a maximum of 2 signs are allowed on a lot;

7.11.5.5 a sign shall not exceed a sign area of 1.5m²;

7.11.5.6 a sign shall not exceed a height of 1.22m ; and

7.11.5.7 a sign may be free-standing or affixed to a building or structure;

7.11.6 Flag sign

7.11.6.1 a sign permit is required;

7.11.6.2 a sign is allowed only in commercial or industrial zones and for commercial or industrial uses in a comprehensive development zone;

7.11.6.3 not more than one sign is allowed for each business premise;

7.11.6.4 in the case of a sign mounted on the ground:

7.11.6.4.1 the sign, including it's supporting structure, shall not exceed 10m in height;

7.11.6.4.2 the sign shall maintain a minimum clearance of 2.44m; and

7.11.6.4.3 the sign shall not exceed a sign area of 2.8m²;

7.11.6.5 when mounted on the roof of a building or attached to a building façade, a sign, including it's supporting structure, shall not exceed a height of 3m; and

7.11.6.6 a sign may not be illuminated;

7.11.7 Free-standing sign

7.11.7.1 a sign permit is required;

7.11.7.2 a sign is not allowed in residential zones, except for a bed and breakfast sign, or for residential uses in a commercial or comprehensive development zone;

7.11.7.3 a sign shall not be sited closer than 3m from another free-standing sign;

7.11.7.4 a sign shall be located in a landscaped area having a minimum area at least equal to the sign area;

7.11.7.5 a sign shall not project over an area used for pedestrian or vehicle traffic including a sidewalk or parking space;

- 7.11.7.6 except for free-standing signs at a gasoline bar or gasoline service station:
- 7.11.7.6.1 a sign is allowed provided that the minimum frontage of the lot on which the sign is to be placed is not less than 20m;
- 7.11.7.6.2 on a lot, other than a corner lot, with a frontage of 20m or greater, but less than 100m:
- 7.11.7.6.2.1 not more than 1 sign is allowed;
- 7.11.7.6.2.2 a sign shall not exceed a sign area of 4.65m^2 ; and
- 7.11.7.6.2.3 a sign shall not exceed a height of 3m and a width of 3m;
- 7.11.7.6.3 on a corner lot with a frontage that is less than 100m:
- 7.11.7.6.3.1 sign is allowed which shall not exceed a sign area of 4.65m^2 , a height of 3m and a width of 3m; and
- 7.11.7.6.3.2 1 additional sign is allowed provided that:
- the sign shall not exceed a sign area of 2.8m^2 , a height of 1.83m and a width of 1.83m; and
 - the signs are separated by a distance of 25m as measured in a straight line between the closest points of the signs;
- 7.11.7.6.4 on a lot with a frontage of 100m or greater:
- 7.11.7.6.4.1 1 sign is allowed which shall not exceed a sign area of 4.65m^2 , a height of 3m and a width of 3m;
- 7.11.7.6.4.2 1 additional sign is allowed for each 100m in excess of 100m up to a maximum of 3 signs on a lot provided that:
- a sign shall not exceed a sign area of 4.65m^2 , a height of 3m and a width of 3m;
 - signs shall be separated by a minimum distance of 50m as measured in a straight line between the closest points of the signs; and
 - where additional signs do not exceed a sign area of 2.8m^2 , a height of 1.83m and a width of 1.83m, the sign separation distance may be reduced to a minimum of 25m as measured in a straight line between the closest points of the signs;

- 7.11.7.7 at a gasoline bar or gasoline service station:
 - 7.11.7.7.1 1 free-standing sign is allowed for each frontage up to a maximum of 2 signs;
 - 7.11.7.7.2 1 sign shall not exceed a sign area of 4.65m², a height of 3m and a width of 3m;
 - 7.11.7.7.3 1 additional free-standing sign shall not exceed a sign area of 2.8m², a height of 1.83m and a width of 1.83m; and
 - 7.11.7.7.4 the signs shall be separated by a minimum distance of 25m as measured in a straight line between the closest points of the signs;
- 7.11.7.8 in the case of a sign with changeable copy:
 - 7.11.7.8.1 the changeable copy is allowed only as a component of a free-standing sign at a gasoline bar, gasoline service station, shopping centre, or on a lot in a Public Assembly zone;
 - 7.11.7.8.2 a maximum of two signs with changeable copy are allowed on a lot; and
 - 7.11.7.8.3 changeable copy on a free-standing sign shall not exceed 50% of the sign area;

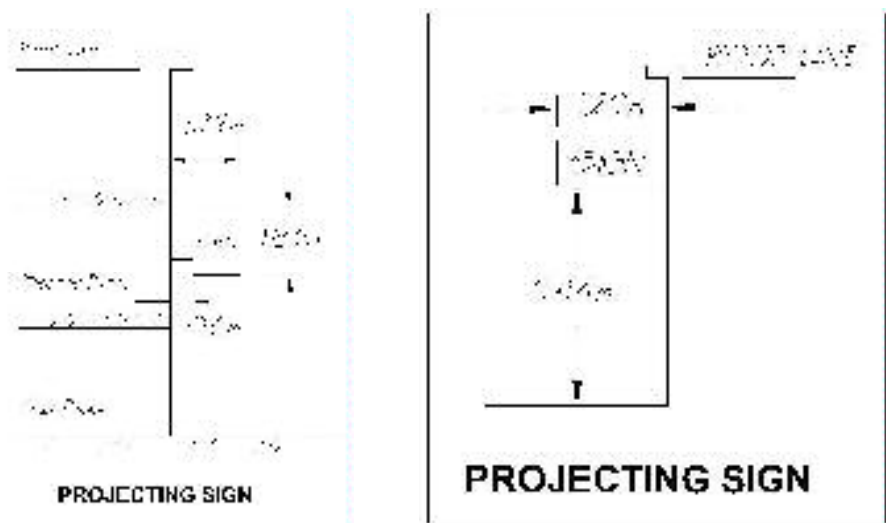
7.11.8 Home occupation sign

- 7.11.8.1 a sign permit is required;
- 7.11.8.2 not more than 1 sign is allowed;
- 7.11.8.3 a sign shall not exceed a sign area of 0.2m²;
- 7.11.8.4 a sign shall be affixed to the building in which the home occupation is situated; and
- 7.11.8.5 a sign shall not be internally illuminated;

7.11.9 Projecting sign

- 7.11.9.1 a sign permit is required;
- 7.11.9.2 a sign is allowed in all zones except for single-family and multi-family residential zones and for residential uses in a commercial or comprehensive development zone;
- 7.11.9.3 a sign is not allowed on a pump island canopy;
- 7.11.9.4 a maximum of 1 sign is allowed for each business premise;
- 7.11.9.5 the sign shall be attached to the business premise to which it pertains; and
- 7.11.9.6 as illustrated in the following sketches, a sign:
 - 7.11.9.6.1 shall not exceed a sign area of 1.11m²;

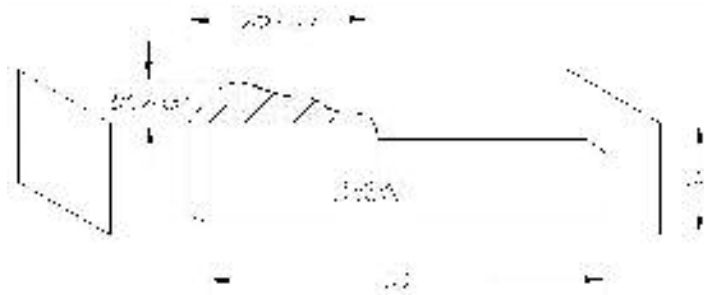
- 7.11.9.6.2 shall not exceed a height of 1.83m;
- 7.11.9.6.3 shall have a clearance of 2.44m except when located over a driveway, maneuvering aisle or parking area in which case a sign shall have a clearance of 4.57m;
- 7.11.9.6.4 a sign shall not project more than 0.6m from a building when sited within 1.83m of another business premise;
- 7.11.9.6.5 the outer edge of a sign shall not project more than 1.22m from a building;
- 7.11.9.6.6 the distance between the sign and the building to which it is attached shall not exceed 0.6m; and



- 7.11.9.6.7 no part of a sign shall project above the roof line of a single storey building, or, in the case of a multi-storey building, above the business premise to which it pertains;

7.11.10 Pump island canopy sign

- 7.11.10.1 a sign permit is required;
- 7.11.10.2 a maximum of 1 sign is allowed on one fascia of a pump island canopy up to a maximum of 3 signs on a pump island canopy;
- 7.11.10.3 a sign shall not exceed 0.6m in height and not more than 25% of the length of the pump island canopy fascia on which it is located;
- 7.11.10.4 a sign shall not extend beyond or above the exterior surface or fascia of a canopy to which it is attached, except in the case of a logo or cut-out style sign, when not more than 25% of the length of the logo or sign may extend above the canopy fascia by not more than 50% of the height of the fascia as illustrated in the following sketch;



ALLOWABLE PROJECTION

7.11.10.5 a sign shall not project more than 0.3m from the face of a canopy; and

7.11.10.6 only the sign copy may be illuminated;

7.11.11 Under Awning sign or Under Canopy sign

7.11.11.1 a sign permit is required;

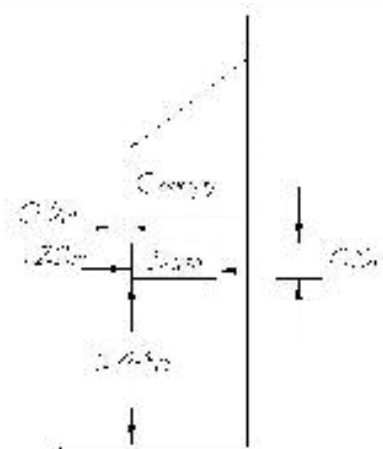
7.11.11.2 a sign is allowed in all zones except single-family residential and multi-family residential zones and for residential uses in commercial and comprehensive development zones;

7.11.11.3 a maximum of 1 sign is allowed for each business premise frontage; and

7.11.11.4 as illustrated in the following sketch:

7.11.11.4.1 a sign shall not exceed a height of 0.5m and a width of 1.22m;

7.11.11.4.2 a sign, including any exterior illumination, shall have a clearance of 2.44m; and



**UNDER
AWNING/CANOPY
SIGN**

7.11.11.4.3 a sign shall be located perpendicular to the wall from which the awning or canopy projects;

7.11.11.5 a sign may not be internally illuminated;

7.11.12 Wall sign

7.11.12.1 a sign permit is required;

7.11.12.2 a sign is allowed in all zones except that, in a single-family residential zone only signs for a bed and breakfast business or a home occupation are allowed;

7.11.12.3 a sign may not project above a roof line or, in the case of a multi-storey building, above storey on which the business premise is located, and no sign may project beyond the end of the façade on which it is attached;

7.11.12.4 in the case of a business premise with no exterior façade, no wall sign is permitted;

7.11.12.5 signs shall comply with the maximum sign area regulations contained in Sections 7.7 and 7.8;

7.11.12.6 signs shall comply with the regulations governing the maximum number of sign types contained in Section 7.6, except that only 1 sign, excluding accreditation signs, window signs and signs listed under Part 10, is allowed on each side of the building; and

7.11.12.7 a sign may not project more than 0.3m from the façade on which it is mounted.

PART 8 - TEMPORARY SIGN REGULATIONS

Application

8.1 The following regulations apply to temporary signs.

Sign Siting Regulations

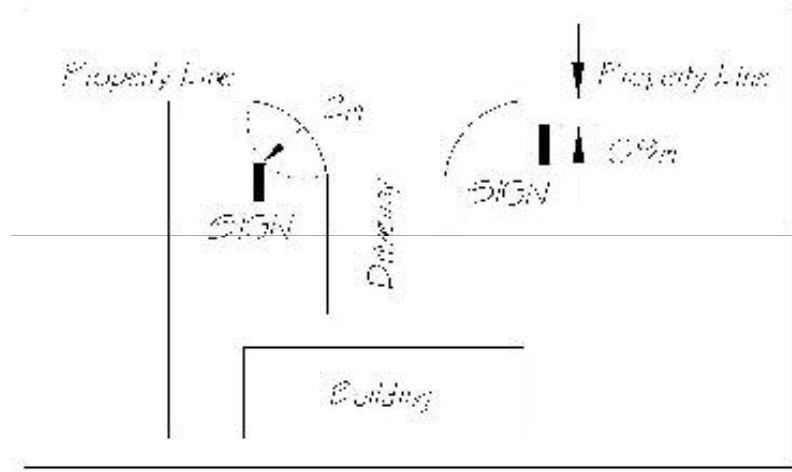
8.2 A sign:

8.2.1 shall not obstruct the view of, or interfere with, the use of any traffic control device;

8.2.2 shall not be approved or if installed, shall be removed or relocated when the Municipal Engineer deems the use of a highway to be adversely affected by the siting, size or illumination of a sign;

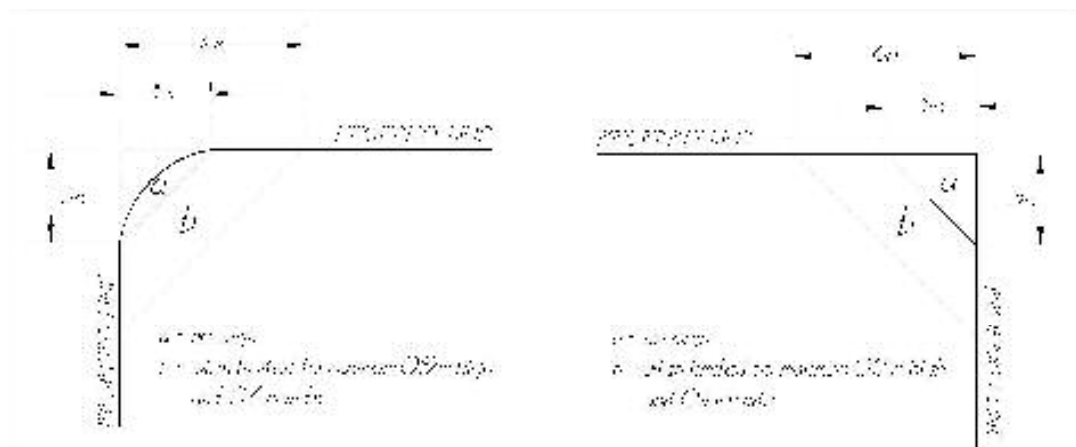
8.2.3 shall not be attached to or obstruct or interfere with the use of any fire escape or any exit or any means of egress from a building or structure;

8.2.4 shall not, in the case of a temporary sign mounted on the ground, be closer than 0.9m to any property line and 2m to any driveway as illustrated by the following sketch;



8.3 A temporary sign mounted on the ground on a corner lot:

- 8.3.1 shall not be placed within the area formed by the intersection of two highway boundaries and two points on those boundaries 3m from the point of intersection; and
- 8.3.2 shall not exceed 0.9m in height and 0.6m in width within the area between 3m and 6m, as illustrated in the following sketches:



illumination

8.4 A temporary sign shall not be illuminated.

Sign Regulations

8.5 The following temporary signs are allowed, subject to conformance with the regulations contained in this part:

8.5.1 Banner Sign

8.5.1.1 a sign permit is required;

- 8.5.1.2 a sign is allowed only in commercial or industrial zones and for commercial or industrial uses in comprehensive development zones;
- 8.5.1.3 not more than 1 sign is allowed for each business premise;
- 8.5.1.4 a sign shall be attached to a building;
- 8.5.1.5 a sign shall not project above the roof line;
- 8.5.1.6 a sign shall not exceed a height of 0.6m;
- 8.5.1.7 a sign shall not exceed a sign area of 3.7m²;
- 8.5.1.8 a sign shall be displayed for no more than 21 consecutive days from the date the permit is issued and not more than 63 days in a calendar year and on not more than 3 separate occasions, and a new sign permit is required for each occasion;

8.5.2 Construction Sign

- 8.5.2.1 a sign permit is required;
- 8.5.2.2 a sign may be either free-standing or affixed to a building and when affixed to a building may not extend above the first storey of the building;
- 8.5.2.3 in a single-family residential zone,
 - 8.5.2.3.1 not more than one sign is allowed on a lot;
 - 8.5.2.3.2 a sign shall not exceed a sign area of 0.56m²; and
 - 8.5.2.3.3 a sign shall not exceed a height of 1.5m;
- 8.5.2.4 in any other zone,
 - 8.5.2.4.1 not more than 1 sign is allowed on a lot;
 - 8.5.2.4.2 a sign shall not exceed a sign area of 10m²; and
 - 8.5.2.4.3 a sign shall not exceed a height of 3m; and
- 8.5.2.5 a sign shall be removed within 2 weeks from the date the project construction is completed;

8.5.3 Inflatable Sign

- 8.5.3.1 a sign permit is required;
- 8.5.3.2 a sign is allowed on a building or lot but only in commercial or industrial zones and for commercial or industrial uses in comprehensive development zones;
- 8.5.3.3 not more than 1 sign is allowed on a building or lot;
- 8.5.3.4 a sign shall not be displayed for more than 3 consecutive days and on not more than 3 separate occasions in a calendar year, and a separate permit is required for each occasion;

8.5.3.5 a sign on a building or lot, shall be setback from any property line a minimum distance equal to the height of the inflatable sign; and

8.5.3.6 a sign shall not exceed a height of 6m.

8.5.4 Portable sign

8.5.4.1 a sign permit is not required;

8.5.4.2 a sign is not allowed in a residential zone or for a residential use in any other zone;

8.5.4.3 not more than 1 sign is allowed for a business premise;

8.5.4.4 a sign shall not exceed a sign area of 0.56m² on each side of the sign up to a maximum sign area of 1.12m²;

8.5.4.5 a sign shall not exceed a height of 0.9m;

8.5.4.6 a sign shall not obstruct the means of access and egress to a building used by pedestrians; and

8.5.4.7 a sign shall not be placed within a landscaped area, required off-street parking or loading space, driveway, traffic island or parking lot maneuvering aisle;

8.5.5 Real Estate Sign

8.5.5.1 a sign permit is not required;

8.5.5.2 in a residential zone,

8.5.5.2.1 not more than 2 signs are allowed for each parcel;

8.5.5.2.2 a sign shall not exceed a sign area of 0.56m²; and

8.5.5.2.3 a sign shall not exceed a height of 1.22m;

8.5.5.3 on a lot in any other zone,

8.5.5.3.1 not more than 2 signs are allowed for each parcel;

8.5.5.3.2 a sign shall not exceed a sign area of 3m²;

8.5.5.3.3 a sign shall not exceed a height of 1.83m; and

8.5.5.3.4 when attached to a building, a sign shall not extend above the roof line or beyond the end of the façade on which it is located; and

8.5.5.4 a sign shall be removed within 7 days of the date that an unconditional sale or lease is achieved on the subject parcel;

8.5.6 Special Event Sign

8.5.6.1 a sign permit is not required;

8.5.6.2 not more than 1 sign is allowed on a lot;

- 8.5.6.3 a sign shall not exceed a sign area of 3m²;
- 8.5.6.4 a sign shall not exceed a height of 3m; and
- 8.5.6.5 a sign shall not be placed more than 14 days before the date of the event and must be removed within 2 days after the date of the event;
- 8.5.7 Window sign
 - 8.5.7.1 a sign permit is not required;
 - 8.5.7.2 a sign is allowed in all zones except residential zones and residential uses in commercial and comprehensive development zones;
 - 8.5.7.3 signs shall not cover more than 25% of the area of the window in which they are placed.

PART 9 - SIGN CHARACTER AREAS

Application

- 9.1 The Marine Drive, Lynn Valley, Deep Cove, Edgemont Village and Queensdale areas delineated in Schedules A.1 – A.5 are incorporated into and form part of this Bylaw and are hereby established as sign character areas.
- 9.2 The regulations in PART 4 to PART 8 and Schedule A of this Bylaw shall apply in sign character areas. In the event of an inconsistency or conflict between the provisions in Schedules A and A.1 – A.5 and the provisions in PART 4 to PART 8 of this Bylaw, the provisions of Schedule A shall govern.

PART 10 - ENFORCEMENT

Application

- 10.1 A person who:
 - 10.1.1 contravenes any of the provisions of this Bylaw; or
 - 10.1.2 causes or permits any act or thing to be done in contravention or violation of any of the provisions of this Bylaw; or
 - 10.1.3 neglects or refrains from doing anything required to be done by any of the provisions of this Bylaw,is guilty of an offence and upon conviction shall be liable to a fine and penalty of not more than \$10,000 and to the cost of prosecution. Each day such offence continues shall be deemed to constitute a separate offence.

Designation

- 10.2 This bylaw may be enforced by means of a ticket in the form prescribed for the purpose of Section 264 of the Community Charter.

- 10.3 Bylaw Enforcement Officers and members of the Royal Canadian Mounted Police are designated to enforce this bylaw by means of a ticket pursuant to Section 264(1)(b) of the Community Charter.
- 10.4 Pursuant to Section 264(1)(c) of the Community Charter, the words or expressions set forth below in Column 1 of this Bylaw designate the offence committed under the Bylaw section numbers appearing in Column 2 opposite the respective words or expressions.
- 10.5 Pursuant to Section 265(1)(a) of the Community Charter, the fine amount set forth in Column 3 of the Bylaw is the fine amount that corresponds to the section number and words or expressions set out in Column 1 and 2 opposite the fine amount:

<u>Designated Expression</u>	<u>Section</u>	<u>Fine</u>
Install in Contravention	4.2	\$100
Unlawfully Use Sign	4.4	\$100
Install Without Permit	4.5	\$100
Obstruct Entry	4.9	\$100
Disobey Order	4.12	\$200
Fail to Remove	4.12.3	\$200
No Insurance	5.13	\$100
Fail to Provide Certificate	5.14	\$50
No Inspection	5.15	\$50
Fail to Maintain or Repair	5.16	\$100
Unsafe Sign	5.17	\$200

(7554)

Severability

- 10.6 If any provision of this Bylaw or amendments hereto should be found or determined to be invalid, illegal or unenforceable, it will be severable from the remainder of this Bylaw and the remainder of this Bylaw shall be construed as if such invalid, illegal or unenforceable provision had been deleted therefrom.

PART 11 - REPEAL

The District of North Vancouver Sign Bylaw, 1957, being Bylaw 2168, and all amending Bylaws thereto, are hereby repealed.

Amended by: 7554 7644

SCHEDULE A**SIGN CHARACTER AREAS – GENERAL GUIDELINES****1. Applicability**

- 1.1 These guidelines apply to all new or altered signs within the Marine Drive, Lynn Valley, Deep Cove, Edgemont Village and Queensdale Sign Character Areas.
- 1.2 These guidelines do not apply to signs painted on windows, internally mounted to hang in windows, signs not visible from any road or lane, realty signs identifying land or buildings for sale, lease or rent or temporary signs.

2. Minor Development Permits Not Required

In accordance with the District Official Community Plan, Schedule B, Guideline 4.2.19, minor development permits for signage are not required when in the case of a new sign or the alteration of the structure of an existing sign, the proposed sign complies with the general and area specific design guidelines contained within this Policy.

3. Conflict

Where a free-standing fascia, awning or canopy sign does not comply with the applicable sign design guidelines and the applicant is not willing or unable to alter the design to comply with the design guidelines, the applicant may submit an application for a minor development permit for signage to the Planning Department which will be analyzed and forwarded to Council for consideration prior to issuance of a Sign Permit.

4. Sign Design Guidelines

Area specific design guidelines shall supersede any general guidelines.

5. General Guidelines

- 5.1 The following general design guidelines shall apply to all signs within Sign Character Areas:
 - 5.1.1 Sign copy shall be limited to the business name except where secondary copy is necessary to identify the business or is otherwise permitted under area specific guidelines.
 - 5.1.2 Signage shall not involve flashing, rotating, oscillating or running lighting or any moving parts or emit audible sounds. Readograph or similar signs and changeable copy signs, except where permitted as permanent signs, are not allowed.
 - 5.1.3 In the case of a multi-tenant building, new or altered signage shall be consistent with the shape and style of existing signage.
 - 5.1.4 Where there is an existing sign band, new or altered signage shall be limited to that sign band.
 - 5.1.5 Projecting signs suspended from or anchored to the wall of a building are not acceptable. This guideline does not apply to signs suspended beneath a canopy or awning as permitted under area specific guidelines.
 - 5.1.6 No signage of any type including the display of products is permitted on the roof of a building or structure.

5.2 Free-standing Signage:

- 5.2.1 Free-standing sign structures shall be limited to a maximum height of 3m above grade including the height of any berming or planter boxes, a width of 2.44m and a total sign face area of 4.65m², except where area specific guidelines establish a smaller size.
- 5.2.2 Not more than one free-standing business or tenant identification sign is permitted except where a development abuts two streets in which case, a second, smaller sign not exceeding 1.83m in height and 1.83m in width may be permitted adjacent to the flanking street. Such signs may not exceed a total sign face area of 2.78m² on each side of the sign.

5.3 Wall Signs

- 5.3.1 Wall signs shall be located on the building facade or other element of the building specifically designed for signage purposes.
- 5.3.2 Businesses fronting on two streets may not have more than one principal wall sign which is restricted to the principal facade of the building as defined by the main entrance to the business. Signage may be permitted on secondary flanking street facades as established under area specific guidelines.
- 5.3.3 Sign canisters, integrated sign bands or surface-mounted letters may not exceed a height of 0.6m or occupy more than 6m or 75% of the length of the business frontage whichever is the lesser.
- 5.3.4 On internally illuminated signs, only the copy may be illuminated.

5.4 Awning Signs

- 5.4.1 Sign copy is permitted on the principal surface of an awning or an awning valance but in any event, shall be contained within a rectangle not exceeding 1.22m in height and 6m or 75% of the width of the premises for which it is required whichever is the lesser.
- 5.4.2 Awning signs may not be illuminated except where permitted in area specific guidelines.
- 5.4.3 Awning signage is not permitted in combination with wall signage.

5.5 Canopy Signs

- 5.5.1 Where signage is installed on the front fascia of the canopy, it may not project above or below the fascia, shall not exceed a height of 0.6m and extend more than 75% of the length of the business frontage for which it is required.
- 5.5.2 On illuminated signs, only the sign copy may be illuminated.

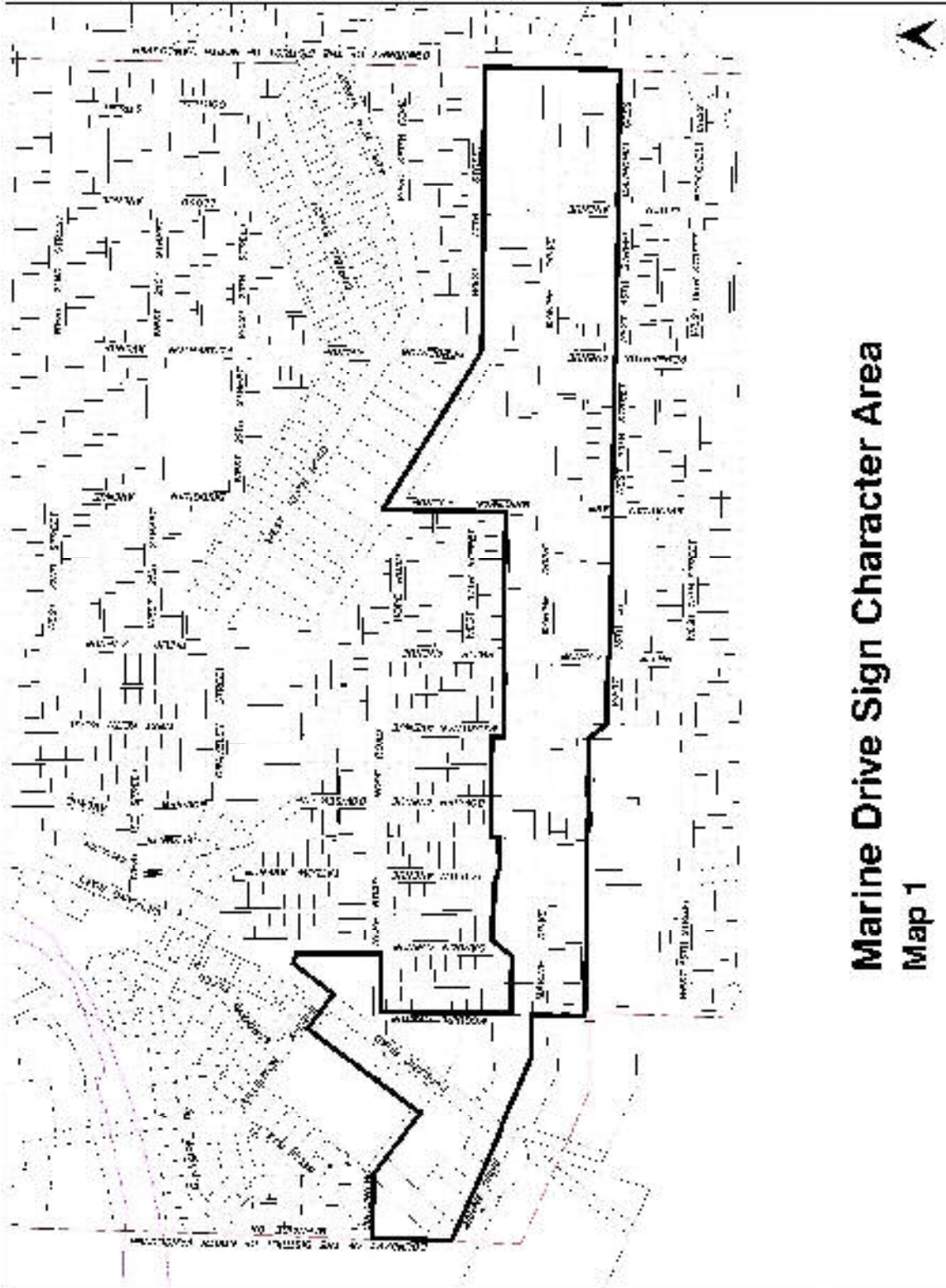
5.6 Projecting Signage

Projecting signs suspended from or anchored to the wall of a building or hanging from beneath an awning or canopy are not permitted except in accordance with area specific guidelines.

SCHEDULE A.1**MARINE DRIVE SIGN DESIGN GUIDELINES**

The following sign design guidelines apply to all properties within the limits of the Marine Drive Corridor as defined on Map 1 following and shall be read in conjunction with the general design guidelines contained in Schedule B and the Sign Bylaw.

1. Free-standing Signage:
 - 1.1 Free-standing signs may be routed, carved or sculptured from or painted on metal, enamel, acrylic or non-translucent material, or consist of exposed neon tubing or individual surface-mounted letters. Free-standing signs may not be painted on a wood surface.
 - 1.2 Free-standing signs may be lit internally or frontally from above or below the sign structure provided that such illumination does not cause glare or interfere with traffic signals or movements.
2. Wall Signage
 - 2.1 Wall signs shall be routed, carved or sculptured from or painted on metal, enamel, acrylic or non-translucent material or consist of individual surface-mounted letters or exposed neon tubing.
 - 2.2 Secondary signage on a flanking street may not exceed a height of 0.6m (2 ft) or a length of 3m. In the case of a corporate logo or symbol, such sign shall not exceed a total sign face area of 0.74m².
3. Awning Signage:
 - 3.1 Awnings may be illuminated provided that such illumination is internal and designed to avoid glare or interference with traffic signals or movements.
 - 3.2 Sign copy on awning valances may not exceed 0.25m (10 inches) in height and may not extend more than 50% of the length of the awning.
4. Canopy Signage:
 - 4.1 Canopy signage shall be limited to the front or end fascias.
 - 4.2 Canopy signage may not be used in conjunction with wall signage.
 - 4.3 Canopy signage may not extend above or below the canopy fascia with the exception of a logo or symbol which may project to a maximum of 0.3m above the canopy fascia.



SCHEDULE 2**LYNN VALLEY SIGN DESIGN GUIDELINES**

The following sign design guidelines apply to all properties within the limits of the Lynn Valley Area as defined on Map 2 following and shall be read in conjunction with the general design guidelines contained in Schedule B and the Sign Bylaw.

1. Free-standing Signage:

- 1.1 Free-standing signs may be routed, carved or sculptured from or painted on metal, enamel, acrylic or non-translucent material, or consist of exposed neon tubing or individual surface-mounted letters. Free-standing signs may not be painted on a wood surface.
- 1.2 Free-standing signs may be lit internally or frontally from above or below the sign structure provided that such illumination does not cause glare or interfere with traffic signals or movements.

2. Wall Signage

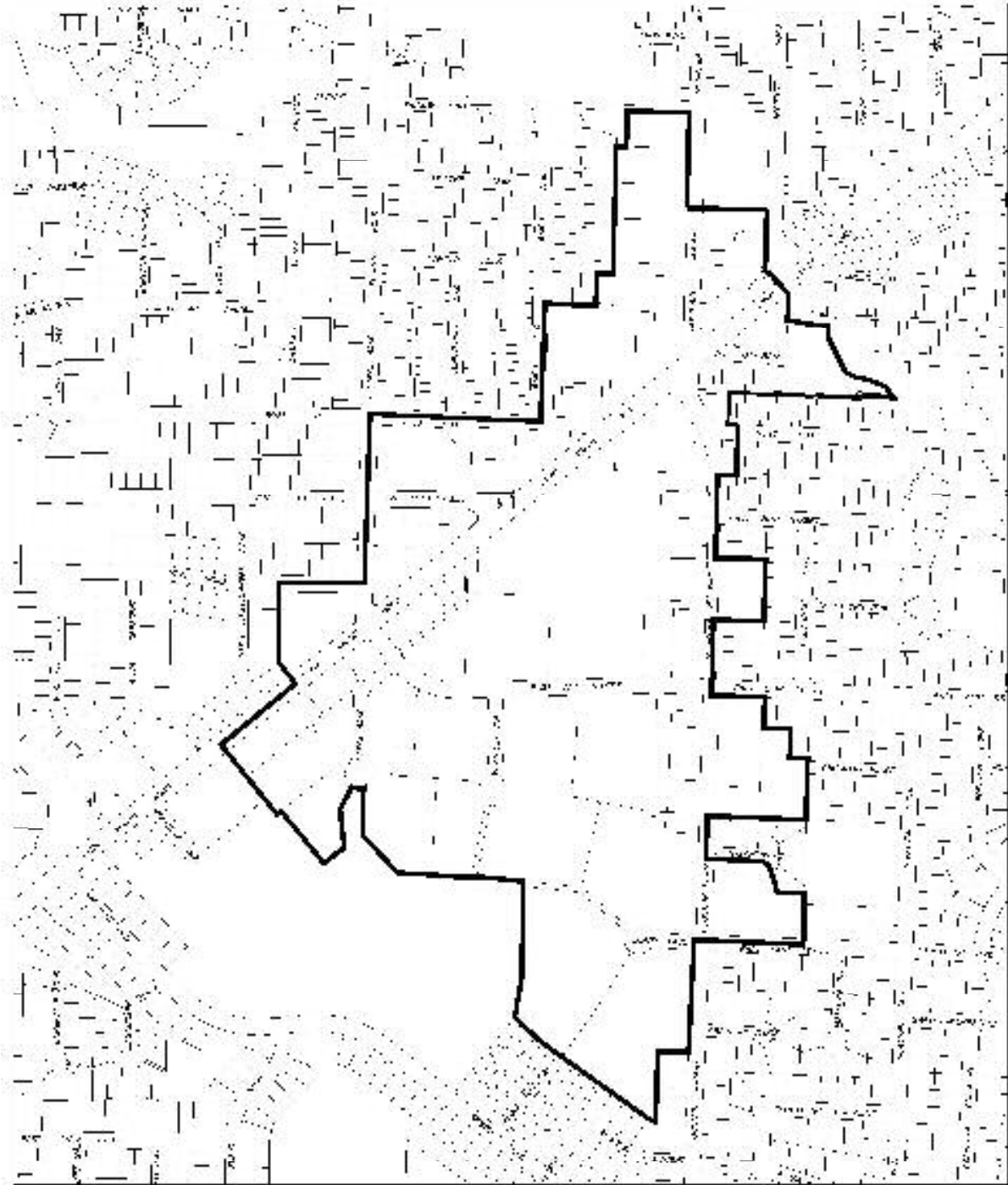
- 2.1 Wall signs shall be routed, carved or sculptured from or painted on metal, enamel, acrylic or non-translucent material or consist of individual surface-mounted letters or exposed neon tubing.
- 2.2 Secondary signage on a flanking street may not exceed a height of 0.6m (2 ft) or a length of 3m. In the case of a corporate logo or symbol, such sign shall not exceed a total sign face area of 0.74m².

3. Awning Signage:

- 3.1 Awnings may be illuminated provided that such illumination is internal and designed to avoid glare or interference with traffic signals or movements.
- 3.2 Sign copy on awning valances may not exceed 0.25m (10 inches) in height and may not extend more than 50% of the length of the awning.

4. Canopy Signage:

- 4.1 Canopy signage shall be limited to the front or end fascias.
- 4.2 Canopy signage may not be used in conjunction with wall signage.
- 4.3 Canopy signage may not extend above or below the canopy fascia with the exception of a logo or symbol, which may project to a maximum of 0.3m above the canopy fascia.



Lynn Valley Sign Character Area
Map 2



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Revised: Jun 10, 2009

SCHEDULE A.3**DEEP COVE SIGN DESIGN GUIDELINES**

The following design guidelines shall apply to the properties within the Deep Cove Area as defined on Map 3 following and shall be read in conjunction with the general sign design guidelines in Schedule B and the Sign Bylaw.

1. Free-Standing Signage

- 1.1 Free-standing signs are permitted only in the case of multi-tenant buildings on lots not less than 15m in width and not more than one free-standing sign is permitted. Free-standing signs identifying parking entrances are excluded from this guideline.
- 1.2 The free standing sign structure is limited to 1.5m in height as measured from grade and 1.5m in width with a sign face of not more than 1.86m² on each side of the sign.
- 1.3 Free-standing sign structures identifying parking entrances shall not exceed a height of 1.0m and a width of 1.0m with a total sign face area not exceeding 0.2m² on each sign face.
- 1.4 Free-standing signs, including parking entry signs, shall be routed, carved or sculptured from wood or metal, routed from a non-translucent material, painted on a wood, metal or enamel surface or, consist of individual lettering mounted on a wood, metal or enamel surface. Signage consisting of exposed neon tubing or illuminated, open-faced channel letters is not allowed.

2. Wall Signage

- 2.1 Businesses fronting on two streets may not have more than one wall sign which is restricted to the principal facade of the building as defined by the main entrance to the business except that a corporate logo or symbol not exceeding 0.37m² in area is permitted on a secondary flanking street facade.
- 2.2 Sign canisters, integrated sign bands or surface-mounted lettering may not exceed a height of 0.6m and a length of 6m or 75% of the width of the individual business for which it is required, whichever is the lesser.
- 2.3 On illuminated signs, only the sign copy may be illuminated.

3. Awning Signage

- 3.1 Awnings may not be illuminated unless any existing awnings on the building are illuminated. Illumination, where permitted, shall be internal and designed to illuminate only the sign copy and avoid glare when viewed from the street and adjacent properties.
- 3.2 Sign copy on the principal surface of an awning shall not exceed a height of 1m and extend more than 3m or 75% of the length of the awning on which it is located whichever is the lesser.
- 3.4 Sign copy on a valance shall not exceed 0.2m in height or a total area of 50% of the area of the valance.

4. Canopy Signage

- 4.1 Canopy signage is limited to the front fascia of the canopy and may not extend above the height of the canopy fascia.
- 4.2 Canopy fascia signage is limited to 0.46m in height and 6m in length or 75% of the width of the canopy whichever is the lesser.
- 4.3 On multi-tenant buildings where there is an existing canopy with no signage on the fascia, new signage will be restricted to the building facade.
- 4.4 On illuminated signs, only the sign copy may be illuminated.
- 4.5 Canopy signage must be carved, routed or sculptured from wood or metal, routed from a non-translucent material, painted on a wood, metal or enamel surface or, consist of individual lettering mounted on a wood, metal or enamel surface. Exposed neon tubing or illuminated, open-faced channel letters are not allowed.

5. Under-Awning or Under-Canopy Signage

- 5.1 Projecting or hanging signs are permitted beneath awnings or canopies only.
- 5.2 Where permitted, projecting or hanging signs may not exceed a height of 0.46m and a width of 0.6m.
- 5.3 Projecting or hanging signs must be routed, carved or sculptured from wood or metal or painted on a wood, metal or enamel surface.
- 5.4 Only one projecting or hanging sign is permitted on one street frontage for each business and on such signs, copy shall be limited to the name of the business.

SCHEDULE A.4**EDGEMONT VILLAGE SIGN DESIGN GUIDELINES**

The following design guidelines shall apply to the properties within the Edgemont Village Area as defined on Map 4 following and shall be read in conjunction with the general sign design guidelines in Schedule B and the Sign Bylaw.

1. Free-Standing Signage

- 1.1 Free-standing signs are permitted only in the case of multi-tenant buildings on lots not less than 15m in width and not more than one free-standing sign is permitted. Free-standing signs identifying parking entrances are excluded from this guideline.
- 1.2 The free standing sign structure is limited to 1.5m in height as measured from grade and 1.5m in width with a sign face of not more than 1.86m² on each side of the sign.
- 1.3 Free-standing sign structures identifying parking entrances shall not exceed a height of 1.0m and a width of 1.0m with a total sign face area not exceeding 0.2m² on each sign face.
- 1.4 Free-standing signs, including parking entry signs, shall be routed, carved or sculptured from wood or metal, routed from a non-translucent material, painted on a wood, metal or enamel surface or, consist of individual lettering mounted on a wood, metal or enamel surface. Signage consisting of exposed neon tubing or illuminated, open-faced channel letters is not allowed.

2. Wall Signage

- 2.1 Businesses fronting on two streets may not have more than one wall sign which is restricted to the principal facade of the building as defined by the main entrance to the business except that a corporate logo or symbol not exceeding 0.37m² in area is permitted on a secondary flanking street facade.
- 2.2 Sign canisters, integrated sign bands or surface-mounted lettering may not exceed a height of 0.6m and a length of 6m or 75% of the width of the individual business for which it is required, whichever is the lesser.
- 2.3 On illuminated signs, only the sign copy may be illuminated.

3. Awning Signage

- 3.1 Awnings may not be illuminated unless any existing awnings on the building are illuminated. Illumination, where permitted, shall be internal and designed to illuminate only the sign copy and avoid glare when viewed from the street and adjacent properties.
- 3.2 Sign copy on the principal surface of an awning shall not exceed a height of 1m and extend more than 3m or 75% of the length of the awning on which it is located whichever is the lesser.
- 3.4 Sign copy on a valance shall not exceed 0.2m in height or a total area of 50% of the area of the valance.

4. Canopy Signage

- 4.1 Canopy signage is limited to the front fascia of the canopy and may not extend above the height of the canopy fascia.
- 4.2 Canopy fascia signage is limited to 0.46m in height and 6m in length or 75% of the width of the canopy whichever is the lesser.
- 4.3 On multi-tenant buildings where there is an existing canopy with no signage on the fascia, new signage will be restricted to the building facade.
- 4.4 On illuminated signs, only the sign copy may be illuminated.
- 4.5 Canopy signage must be carved, routed or sculptured from wood or metal, routed from a non-translucent material, painted on a wood, metal or enamel surface or, consist of individual lettering mounted on a wood, metal or enamel surface. Exposed neon tubing or illuminated, open-faced channel letters are not allowed.

5. Under-Awning or Under-Canopy Signage

- 5.1 Projecting or hanging signs are permitted beneath awnings or canopies only.
- 5.2 Where permitted, projecting or hanging signs may not exceed a height of 0.46m and a width of 0.6m.
- 5.3 Projecting or hanging signs must be routed, carved or sculptured from wood or metal or painted on a wood, metal or enamel surface.
- 5.4 Only one projecting or hanging sign is permitted on one street frontage for each business and on such signs, copy shall be limited to the name of the business.

SCHEDULE A.5**QUEENSDALE SIGN DESIGN GUIDELINES**

The following design guidelines shall apply to the properties within the Queensdale Area as defined on Map 5 following and shall be read in conjunction with the general sign design guidelines in Schedule B and the Sign Bylaw.

1. Free-Standing Signage

- 1.1 Free-standing signs are permitted only in the case of multi-tenant buildings on lots not less than 15m in width and not more than one free-standing sign is permitted. Free-standing signs identifying parking entrances are excluded from this guideline.
- 1.2 The free standing sign structure is limited to 1.5m in height as measured from grade and 1.5m in width with a sign face of not more than 1.86m² on each side of the sign.
- 1.3 Free-standing sign structures identifying parking entrances shall not exceed a height of 1.0m and a width of 1.0m with a total sign face area not exceeding 0.2m² on each sign face.
- 1.4 Free-standing signs, including parking entry signs, shall be routed, carved or sculptured from wood or metal, routed from a non-translucent material, painted on a wood, metal or enamel surface or, consist of individual lettering mounted on a wood, metal or enamel surface. Signage consisting of exposed neon tubing or illuminated, open-faced channel letters is not allowed.

2. Wall Signage

- 2.1 Businesses fronting on two streets may not have more than one wall sign which is restricted to the principal facade of the building as defined by the main entrance to the business except that a corporate logo or symbol not exceeding 0.37m² in area is permitted on a secondary flanking street facade.
- 2.2 Sign canisters, integrated sign bands or surface-mounted lettering may not exceed a height of 0.6m and a length of 6m or 75% of the width of the individual business for which it is required, whichever is the lesser.
- 2.3 On illuminated signs, only the sign copy may be illuminated.

3. Awning Signage

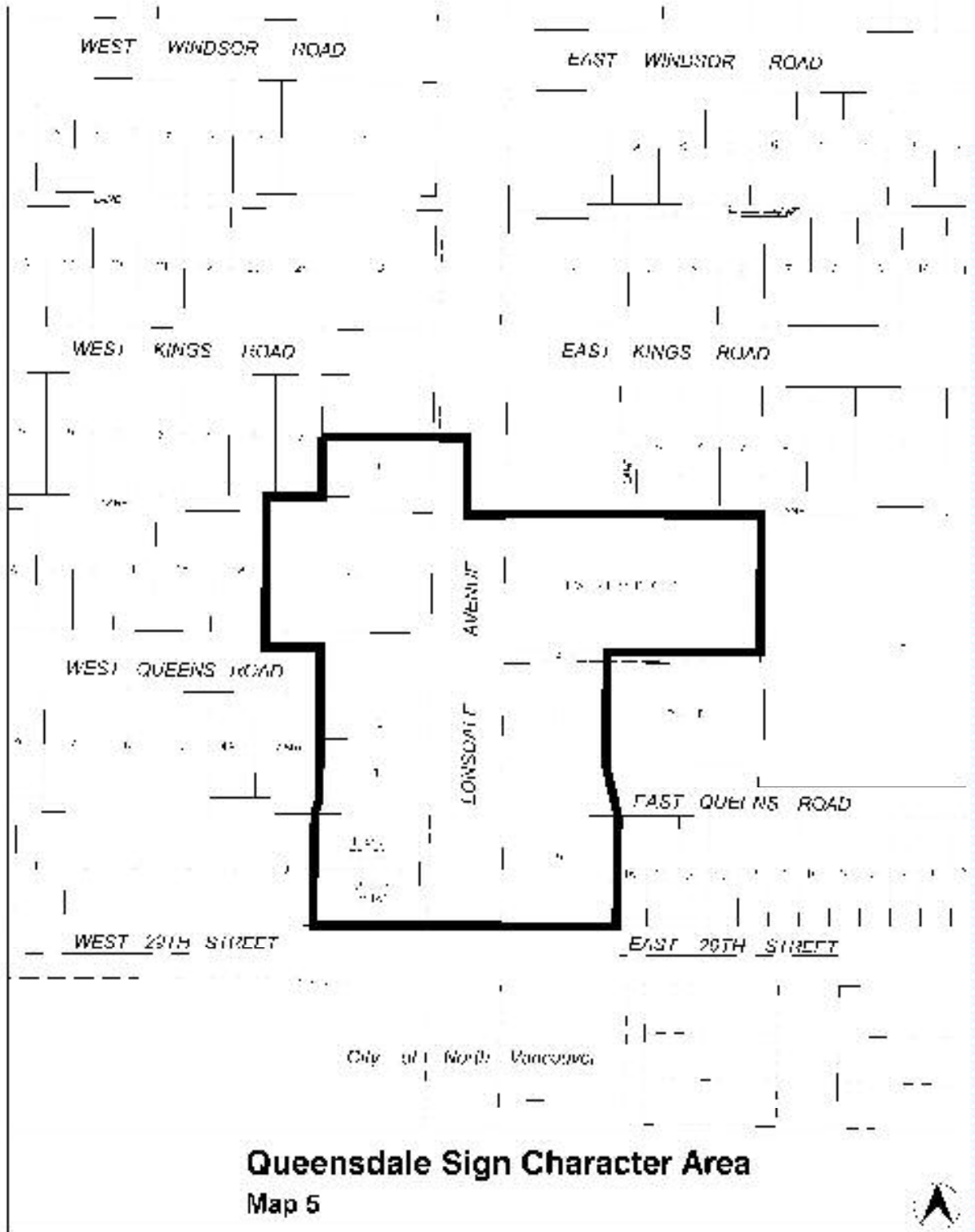
- 3.1 Awnings may not be illuminated unless any existing awnings on the building are illuminated. Illumination, where permitted, shall be internal and designed to illuminate only the sign copy and avoid glare when viewed from the street and adjacent properties.
- 3.2 Sign copy on the principal surface of an awning shall not exceed a height of 1m and extend more than 3m or 75% of the length of the awning on which it is located whichever is the lesser.
- 3.4 Sign copy on a valance shall not exceed 0.2m in height or a total area of 50% of the area of the valance.

4. Canopy Signage

- 4.1 Canopy signage is limited to the front fascia of the canopy and may not extend above the height of the canopy fascia.
- 4.2 Canopy fascia signage is limited to 0.46m in height and 6m in length or 75% of the width of the canopy whichever is the lesser.
- 4.3 On multi-tenant buildings where there is an existing canopy with no signage on the fascia, new signage will be restricted to the building facade.
- 4.4 On illuminated signs, only the sign copy may be illuminated.
- 4.5 Canopy signage must be carved, routed or sculptured from wood or metal, routed from a non-translucent material, painted on a wood, metal or enamel surface or, consist of individual lettering mounted on a wood, metal or enamel surface. Exposed neon tubing or illuminated, open-faced channel letters are not allowed.

5. Under-Awning or Under-Canopy Signage

- 5.1 Projecting or hanging signs are permitted beneath awnings or canopies only.
- 5.2 Where permitted, projecting or hanging signs may not exceed a height of 0.46m and a width of 0.6m.
- 5.3 Projecting or hanging signs must be routed, carved or sculptured from wood or metal or painted on a wood, metal or enamel surface.
- 5.4 Only one projecting or hanging sign is permitted on one street frontage for each business and on such signs, copy shall be limited to the name of the business.



Queensdale Sign Character Area
Map 5

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Published: JUL 13, 2016



THE DISTRICT OF NORTH VANCOUVER
 355 West Queens Road, North Vancouver, BC V7N 4N5
 Telephone: 604-990-2387 / Fax: 604-984-9683
 Web Address: www.dnv.org

SIGN PERMIT APPLICATION

Date:		Application No.:		
Address of Sign:				
Applicant (Sign Owner/Authorized Agent):		Address:		
City:	Postal Code:	Phone:		
		Fax:		
Sign Owner (if other than above):		Address:		
City:	Postal Code:	Phone:		
		Fax:		
Sign Company:		Address:		
City:	Postal Code:	Phone:		
		Fax:		
Type of Work: <input type="checkbox"/> New <input type="checkbox"/> Alteration		Illuminated Sign: <input type="checkbox"/> No <input type="checkbox"/> Yes (Electrical Permit Required)		
Type of Sign: <input type="checkbox"/> Awning <input type="checkbox"/> Canopy <input type="checkbox"/> Fascia <input type="checkbox"/> Free Standing <input type="checkbox"/> Other (specify):				
Exact Wording and Overall Dimensions Of Sign:				
Comments:				

THE FOLLOWING MUST ACCOMPANY THIS APPLICATION FORM:

- Two sets of drawings (sealed by a Registered Prof. Engineer, for free standing or mechanically fastened signs, and accompanied by sealed B1/B2 Letters of Assurance);
- Two copies of site plan showing distance to sign from property lines;
- Sign Design Guideline Review Fee (\$75 per review); **plus**
- Fee for New Sign Permit (\$73.75 per sign) **or**; fee for Alteration to Sign Permit (\$37.25 per sign).
- Please note that one application form must be completed for each individual sign.

SIGNATURE OF SIGN OWNER/AUTHORIZED AGENT

APPLICATION ACCEPTED BY

The information on this form is collected under the authority of the current Sign Bylaw and will be used only for the purpose of issuance of a Sign Permit under this bylaw.