



**Consolidated for Convenience  
(September 2001)**

**Last Update: June 2008**

# **City of Prince George Sign**

**Bylaw No. 7202**

**CONSOLIDATED CPG SIGN BYLAW NO. 7202, 2001**

**AMENDING BYLAWS:**

Bylaw No. 7330, 2001

Bylaw No. 7557, 2004

Bylaw No. 7567, 2004

Bylaw No. 7862, 2007

Bylaw No. 8115, 2008

Bylaw No. 8197, 2009

Bylaw No. 8215, 2009

**CITY OF PRINCE GEORGE SIGN BYLAW NO. 7202, 2001**

**CONSOLIDATED FOR CONVENIENCE**

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**CITY OF PRINCE GEORGE  
SIGN BYLAW NO. 7202, 2001**

**A BYLAW TO REGULATE SIGNS**

**Amended by  
Bylaw**

**WHEREAS** the City of Prince George may by Bylaw regulate and prohibit signs;

**NOW THEREFORE** the Council of the City of Prince George, enacts as follows:

**1. TITLE**

- 1.1. This Bylaw may be referred to as “City of Prince George Sign Bylaw No. 7202, 2001”.

**2. REPEAL**

- 2.1. “City of Prince George Sign Bylaw No. 3198, 1978” and all amending Bylaws thereto are hereby repealed.

**3. PURPOSE**

- 3.1. The purpose of these Sign regulations is to:
- 3.1.a. encourage the effective and efficient use of Signs as a means of communication in the city;
  - 3.1.b. maintain and enhance the city’s aesthetic environment, the city’s resident’s quality of life, and the city’s ability to attract sources of economic development and growth;
  - 3.1.c. provide pedestrian and vehicle traffic safety;
  - 3.1.d. prevent hazardous situations, injury to Persons, and damage to property;
  - 3.1.e. minimize the possible adverse effects of Signs on nearby public and private property; and
  - 3.1.f. enable the fair and consistent enforcement of these Sign restrictions.

**4. DEFINITIONS**

- 4.1. Any term not defined shall be interpreted in accordance with the current edition of the Concise Oxford Dictionary. In this Bylaw:

“**Accessory Building**” means a building or structure detached from a principal building, customarily incidental, subordinate and on the same site as the principal building or use. Where a building is attached to the principal building by each, and every one of the following: BL7862

- i. a common wall having heated functional living space on each side,
  - ii. common roof, and
  - iii. common foundation,
- it shall be deemed part of the principal building.

**“Animated Sign”** means any Sign on which movement or change of lighting is used to depict action or create a special effect, and any Sign on which the message changes more than 24 times in a 24 hour period, but excludes digital time or temperature display.

**“Authorized Person”** means the person appointed by Council as head of the Development Services Department, or a person designated in writing by the head of the Development Services Department to carry out any act or function under this bylaw. BL7862

**“Balloon Sign”** means an inflated, three-dimensional device, intended to attract the attention of Persons to a business or undertaking.

**“Banner Sign”** means a Sign made up of lightweight fabric or other similar material, which can be hung from a building face or on a Structure.

**“Beacon”** means any light with one or more beams directed into the atmosphere or directed at one or more points not on the same Site as the light source and any light with one or more beams that rotate or move.

**“Bench, Telephone Booth, and Bus Shelter Sign,”** means Signs on bus stop benches, bus stop shelters, telephone booths, or waste receptacles located upon a road right of way authorized by the City or the authority providing the telecommunication or transit service.

**“Building Marker”** means any Sign indicating the name and date of a building and incidental information about its construction, but excludes a Commercial Message.

**“Building Sign”** means any Sign attached to a building, as opposed to a Freestanding Sign.

**“Bylaw Enforcement Officer”** means an officer or employee of the City who has responsibility for inspection and enforcement relating to bylaw compliance. BL7862

**“Canopy”** means a shelter which extends from the exterior of a building, and includes an awning.

**“Canopy Sign”** means any Sign that is attached to or part of a canopy, or other protective cover over a door, entrance, window, or outdoor service area.

**“Changeable Copy Sign”** means a Sign or portion of a Sign with letters, characters, or illustrations which can be rearranged without altering the face or surface of the Sign.

**“City”** means the City of Prince George.

**“City Public Land”** means any road right of way, or land owned or occupied by the City of Prince George or any agency of the City, but excludes lands held by private interests pursuant to a land lease granted by the City.

**“Commercial Message”** means any wording, logo, or other representation that, directly or indirectly, names, advertises, or calls attention to a business, product, service, or other commercial activity.

**“Construction Sign”** means a Sign indicating that a building project on the same property on which the Sign is located is about to be undertaken, or is currently in progress.

**“Community Event Sign”** means any Sign advertising an activity sponsored by a registered non-profit corporation or Government organization erected on a road right of way.

**“Council”** means the Council of the City of Prince George.

**“District Identification Sign”** means a Freestanding Sign forming an entrance display for the identification of a residential neighborhood, industrial park or commercial area.

**“Facia Sign”** means a Sign that displays only one Sign surface and is:

- attached parallel to, but within 0.3m (1 ft) of; or
- painted on the surface of; and
- does not extend beyond the limits of

the exterior wall of any building or Structure, and is supported by such wall, building, or Structure.

**“Flag”** means any single piece of hanging fabric or Banner Sign containing the colors, patterns, or symbols of a government, political party, or other entity and contains no Commercial Message and is not larger than 2 m<sup>2</sup> (21.5 ft<sup>2</sup>).

**“Flashing Sign”** means any Sign on which a regular or repetitive change of intensity of illumination occurs.

**“Freestanding Sign”** means any Sign supported by Structures or supports that are placed on, or anchored in, the ground and that are structurally independent from any building or other Structure.

**“Incidental Sign”** means a Sign, generally informational, that has a functional purpose incidental to the use of the Site on which it is located, and conveys information such as “no parking,” “entrance,” “loading only,” “telephone,” and other similar directives such as the building address. Signs warning of an imminent physical hazard or danger, and Signs prohibiting trespass shall be considered Incidental Signs. No Sign with a Commercial Message shall be

considered an Incidental Sign. No Sign with an area of over 1.5 m<sup>2</sup> (16 ft<sup>2</sup>) shall be considered an Incidental Sign.

**“Lot”** means any piece or parcel of land with a legal boundary created by subdivision and registered at the land title office.

**“Marquee Sign”** means a Sign suspended beneath a canopy or awning, or other horizontal surface and supported by that Structure, and is oriented to be visible to pedestrian traffic.

**“Pennant Signs”** means any lightweight plastic, fabric, or other material, whether or not containing a message of any kind, suspended from a rope, wire, string, usually in a series, and usually designed to move in the wind.

**“Person”** means any individual, association, company, corporation, firm, organization, or partnership singular or plural, of any kind.

**“Political Sign”** includes any Sign primarily intended to promote the activities or the cause of any political group or entity or to encourage or discourage any Person to vote in any manner at an election or public referendum, whether Federal, Provincial, Municipal or other.

**“Portable Sign”** means any Sign not attached to the ground or other permanent Structure, or a Sign designed to be transported, including, but not limited to, Signs designed to be transported by means of wheels.

**“Principal Building”** means a building that accommodates the principal use of the site on which it is located. BL7862

**“Principal Use”** means the main or primary activity for which a site or its buildings are designed, arranged, developed or intended, or for which it is occupied or maintained, in accordance with the City of Prince George Zoning Bylaw No. 7850, 2007. BL7862

**“Projecting Sign”** means a Sign other than a Canopy Sign which is attached to a building or wall in such a manner that its leading edge extends more than 0.3 m (1 ft) beyond the surface of the wall or building to which it is attached.

**“Qualified Professional”** means a professional engineer, geoscientist, architect, biologist, planner or other professional with experience relevant to the applicable matter, as determined by the Authorized Person. BL7862

**“Real Estate Sign”** means a Sign indicating that the real property on which it is located is for sale or lease.

**“Residential Sign”** means any Sign located in a district zoned for residential use that contains no Commercial Message except advertising for goods and services offered on the premises where the Sign is located, if offering such service at such locations conforms with all requirements of the Zoning Bylaw and Business License Bylaw.

**“Roof Line”** means the horizontal line joining the points of intersection of the exterior wall of the building with the roof of the building. In the case of a building with a pitched roof, the Roof Line shall be at the eaves line.

**“Roof Sign”** means any Sign erected and constructed wholly on and over the roof of a building, supported by the roof structure, or extending vertically above the Roof Line, except for integral roof signs. A Facia Sign extending above the Roof Line will be considered a Roof Sign. BL7862

**“Roof Sign, Integral”** means any Sign erected or constructed as an integral or essentially integral part of a normal roof Structure of any design, such that no part of the Sign extends vertically more than 1 m (3.3 ft) above the roofline.

**“Sandwich Board Sign”** means a Sign with no electrical power supply, supported only by its own weight, which is set upon the ground outside of the business it is intended to advertise, and has a maximum dimension of 0.6 m (2 ft) horizontal by 1.2 m (3.9 ft) vertical.

**“Setback”** means the distance from a property line, building, or other feature specified in the text of this Bylaw, to the applicable Sign measured perpendicularly.

**“Sign”** means any Structure, device, fixture, or visual representation that uses colour, form, graphic, illumination, symbol, or writing to advertise, announce the purpose of, or identify the purpose of a Person or entity, or to communicate information of any kind to the public.

**“Site”** means any Lot or number of Lots that are of sufficient area and dimension to meet minimum zoning requirements for area, coverage, and use, and any other zoning regulations regardless of the presence of internal legal boundaries, which is used for a single purpose or development.

**“Street Frontage”** means the distance over which a Site shares a common boundary with a road right of way, from one Lot line intersecting that road right of way to the furthest distant Lot line intersecting that same road right of way. For the purpose of calculating Sign area, road rights of way that are equal to or less than 8 m in width shall not be considered road right of way when determining street frontage. BL7862

**“Structure”** means a construction of any kind, whether fixed to, supported by or sunk into land or water or attached or affixed to any other construction and includes buildings, but excludes fences. BL7862

**“Window Sign”** means any Sign, picture, symbol or combination thereof, designed to communicate information about an activity, business, commodity, event, sale, or service, that is placed inside or upon the window and is visible from the exterior of the window.

## 5. INTERPRETATION

- 5.1. If any section, subsection clause, or phrase of this Bylaw is for any reason held to be invalid or illegal by a decision of any Court of competent jurisdiction it shall be severable. Such a decision shall not affect the validity of the remaining sections, subsections, clauses or phrases of this bylaw.
- 5.2. In this Bylaw imperial measurements are given for convenience only. The metric measurement shall be considered the applicable measurement.
- 5.3. Whenever references to zone include only the letters AG, AR, AF, RS, RT, RM, C, M, P, U, W or Z they shall be deemed to include all zones starting with those letters in combination with other numbers. BL7862
- 5.4. Where a single parcel is located in more than one zone, pursuant to City of Prince George Zoning Bylaw No.7850, 2007, the Sign provisions of this bylaw shall be applied as if the zone boundary were a parcel boundary. BL7862
- 5.5. The regulations of this bylaw are cumulative. BL7862

## 6. CALCULATIONS

- 6.1. **Calculating the Area of Individual Signs.** The area of a Sign with only one face is the total area forming a square, triangle, rectangle, or circle which encompasses the outer edge of the writing, representation, emblem, or other display, including any frame or border and any material or color forming an integral part of the background of the display or used to differentiate the Sign from the backdrop or Structure against which it is placed. The area of the Sign shall not include any supporting framework, bracing, or decorative fence or wall when such fence or wall otherwise meets the requirements of the Applicable Zoning Bylaw and is clearly incidental to the display itself.
- 6.2. **Calculating the Area of Multifaced Signs.** The area of a Sign with more than one face shall be calculated as in Section 6.1 except that the area of Sign shall be calculated by adding together the area of all Sign faces visible from any one point. When two Sign faces are placed back to back, so that both faces are not visible from any one point at the same time, and when such faces are part of the same Structure, the Sign area shall be the area of the larger of the 2 faces.
- 6.3. **Calculation of Height.** The height of the Sign shall be calculated as the vertical distance from the top of the highest component of the Sign, including any supporting framework or bracing, to the base of the Sign or supporting framework or bracing at the average level of finished ground adjoining a building or Sign Structure to which the Sign is attached, which average level shall exclude any vehicle or pedestrian entrances and shall be calculated without regard to the effect of any filling, berming, mounding, or excavating carried out solely for the purpose of locating the Sign.

- 6.4. **Calculation of Maximum Total Permitted Sign Area for a Site.** The maximum total permitted area of all Signs on a Site shall be calculated according to Table 2.

## 7. PERMITS

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- 7.1. **Signs Allowed on Private Property.** Signs are allowed on private property in the City in accordance with, and only in accordance with, Tables 1, 2, 3A, 3B, 3C and 4. In Table 1, if an “A” appears for a Sign type in a column, that Sign is allowed without a permit issued in accordance with this Bylaw, in the zoning district represented in that column. If the letter “P” appears for a Sign type in a column, such Sign is allowed only with prior Permit Approval in the zoning districts represented in that column. If an “N” appears for a Sign type in a column, such a Sign is not allowed in the zoning districts represented in that column under any circumstances.

- 7.1.a Although permitted under the previous paragraph, a Sign designated by an “A” or “P” in Table 1 shall be allowed only if:

- i) the Sign on the Site conforms with any limitations or restrictions listed in Section 13, and in Tables 2, 3A, 3B, 3C, and 4;
- ii) the sum of all applicable Signs including all Building and Freestanding Signs on the Site conforms with the maximum permitted Sign area as determined by the formulas for the zoning district in which the Site is located as specified in Table 2;
- iii) the size, location, number, dimensions, Setbacks and characteristics of Signs on the Site conform with the requirements of Tables 3A, 3B, 3C and 4; and,
- iv) the Sign is designed, constructed and maintained in accordance with Section 8 of this Bylaw.

- 7.2. **Permit Requirements.** No Person shall commence or carry out the erection, construction, placing, structural alteration, relocation, rebuilding or enlargement of a Sign requiring a permit without first obtaining and holding a valid Permit for that work issued by the Authorized Person, pursuant to this Bylaw.

No Sign Permit of any kind shall be issued for an existing or proposed Sign unless that Sign is consistent with the requirements of this Bylaw in every respect and with the master signage plan. Sign permit applications shall be accompanied by the prescribed Permit fees set forth in Schedule “A-11(a)” of the “City of Prince George Comprehensive Fees and Charges Bylaw No. 7557, 2004”.

- 7.3. **Permit Process.** A permit shall be issued only in accordance with the following requirements and procedures:

- 7.3.a Applications for Sign Permits shall contain the following, unless certain information is determined by the Authorized Person to be not necessary to ensure compliance with this Bylaw.

- i) A completed form prescribed by the Authorized Person.
- ii) The signature of the property owner.
- iii) The owner's name and address.
- iv) The legal description and civic address of the Site, building or Structure upon which the Sign is to be displayed or attached.
- v) The Sign manufacturer's name and address.
- vi) A Site plan showing accurate placement of the proposed Sign, including the Setbacks to existing Signs, buildings, and property boundaries.
- vii) All dimensions of the Sign, supporting Structure and height above finished grade.
- viii) Detailed scale drawings of the Sign including copy and colors to be used.
- ix) Structural, footing and material specifications for the proposed Sign.
- x) Such other information as the Authorized Person may require to determine full compliance with this and other applicable Bylaws of the City.
- xi) And, a master signage plan.

7.3.b. The Authorized Person may refuse to issue a Permit for any Sign:

- i) if such Sign advertises a business or use which is operating contrary to the current City of Prince George Zoning Bylaw or Business License Bylaw;
- ii) if the building or Structure to which the Sign is attached, or is to be attached, is, in the Authorized Person's opinion, not capable of supporting the Sign;
- iii) if the information submitted regarding the construction of a Structure is insufficient to enable the Authorized Person to adequately determine the capability of such Structure to give adequate support to the Sign;
- iv) where a Sign that is the subject of the application, in the opinion of the Authorized Person, interferes with the placement or use of any equipment or Structure required for any City purpose;
- v) if the application is incomplete or incorrect; or

vi) if the Sign, or master signage plan, that is the subject of the application fails in any way to conform with the requirements of this Bylaw.

7.3.c. The Authorized Person may require, prior to the issuance of a Permit, in matters of structural stability, that all drawings and specifications or any part thereof be prepared and sealed by, and the construction carried out under the supervision of, a Professional Engineer registered in the Province of British Columbia, and the Authorized Person may refuse to issue a permit until the Authorized Person is provided with Letters of Assurance as specified by the BC Building Code.

7.3.d. The Authorized Person may impose terms and conditions that must be met for obtaining or continuing to hold any Sign permit respecting the following matters:

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- a) animation, illumination, or electrical interference;
- b) emission of smoke, dust, gas, sparks, soot, cinders, fumes or other effluvia;
- c) unsanitary or unsafe conditions, including the accumulation of water, deposit of mud or other debris, terrain stability, trip hazards, and maintenance of drainage works;
- d) exterior condition and appearance of the Sign;
- e) the effective period of any permit.

#### 7.4. **Master Signage Plans.**

7.4.1. Unless exempted by the Authorized Person under Section 7.3, for any Site for which the owner proposes to erect one or more Signs requiring a permit the owner shall submit to the Authorized Person a master signage plan containing the following.

- i) An accurate plot plan of the Site, at such scale as the Authorized Person may reasonably require.
- ii) The location of buildings, parking areas, driveways, and landscaped areas on the Site.
- iii) Computation of the maximum total Sign area, the maximum area for individual Signs, the height of Signs, and the number of Freestanding Signs allowed on the Site according to this Bylaw.
- iv) An accurate indication of the proposed location of each present and proposed Sign of any type, whether requiring a permit or not, except that Incidental Signs need not be shown.

7.4.2. Where a Development Permit application has been made, or a Development Permit has been issued, and the Development Permit drawings adequately provide the information required on a master signage plan, a master signage plan shall not be required.

7.4.3. After submission of a master signage plan to the Authorized Person and the issuance of a permit for a Sign indicated on the master signage plan, no Sign shall be erected, placed, painted, or maintained, except in conformance with such plan, and such plan may be enforced in the same way as any provision of this Bylaw. In case of any conflict between the provisions of a master signage plan and this Bylaw, the Bylaw shall prevail.

**8. DESIGN, CONSTRUCTION, AND MAINTENANCE.** All Signs shall be designed, constructed and maintained in accordance with the following standards:

- 8.1. All Signs shall comply with applicable provisions of the British Columbia Building Code and the British Columbia Electrical Code, and shall be maintained in good structural condition, and in compliance with these codes at all times.
- 8.2. Except for Sandwich Board Signs and Window Signs, all Signs shall be constructed of permanent and durable materials. Except for Banner Signs, Balloon Signs, Flags, Pennant Signs, Portable Signs, Real Estate Signs, and Sandwich Board Signs, all Signs shall be attached to the ground, building, or another Structure by direct attachment to a rigid frame, wall or Structure.
- 8.3. All Signs shall be maintained on a continual basis so that at no time is there any danger of personal injury or hazard to property. All Sign area, background, lighting and embellishments shall be continuously maintained so that the Sign does not exhibit wear, neglect, or damage.
- 8.4. Signs shall be built according to the following.
  - 8.4.a. Except for Sandwich Board Signs, and Political Signs and Community Event Signs in road right of ways, all Signs shall be constructed to withstand wind loads of at least 1.2 kPa (25 psf).
  - 8.4.b. Except for Marquee Signs, chains or other devices that will allow the Sign to swing due to wind action shall not be used to support Signs. Signs shall be anchored to prevent any movement that would cause wear on supporting members or connections.
  - 8.4.c. All Signs extending over an area accessible by motor vehicle shall have a minimum vertical clearance of 4.5 m (14.8 ft.).
- 8.5. A parapet wall must be designed for and have sufficient strength to support any Sign attached thereto.
- 8.5. Lag bolts in solid woodwork shall not be less than 15mm in diameter and shall penetrate the woodwork at least 75 mm.
- 8.6. All cables, turn buckles, links, bolts and screws, and all devices used to support or which form a part of any Sign, shall be galvanized or non-corrosive material.
- 8.8. No Sign, guy or stay wire, or attachment thereto, shall be erected, placed or maintained by any person in such a manner as to contact or interfere with any

electric, light, power or telephone wire, or their supporting structure. A distance of at least six hundred 0.6 m (2 ft.) shall be maintained between the outer edge of the Sign and any electric, light, power or telephone wire, or their supporting structure, and no Sign shall be attached to or obstruct the exit facilities of any building.

- 8.9. Where a Freestanding Sign has a height of more than 6 m, the foundation and structural support shall be designed and certified by a Professional Engineer registered in British Columbia.
- 8.10. All manufactured electrical Signs shall have the maker's name and the weight of the Sign permanently attached to, or painted on, the exterior of the Sign.
- 8.11. Every electrical Sign shall conform to the specification established by the Canadian Standards Association, ULC or equivalent Standard acceptable to the Authorized Person. **Amended by Bylaw No. 7330**
- 8.12. All electrical Signs shall be provided with adequate drainage by means of one or more 5mm holes.
- 8.13. All electrical Freestanding Signs shall be served by underground wiring.

## **9. SIGNS IN ROAD RIGHT OF WAYS**

- 9.1. The following Signs only shall be allowed in a road right of way.
- 9.1.a. Signs erected on behalf of a government body to post legal notices, identify public property, convey public information, direct or regulate pedestrian or vehicular movement, or as related to any other legitimate government function.
- 9.1.b. Signs erected by a contractor or other agency doing authorized work within the road right of way.
- 9.1.c. Informational Signs of a public utility regarding its poles, lines, pipes, or facilities.
- 9.1.d. Canopy Signs, Projecting Signs, and Marquee Signs projecting over a road right of way in conformity with the conditions of this Bylaw.
- 9.1.e. Community Event Signs to a maximum of 8 m<sup>2</sup> (86 ft.<sup>2</sup>) in area provided that an encroachment agreement has been entered into with the City for those Signs over 1.5 m<sup>2</sup> (16 ft.<sup>2</sup>) in area, in accordance with Section 9.2 of this Bylaw. Community Event Signs shall not be erected for a period exceeding thirty (30) days, and shall be removed upon completion of the event.
- 9.1.f. Political Signs provided that an encroachment agreement has been entered into with the City for those Signs over 1.5 m<sup>2</sup> (16 ft.<sup>2</sup>) in area, in accordance with Section 9.2 of this Bylaw, and:

- i) Political Signs are permitted on road right of ways only during Federal, Provincial or Municipal election or referendum periods.
  - ii) Political Signs are deemed to be the property of and to have been erected, placed, installed, displayed or maintained by the Person or Persons whose name or names are displayed thereon, in addition to the applicant for the applicable encroachment agreement.
- 9.1.g. Sandwich Board Signs in the C-1 zone, provided that an Encroachment Agreement has been entered into with the City for those Signs, and provided that the Sign:
- i) shall not be placed on or over any portion of any street or roadway used for vehicular traffic;
  - ii) shall not be located within 9.1 m (30 ft) of an intersection, measured from the nearest curb line of the intersecting road right of ways;
  - iii) shall not create an obstruction to pedestrian traffic; and
  - iv) shall not be placed on a road right of way until such time as the applicant for the Encroachment Agreement has filed with the City a satisfactory certificate of insurance to indemnify the City against any and all forms of liability to a minimum of \$1,000,000. The insurance shall be maintained in full force and effect during the term of the existence of the Sign and said insurance policy or certificate shall provide that the City be notified of any cancellation of the insurance ten (10) days prior to the date of such cancellation;
- 9.2. No Person shall erect or maintain any Sign on private property which extends over any road right of way without first obtaining an encroachment agreement from the City, except that:
- 9.2.a. Encroachment Agreements are not required for Canopy Signs, Facia Signs, Marquee Signs, or Projecting Signs, which encroach over road right of ways provided that:
- i) the encroachment does not exceed 3m (9.8 ft);
  - ii) the encroachment does not project over a lane;
  - iii) the Sign does not project within 0.6 m (2 ft.) of the nearest curb;
  - iv) the encroaching Sign complies with and is installed in accordance with the provisions of this Bylaw;
  - v) the Sign is supported entirely from private property, and
  - vi) the holder of the Sign permit has provided an executed Sign permit Waiver, Release and Indemnity to the City.

- 9.3. No Sign or part of a Sign shall be erected or placed in a manner which obscures or obstructs vision within 5 m (17 ft.) of the intersecting Lot lines where two road right of ways meet. In addition, no Sign shall be erected or placed which obscures or obstructs vision along a road right of way or at an intersection in a manner unacceptable to the Authorized Person.
- 9.4. Any Signs erected or placed on a road right of way, or other City owned property, not constructed or placed in strict compliance with the requirements of this Bylaw, shall be forfeited to the City and subject to confiscation. In addition to other remedies hereunder, the City shall have the right to recover from the owner or Person placing the Sign the full costs of removal and disposal of that Sign.

## **10. EXEMPTIONS**

- 10.1 This Bylaw does not apply to the following.
- 10.1.a. Any public notice or warning required by a valid and applicable Court; or a Federal, Provincial, or City Bylaw, regulation, or requirement.
  - 10.1.b. Any Sign erected or placed by the City, or erected or placed under the direction of the City, on City Public Land.
  - 10.1.c. Signs located in the interior of buildings, not attached to a window, and not legible from a distance of 1 m (3.3 ft.) beyond the Site on which the Sign is located.
  - 10.1.d. Works of art that do not include a Commercial Message or a political message.
  - 10.1.e. Holiday lights and other decorations that contain no Commercial Message.
  - 10.1.f. Bench, Telephone Booth, and Bus Shelter Signs.
  - 10.1.g. Flags.
  - 10.1.h. Signs on motor vehicles.

## **11. PROHIBITED SIGNS.**

The following Signs are prohibited:

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- 11.1.a Any Sign not expressly permitted under this Bylaw or exempted from regulation hereunder is prohibited in the City. Such Signs include, but are not limited to Beacons, Flashing Signs, and Roof Signs.
- 11.1.b Any Sign which pertains to an event or purpose which no longer applies, or advertises a business which does not have a valid Business Licence with the City, shall be deemed to be abandoned, and the Authorized Person may order the removal of the abandoned Sign by giving written

notice to the property owner or Sign owner, who shall have the Sign removed within 30 days.

- 11.1.c Any Sign erected or maintained on or in view of a highway that purports to be, resembles or interferes with the effectiveness of a traffic control device, unless authorized by the Authorized Person. BL7862
- 11.1.d Any Sign erected or maintained on or in view of a highway or other City owned land that might affect the safety of any person who might be on or near a highway or other City owned land; or is causing or might cause the accumulation of snow, water, debris or any other potentially hazardous material on or near a highway or other City owned land; or is a nuisance that might distract the operator of a vehicle on or near a highway or other City owned land, as determined by the Authorized Person BL7862
- 11.1.e Any Sign erected or placed on a screen or fence, except for an Incidental Sign, and in such cases the fence shall be deemed to be a structure. BL7862

## **12. OFFENCE AND PENALTY**

BL7862

- 12.1 Any person who violates any provision of this Bylaw, or who permits, suffers or allows any act to be done in violation of any provision of this Bylaw, or who neglects to do anything required to be done by any provision of this Bylaw, commits an offence punishable upon summary conviction and is subject to a fine not less than \$2,000 and not more than \$10,000.00, or a term of imprisonment not exceeding three months, or both. BL7862
- 12.2 Every day during which any violation, contravention or breach of this Bylaw continues shall be deemed a separate offence.
- 12.3 This Bylaw may be enforced my means of a ticket in the form prescribed for the purpose of section 264 of the *Community Charter*.
- 12.4 Pursuant to section 264(1)(b) of the *Community Charter*, Bylaw Enforcement Officers and the Authorized Person are designated to enforce this Bylaw.
- 12.5 Pursuant to section 264(1)(c) of the *Community Charter*, the words or expression in Column 1 of Section 12.8 to this Bylaw designate the offence committed under the Bylaw section number appearing in Column 2 opposite the respective words or expression.
- 12.6 Pursuant to section 265(1)(a) of the *Community Charter*, the fine amount in Column 3 of Section 12.8 to this Bylaw is the fine amount that corresponds to the words or expression and section number set out in Columns 1 and 2 opposite the fine amount.
- 12.7 Council hereby delegates the authority to refer any disputed tickets to the Provincial Court to Bylaw Enforcement Officers and the Authorized

Person.

Fine Schedule

Column 1 <u>Description of an offence</u>	Column 2 <u>Section</u>	Column 3 <u>Fine</u>
No permit	7.2	\$200
Sign contrary to permit/plan	7.2	\$200
Sign contrary to Sign Bylaw	8	\$200
Fail to maintain sign	8	\$200
Sign in road right-of-way contrary to Bylaw	9	\$200
Prohibited Sign	11	\$200

12.9 The Authorized Person may order, in writing, the demolition and removal of any Sign that has been erected, placed, altered, or maintained contrary to this Bylaw.

12.10 Where any Sign has been erected, placed, altered, or maintained contrary to this Bylaw, is abandoned, is in immediate danger of falling, or is an immediate hazard to the safety of Persons or property, the Authorized Person may undertake any works or actions necessary, including removal of the Sign, to enforce this Bylaw or to protect the safety of Persons or property. In addition to other remedies hereunder, the Authorized Person shall have the right to recover from the owner or Person placing the Sign the full cost of its actions and works, to the removal and disposal of that Sign. If the Sign is removed by the Authorized Person, upon payment of any outstanding costs to the City, the Signs may be recovered within thirty (30) days. If the Sign is not recovered within thirty (30) days the City may dispose of the Sign.

**13. INDIVIDUAL SIGN RESTRICTIONS BY TYPE**

13.1 In addition to the regulations and restrictions in Tables 1, 2, 3A, 3B, 3C, and 4, individual Signs are subject to the following restrictions and regulations.

13.1.a. Balloon Signs:

- i) shall be erected for a maximum term of thirty (30) consecutive days per calendar year, with each business being permitted one such sign per calendar year. BL7862
- ii) shall be securely fastened to prevent any movement;
- iii) shall be placed in a location that will not interfere with vehicle or pedestrian traffic; and
- iv) shall be attached directly to the ground or roof of a building.

## 13.1.b. Banner Signs:

- i) shall be installed for a maximum term of thirty (30) consecutive days per calendar year, with each business being permitted one such sign per calendar year.. BL7862
- ii) shall be attached to its support in such a way as to prevent flapping by the wind.

## 13.1.c. Canopy Signs:

- i) shall not project within 0.6m (2 ft) horizontally from a curb line; and
- ii) shall not extend above the top of the canopy or below the underside of the canopy.
- iii) shall not be less than 2.6 m above grade. BL7862

## 13.1.d. Construction Signs:

- i) may be located upon the property where construction has commenced and where a valid Building Permit has been issued; and
- ii) shall be removed within fifteen (15) days after completion of construction on the property;

## 13.1.e. District Identification Signs:

- i) shall be allowed to identify a recognized residential subdivision, industrial area, or commercial area which is comprised of at least 15 Sites, provided that a Development Permit is issued by the Authorized Person for that Sign.

## 13.1.f. Freestanding Signs:

- i) shall not encroach over any road right of way;
- ii) shall not be located over or attached to any building;
- iii) extending over an area accessible by motor vehicles shall have a minimum vertical clearance of 4.5 m (14.8 ft.);
- iv) extending over a pedestrian area shall have a minimum vertical clearance of 2.6 m (8.5 ft.); and
- v) in C and M zones shall be attached to a permanent base.

## 13.1.h. Marquee Signs:

- i) shall not be separated from the underside of the canopy by a distance of more that 0.15 m (0.5 ft.); and

- ii) shall not extend horizontally beyond the limits of the canopy or awning.

13.1.i. Portable Signs:

- i) shall be installed for a maximum term of sixty (60) consecutive days per calendar year for each licensed business, provided not more than three (3) Portable Signs are installed on any one (1) Site in any one (1) calendar year, and not more than one (1) Portable Sign is installed on any one (1) Site at any one time. BL7862
- ii) shall not be placed in any landscaped area required by bylaw, parking space required by bylaw, vehicle maneuvering aisle, or pedestrian corridor; and
- iii) shall not be animated signs. BL7862

13.1.j. Projecting Signs:

- i) shall not project more than 2 m (6.6 ft) from the building to which it is attached;
- ii) shall not project within 0.6 m (2 ft) of the nearest curb;
- iii) shall not extend more than 0.6 m (2 ft) above the Roof Line of the building to which it is attached; and
- iv) shall not project over a lane.

13.1.k. Real Estate Signs:

- i) shall be located only upon the Site referred to on the Sign; and
- ii) where the Sign advertises the name of a licensed Realtor a signed listing agreement must be in place for that Site, and the Sign shall be removed within thirty (30) days after the Site is sold, leased, or a listing agreement has expired.

13.1.j. Sandwich Board Signs:

- i) shall not create an obstruction to pedestrian traffic;
- ii) shall be displayed only during the operating hours of the business or activity to which the Sign pertains.
- iii) shall be stable.

**14. FEES**

14.1. The fees for a permit shall be those provided in Schedule “A-11(a)” of the “City of Prince George Comprehensive Fees and Charges Bylaw No. 7557, 2004”. BL7557

**15. SECURITY** BL7862

15.1 The Authorized Person may require that an applicant for a Sign permit provide security based on a complete cost estimate from a qualified professional in an amount equal to 120% of the estimated cost to correct an unsafe condition, correct damage to the environment, or guarantee the removal of a temporary sign within the time limits specified in this *Bylaw*, as a condition that must be met for obtaining or continuing to hold a Sign permit. If a permit holder fails to satisfy the above-mentioned requirements the City may undertake, at the expense of the permit holder, the works, construction, or other activities required to correct the unsafe condition, correct the damage to the environment, or removal of the temporary Sign and apply the security in payment of the cost of the works, construction, or other activities, with any excess returned to the holder of the permit.

15.2 The Authorized Person may require that the applicant provide security, in a form approved by the Authorized Person by whichever of the following the applicant chooses: an irrevocable letter of credit, cash deposit, or certified cheque.

READ A FIRST TIME THIS THE **13th** DAY OF **August**, 2001.

READ A SECOND TIME THIS THE **13th** DAY OF **August**, 2001.

READ A THIRD TIME THIS THE **13th** DAY OF **August**, 2001.

All three readings passed by a **unanimous** decision of Members of City Council present and eligible to vote.

ADOPTED THIS THE **27th** DAY OF **August**, 2001,  
BY A **unanimous** DECISION OF ALL MEMBERS OF CITY COUNCIL PRESENT AND ELIGIBLE TO VOTE.

\_\_\_\_\_  
**Colin Kinsley**  
**MAYOR**

\_\_\_\_\_  
**Don Schaffer**  
**CLERK**

**Schedule "A"**  
**to Bylaw No. 7202, 2001**

**For fees and charges please refer to Section "A-11(a)" of the "City of Prince George Comprehensive Fees and Charges Bylaw No. 7557, 2004".**

**Schedule “B” of Bylaw No. 7202, 2001****Amendment  
Bylaw No. 8197****TABLE 1.****PERMITTED SIGNS BY TYPE AND ZONING DISTRICT**

	AG AF AR	RS1 TO RS4 RT, Z9, Z14	RM RS5 Z11	C1	C2, C3, C5, C6, C7, C9, Z3, Z4, Z5, Z6, Z8, Z10, Z13	C4 C8	M1 TO M4	M5 TO M7	P1 TO P5, U1, U2, Z1, Z2, Z15	P6
<b>FREESTANDING</b>										
<b>District Identification Signs</b>	A	A	A	A	A	A	A	A	A	A
<b>Other</b>	N	N	N	P	P	P	P	P	P	N
<b>Real Estate Sign</b>	A	A	A	A	A	A	A	A	A	A
<b>Residential Sign</b>	A	A	A	A	A	A	N	N	N	N
<b>BUILDING</b>										
<b>Banner Sign</b>	N	N	N	P	P	N	P	P	P	N
<b>Building Marker</b>	A	A	A	A	A	A	A	A	A	A
<b>Canopy Sign</b>	N	N	P	P	P	P	P	P	P	N
<b>Construction Sign</b>	A	A	A	A	A	A	A	A	A	A
<b>Facia Sign</b>	N	N	N	P	P	P	P	P	P	P
<b>Incidental Sign</b>	A	A	A	A	A	A	A	A	A	A
<b>Marquee Sign</b>	N	N	N	P	P	P	P	P	P	N
<b>Projecting Sign</b>	N	N	N	P	P	N	N	N	N	N
<b>Real Estate Sign</b>	A	A	A	A	A	A	A	A	A	A
<b>Residential Sign</b>	A	A	A	A	A	A	N	N	N	N
<b>Roof Sign, Integral</b>	N	N	N	P	P	P	P	N	N	N
<b>Window Signs</b>	A	A	A	A	A	A	A	A	A	A
<b>OTHER</b>										
<b>Balloon Signs</b>	N	N	N	P	P	P	P	P	P	N
<b>Banner Signs</b>	N	N	N	P	P	P	P	P	P	N
<b>Incidental Signs</b>	A	A	A	A	A	A	A	A	A	A
<b>Pennant Signs<sup>1</sup></b>	N	N	N	A	A	A	A	N	N	N
<b>Portable sign</b>	N	N	N	P	P	P	P	P	P	N
<b>Sandwich Board Sign</b>	N	N	N	A	A	N	A	N	N	N

A = Allowed without a Sign permit

P = Allowed with a Sign permit

N = Not allowed

<sup>1</sup> Pennant Signs are permitted only on a Site where a Vehicle Sales or Service business as defined in the city's Facia is the Principal Use, and where a valid Business License with the City of Prince George exists for that use.

**TABLE 2.**

**MAXIMUM TOTAL SIGN AREA PER SITE BY ZONING DISTRICT**

	<b>AG AF AR</b>	<b>RS1 TO RS4, RT, Z9, Z14</b>	<b>RM, RS5 Z11</b>	<b>C1</b>	<b>C2, C3, C5, C6, C7, C9, Z3, Z4, Z5, Z6, Z8, Z10, Z13</b>	<b>C4, C8</b>	<b>M1 TO M4</b>	<b>M5 TO M7</b>	<b>P1 TO P5, U1, U2, Z1, Z2, Z15</b>	<b>P6</b>
<i>The maximum total area of all signs on a Site, not including Incidental Signs, Flags, Building Marker Signs and District Identification Signs, shall not exceed the following.</i>										
<b>Maximum total square metres of Sign area per Site</b>	4	1.5	10	NA	NA	NA	NA	NA	NA	2
<b>Maximum total square metres of Sign area per Site as a percentage of ground floor area of principle building on a Site.<sup>1</sup></b>	NA	NA	NA	10%	6%	4%	2%	2%	4%	NA

<sup>1</sup> In cases where there is no principal building on a site, the maximum total square metres of Sign area per site is zero (0), except where the Sign relates to or identifies an outdoor use on that Site which is in accordance with the City of Prince George Zoning Bylaw No. 7850, 2007. In such cases, the maximum total square metres of Sign area per Site is 2 m<sup>2</sup>.

**TABLE 3A.**

**NUMBER, DIMENSION AND LOCATION  
OF FREESTANDING SIGNS BY ZONING DISTRICT**

	<b>AG AF AR</b>	<b>RS1 TO RS4, RT, Z9, Z14</b>	<b>RM RS5 Z11</b>	<b>C1</b>	<b>C2, C3, C5, C6, C7, C9, Z3, Z4, Z5, Z6, Z8, Z10, Z13</b>	<b>C4 C8</b>	<b>M1 TO M4</b>	<b>M5 TO M7</b>	<b>P1 TO P5, U1, U2, Z1, Z2, Z15</b>	<b>P6</b>
<b>FREESTANDING</b>										
<b>District Identification Signs</b>										
<b>Maximum Area per Sign</b>	5 m <sup>2</sup>	5 m <sup>2</sup>	5 m <sup>2</sup>	15m <sup>2</sup>	15 m <sup>2</sup>	15 m <sup>2</sup>	15 m <sup>2</sup>	15 m <sup>2</sup>	5 m <sup>2</sup>	5 m <sup>2</sup>
<b>Residential Signs, Other<sup>1, 2</sup></b>										
<b>Maximum Area per Sign</b>	2 m <sup>2</sup>	1 m <sup>2</sup>	4 m <sup>2</sup>	15m <sup>2</sup>	15 m <sup>2</sup>	15 m <sup>2</sup>	15 m <sup>2</sup>	15 m <sup>2</sup>	10 m <sup>2</sup>	1 m <sup>2</sup>
<b>Maximum Height</b>	1.5 m	1.5 m	2 m	9 m	9 m	9 m	9 m	9 m	9 m	1.5 m
<b>Setback / street front</b>	0.3 m	0.3 m	0.3 m	0.3m	0.3 m	0.3 m	0.3 m	0.3 m	0.3 m	0.3 m
<b>Setback / adjacent land<sup>3</sup></b>	10 m	10 m	5 m	3 m	3 m	3 m	3 m	3 m	5 m	10 m
<b>Setback from Other Freestanding Signs</b>	NA	NA	NA	30 m	30 m	NA	NA	30 m	30 m	NA
<b>Total Maximum Number per Site</b>	1	1	1	4	4	1	1	4	2	1
<b>Real Estate Sign<sup>4</sup></b>										
<b>Maximum Area per Site</b>	2 m <sup>2</sup>	1 m <sup>2</sup>	3 m <sup>2</sup>	5 m <sup>2</sup>	5 m <sup>2</sup>	5 m <sup>2</sup>	5 m <sup>2</sup>	5 m <sup>2</sup>	3 m <sup>2</sup>	1.5 m <sup>2</sup>
<b>Maximum Height</b>	1.5m	2 m	4 m	10m	1.5m	10 m	10 m	10 m	10 m	1.5 m

<sup>1</sup> Notwithstanding Table 2, one Freestanding Sign of up to 20 m<sup>2</sup> (215 ft.<sup>2</sup>) in area is permitted on each vacant Site zoned M1 and M5 in the area identified in Schedule "B" to this Bylaw.

<sup>2</sup> For C and M zones an additional 0.3 square metre of Sign Area per 1 metre of Street Frontage can be added to the maximum area of a Sign to a maximum Sign area of 30 square metres. The available Street Frontage can only be applied once in order to increase the permitted area of any Sign.

<sup>3</sup> In determining the required setback from adjacent lands the zoning categories identified in Table 3A refer to the zoning of the adjacent lands from which a Freestanding Sign must be set back. For example, a Freestanding Sign must be set back from land zoned RM a distance of 5 metres (16.4 ft).

<sup>4</sup> Construction Signs are subject to the same size, number, and height restrictions as Real Estate Signs.

**TABLE 3B.**

**NUMBER, DIMENSION AND LOCATION  
OF BUILDING SIGNS BY ZONING DISTRICT**

	<b>AG, AF, AR</b>	<b>RS1 TO RS4, RT, Z9, Z14</b>	<b>RM RS5 Z11</b>	<b>C1</b>	<b>C2, C3, C5, C6, C7, C9, Z3, Z4, Z5, Z6, Z8, Z10, Z13</b>	<b>C4, C8</b>	<b>M1 TO M4</b>	<b>M5 TO M7</b>	<b>P1 TO P5, U1, U2, Z1, Z2, Z15</b>	<b>P6</b>	
<b>BUILDING</b>											
<b>Banner Sign</b>											
Maximum Area	NA	NA	NA							10 m <sup>2</sup> per Site	
<b>Building Marker Signs</b>											
Number per Site	1	1	1	1	1	1	1	1	1	1	
Maximum Area	1 m <sup>2</sup> per Site										
<b>Canopy Sign</b>											
Maximum Area <sup>1</sup>	NA	NA			1.2 m <sup>2</sup> per 1 m of building frontage						NA
Vertical Clearance	NA	NA			2.6 m above grade						NA
<b>Facia Sign</b>											
Maximum Area <sup>1</sup>	NA	NA	NA		1.2 m <sup>2</sup> per 1 m of building frontage						
<b>Marquee Sign</b>											
Maximum Number	NA	NA			1 per pedestrian entrance or business						NA
Maximum Area	NA	NA			0.6 m <sup>2</sup>						NA
Vertical Clearance	NA	NA			2.6 m above grade						NA
<b>Projecting Sign</b>											
Maximum Number	NA	NA	NA	1 per Site		NA	NA	NA	NA	NA	
Maximum Area	NA	NA	NA	3 m <sup>2</sup>		NA	NA	NA	NA	NA	
Vertical Clearance	NA	NA	NA	2.6m above grade		NA	NA	NA	NA	NA	
<b>Real Estate Sign</b>											
Maximum Area	2 m <sup>2</sup>	1.5m <sup>2</sup>	3m <sup>2</sup>	5m <sup>2</sup>	5m <sup>2</sup>	5m <sup>2</sup>	5m <sup>2</sup>	5m <sup>2</sup>	3m <sup>2</sup>	1.5m <sup>2</sup>	
Max. Number per Site	1	1	NA	NA	NA	NA	NA	NA	NA	1	
<b>Residential Sign</b>											
Maximum Number	1 per Site										
Maximum Area	1 m <sup>2</sup>										
<b>Roof Sign, Integral</b>											
Maximum Number	NA	NA	NA	1 per building				NA	NA	NA	
<b>Window Signs</b>											
Maximum Area	25% of each window area										

<sup>1</sup> In calculation of the maximum Sign area of Facia Signs and Canopy Signs the “building frontage” is only the length of building frontage on the side of the building upon which the Sign is located.

**TABLE 3C.**

**NUMBER, DIMENSION AND LOCATION  
OF OTHER SIGNS BY ZONING DISTRICT**

	AG AF AR	RS1 TO RS4 RT Z9 Z14	RM RS5 Z11	C1	C2, C3, C5, C6, C7, C9, Z3, Z4, Z5, Z6, Z8, Z10, Z13	C4, C8	M1 TO M4	M5 TO M7	P1 TO P5, U1, U2, Z1, Z2, Z15	P6
<b>OTHER</b>										
<b>Balloon Sign</b>										
<b>Maximum Number</b>	NA	NA	NA	1 per site						NA
<b>Maximum Height</b>				1.5 X height of building to which the Sign is attached						NA
<b>Banner Sign</b>										
<b>Maximum Height</b>	NA	NA	NA	The height of the Principal Building on Site						NA
<b>Maximum Sign Area</b>	NA	NA	NA	10 m <sup>2</sup>						
<b>Portable Sign</b>										
<b>Maximum Number</b>	NA	NA	NA	1 per Site						NA
<b>Maximum Area</b>	NA	NA	NA	3 m <sup>2</sup> per Sign						NA
<b>Sandwich Board Sign</b>										
<b>Maximum Number</b>	NA	NA	NA	1 per tenancy	NA	1 per Site	NA	NA	NA	NA
<b>Maximum Area</b>	NA	NA	NA	0.6 m x 1.2 m	NA	NA	NA	NA	NA	NA
<b>Pennant Signs</b>										
<b>Minimum Vertical     Clearance</b>	NA	NA	NA	NA	2.6 m above grade		NA	NA	NA	NA

**TABLE 4.**

**PERMITTED SIGN CHARACTERISTICS BY ZONING DISTRICT<sup>2</sup>**

	<b>AG AF AR</b>	<b>RS1 TO RS4, RT, Z9, Z14</b>	<b>RM RS5 Z11</b>	<b>C1</b>	<b>C2, C3, C5, C6, C7, C9, Z3, Z4, Z5, Z6, Z8, Z10, Z13</b>	<b>C4, C8</b>	<b>M1 TO M4</b>	<b>M5 TO M7</b>	<b>P1 TO P5, U1, U2, Z1, Z2, Z15</b>	<b>P6</b>
<b>Animated Sign<sup>1</sup></b>	N	N	N	A	A	N	N	N	A	N
<b>Changeable Copy Sign</b>	N	N	N	A	A	N	A	A	A	N
<b>Illuminated, Internal</b>	N	N	N	A	A	A	A	A	A	N
<b>Illuminated, External</b>	N	N	A	A	A	A	A	A	A	N
<b>Exposed Bulbs or Neon</b>	N	N	N	A	A	N	N	N	N	N

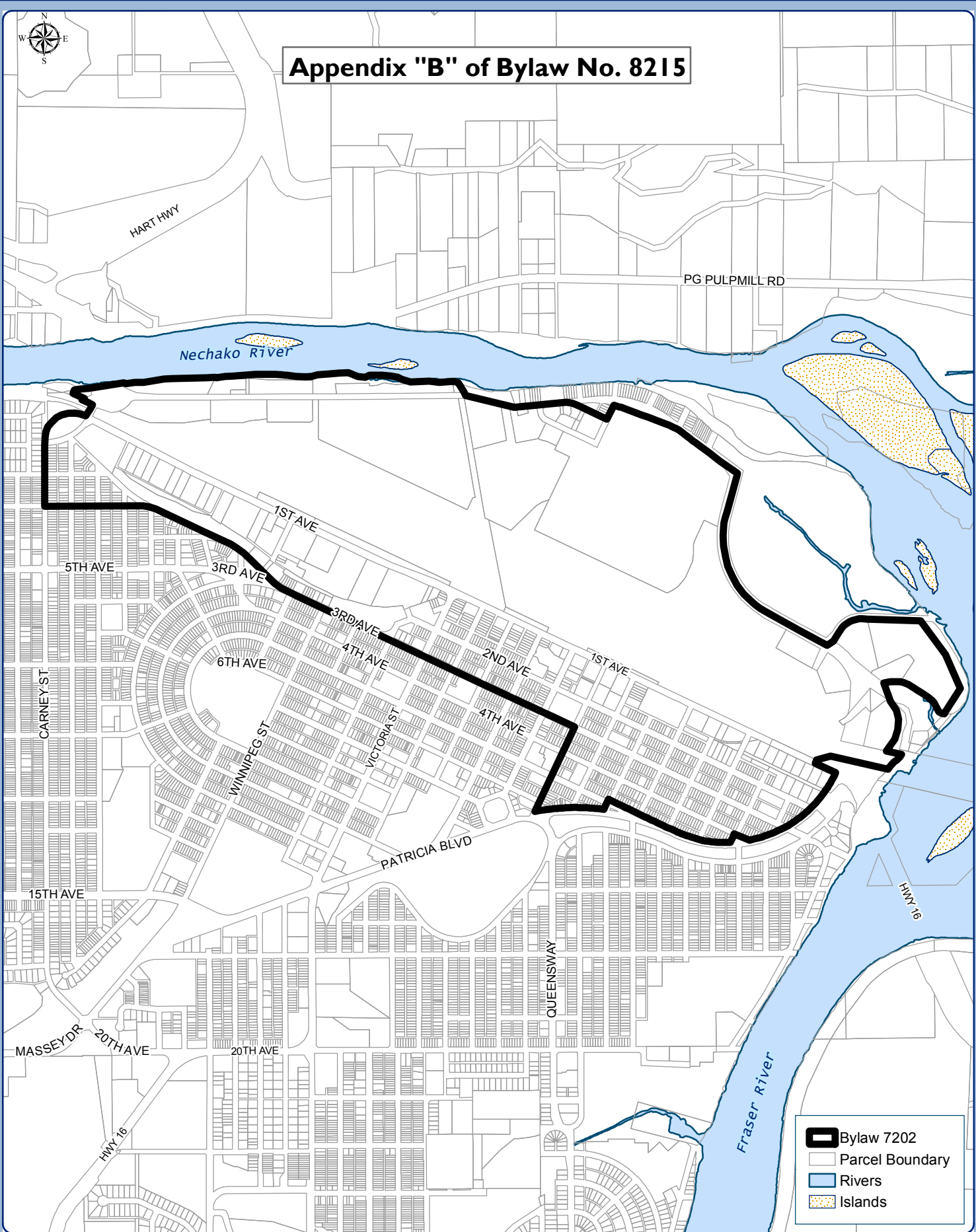
A = Allowed  
N = Not Allowed

Animated Signs are not permitted in the P1, P2, or U1 zones.

<sup>2</sup> No Sign shall result in direct light or significant glare being cast onto adjacent properties zoned and used for residential purposes.



# Appendix "B" of Bylaw No. 8215



	Bylaw 7202
	Parcel Boundary
	Rivers
	Islands

1:17500

## Schedule "C" to Bylaw No. 7202, 2001

Refer to table 3A



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