

City of Quesnel

SIGN BYLAW NO. 1527, 2002

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City of Quesnel

SIGN REGULATION BYLAW NO. 1527, 2002

WHEREAS, pursuant to Section 908 of the Local Government Act, Council may by bylaw regulate the number, size, type, form, appearance and location of any signs and may prohibit signs subject to Section 908 (3);

AND WHEREAS, pursuant to Section 551 (1) of the Local Government Act, Council may regulate or prohibit the erection, placing, alteration, maintenance, demolition, and removal of signs;

NOW THEREFORE, THE Municipal Council of the City of Quesnel, in open meeting assembled, enacts as follows:

SECTION 1 - PREAMBLE

1.1 Title

1.1.1 This bylaw may be cited as the “**Sign Bylaw No. 1527.**”

1.2 Interpretation

1.2.1 Any enactment referred to herein is a reference to an enactment of British Columbia and regulations thereto, as amended, revised, consolidated or replaced from time to time, and any bylaw referred to an enactment of the Council of the City of Quesnel, as amended, revised, consolidated or replaced from time to time.

1.2.2 The headings given to the sections and paragraphs in this bylaw are for convenience of reference only. They do not form part of this bylaw and will not be used in the interpretation of this bylaw.

1.2.3 If any section, paragraph or phrase of this bylaw is for any reason held to be invalid by a decision of a Court of competent jurisdiction, such decision will not affect the validity of the remaining portions of this bylaw.

1.3 Purpose

This bylaw shall be for the following purpose:

1.1.1 To preserve and promote the public health, safety, and welfare of the citizens of the City of Quesnel;

1.1.2 To afford the business community equal and fair opportunity to advertise and promote its products and services without discrimination;

1.1.3 To maintain and enhance the visual environment, and to preserve the right of the citizens to enjoy the City of Quesnel’s scenic beauty;

- 1.1.4 To improve pedestrian and traffic safety;
- 1.1.5 To minimize the possible adverse effect of signs on nearby public and private property;
- 1.1.6 To enable the fair and consistent enforcement of these sign restrictions.

SECTION 2 - DEFINITIONS

All words or phrases shall have their normal or common meaning except when they have been changed, modified or expanded by the definitions set forth in this section:

Abandoned Sign

A sign, which no longer identifies a bona fide business, lessor, service, owner, product, or activity, time of event passes, and/or for which no legal owner can be found. The definition shall also include any sign structure, which no longer supports the sign for which it was designed;



Awning Sign

A sign painted on or attached to a fabric or vinyl cover on a rigid frame. Only business names and/or logos may be attached to, painted stenciled, or otherwise placed on these devices;

Contractor Signs

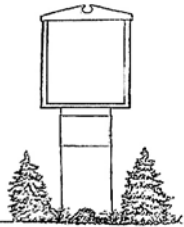
A temporary sign erected for the duration of construction by the contractor listing the project name and firms involved in construction. It may be a free standing, or fascia sign. Contractor Signs must conform to the sign regulations in which they are located.

Directional Sign

A sign erected and maintained by local officials within the public right-of-way, to indicate to the traveling public the route and distance to public accommodations, facilities, commercial services and points of scenic, historical, cultural, recreational, educational or religious interest. Such signs shall conform to all applicable provincial regulations regarding the placement of signs in public rights-of-way;

Flag

Any fabric, banner, or bunting containing distinctive colours, patterns, or symbols, used as a symbol of a government, political subdivision, or other entity;



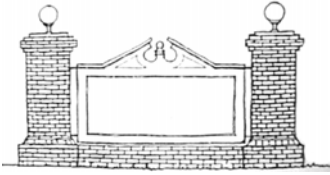
Free-Standing Sign

A sign self supported by a pole or post and not attached to any building, wall, or fence, but in a fixed location. Types of free-standing signs include: post and arm; monument; and pole signs;

Marquee

A sign painted on, attached to, or consisting of interchangeable letters on the face of a permanent overhanging shelter, which projects from the face of a building. Letter or symbols shall not exceed 15.3 cm (6 in.) in height. A minimum clearance of 3.0 m (10 ft.) above the sidewalk level shall be required for pedestrians;





Monument Sign

An outside sign identifying a development, business, services, or homes (such as a shopping area or housing development) made of brick, masonry or stone, the bottom of which is attached directly and permanently to the ground and physically separated from any other structure,;

Non-Conforming Sign

A sign which lawfully occupied a building or land at the effective date of this Bylaw, or any amendment thereto, that does not conform to the regulations of the district in which it is located;

Off-Premises Sign or Billboard

A sign, which identifies goods or services that are not sold on the same premises as the said sign;

On-Premises Sign

A sign identifying or advertising a business, person, activity, or service located on the premises where the sign is located;

Pole Sign

A free-standing sign with the base of the actual sign area at least 1.5 m (5 ft.) above the ground supported by vertical pole(s);

Political Campaign Sign

Any sign that advertises a candidate or an issue that is to be voted on in a local, provincial or federal election process;



Portable Sign

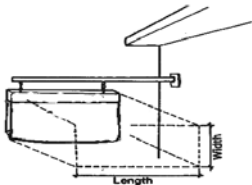
A sign not designated or intended to be permanently affixed into the ground or to a structure;

Post and Arm Sign

A freestanding sign comprised of a vertical post to which a perpendicular arm is attached and from which a sign hangs;

Premises

The contiguous land in the same ownership or control, which is not divided by a street;



Projecting Sign

A sign attached to a building wall or structure that projects horizontally more than 0.3 m (1 ft.) from the face of the wall;

Public Way

Any corridor designed for vehicular or pedestrian use that is maintained with public funds;

Real Estate Sign

A temporary sign advertising the real estate upon which the sign is located as being for rent, lease, or sale;

Safety Control Sign

Warning, control or required public safety sign;

Sign

A sign is an object, device, display, or structure, or part thereof, displayed outdoors or visible from a public way, which is used to advertise, identify, display, direct or attract attention to an object, person, institution, organization, business, product, service, event or location; or to express a point of view, by any means including words, letters, figures, design, symbols, advertising flags, fixtures, colours, illuminations or projected images;

Sign Area

The facing of a sign, including copy, insignia, background, structural supports, and border and trim. The measurement shall be determined by the smallest rectangle inclusive of all letters and images. The structural supports shall be excluded if they do not constitute a major part of the sign or if the structure is not used to identify or attract attention to the business or product;

Seasonal Sign

A sole sign for a business, such as a farm or produce stand sign, displayed at least sixty (60) days but no more than one hundred and twenty (120) days each year. Such a sign shall be governed by the same regulations as all other permitted non-temporary signs;

Special Occasion Sign

A sign not exceeding 1.8 m² promoting a special occasion such as a birthday or anniversary displayed no more than three days prior to the event and one day following the event. Advertising 3rd party businesses in not permitted.

Temporary Sign

A special events sign, such as a promotional sale sign, fund-raising sign, garage sale sign, political sign, or similar sign displayed no more than fourteen (14) days in any six (6) month period, subject to their removal four days following the end of the event;

Traffic Control Sign

A sign to regulate traffic that has been erected by municipal officers having jurisdiction over the public way including the Ministry of Highway;

Traffic Flow Informational Sign

A sign directing traffic to or from or within or providing information for a commercial, residential or industrial development;

View Shed

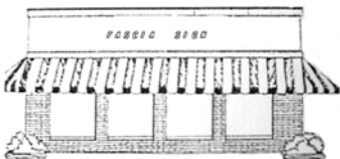
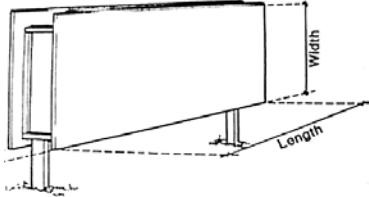
An area visible from the road that provides vistas over water or across expanses of land, such as farmland, woodlands, coastal wetlands, mountaintops or ridgelines;

Wall (Fascia) Sign

A sign mounted parallel to the exterior surface of a building.

Wind Sign

A sign consisting of one or more banners, flags, pennants, ribbons, spinners, streamers, or captive balloons, or other objects or material fastened in such a manner as to move upon being subjected to pressure by wind;



SECTION 3 - SIGNS BY CHARACTER AREA



3.1 Permitted Signs by Land Use Zone

Upon the adoption of this Bylaw, it shall be unlawful and a violation of this Bylaw for any person to erect, construct, paint, alter, relocate, reconstruct, display, or maintain or cause to be erected, constructed, displayed or maintained within the City of Quesnel any sign (except as defined in Section 4.2) without first having obtained a permit from the *Planning and Development Service Department of the City of Quesnel*. Land Use Zoning is identified by The City of Quesnel Zoning Bylaw 1530, 2002 as amended.

3.2 Residential

Residential areas include single family, multi-family, and agriculture land use zones. (zones – A, RR, CR, RS, RM and MHP)

3.2.1 For home occupations: (refer to City of Quesnel Zoning Bylaw No. 1530, 2002 for details)

a) Type I (Major Home Based Business):

One non-illuminated sign not to exceed 0.6 m² (6 sq. ft.) in size.

b) Type II (Minor Home Based Business):

No signs permitted.

c) Type III (Rural Home Based Business):

Signage limited to one non-illuminated sign not to exceed 0.6 m² (6 sq. ft.) with not dimension to exceed 0.9 m (3 ft.).

Maximum height shall not exceed 1.2 m (4 ft.).

Signage must be located on the subject property and externally lit.

3.2.2 For single-family subdivisions and multi-family complexes, including mobile home parks, one (1) monument sign per street frontage, not to exceed 2.0 m² (22 sq. ft.) in sign area per sign and 2.0 m (6 ft.) in height.



3.3 Pedestrian Commercial (*Downtown Business*) District

The Downtown Business District is generally characterized by traditional architecture lining the street, generally containing a mix of residential and commercial uses. The Downtown Business District includes, local commercial, central business district commercial, and residential/commercial transition land use zones. (zones – C1, C2A, C3 and C7, excluding Front St., Carson St. and Moffat Bridge Approach (Schedule A))

3.3.1 Types of signs:

a) WALL SIGNS (with or without border) as large as one 0.6 m² per 1 linear metre (2 sq. ft. per linear ft.) of building frontage or a maximum of 6.0 m² (65 sq. ft.) whichever is less.



- b) FREE-STANDING SIGNS where the building is set back from the property line by 7.6 m (25 ft.) or more. Signs must be setback 3.0 m (10 ft.) from the property line.
- i) MONUMENT SIGNS / POST AND ARM SIGNS / POLE SIGNS are permitted as follows:

Lot Frontage measured on the frontage where sign is placed)	Maximum Sign Height	Maximum Sign Area
15.1 m to 45 m	4 m	3 m ²
45.1 m to 60 m	4 m	4 m ²
Greater than 60 m	4 m	6 m ²

- c) PROJECTING SIGNS as large as 1.0 m² (10 sq. ft.) in sign area; maximum projection of one 0.8 m (2.75 ft.) from the building face; minimum clearance from the ground 2.5 m (8 ft.) and maximum clearance 3.0 m (10 ft.).
- d) AWNING SIGNS projecting at least 1.5 m (5 ft.) into the sidewalk but no more than 2.0 m (7 ft.). The extent of the lettering may cover up to 40% of the awning surface or 1 m² per linear metre which ever is less. Minimum clearance of 2.5 m (8 ft.) from the sidewalk. For theatres the maximum ratio is 2.4 m² per linear metre.
- e) MARQUEE SIGNS (Under Canopy Signs) shall be no larger than 0.6 m² with a 2.5 m (8 ft.) clearance from finished grade.

3.3.2 Number:

- a) Each business shall not display more than two (2) signs per business frontage. Each business site may display only one (1) freestanding sign. The total area of all wall signs per frontage must not exceed the maximum allowable area per frontage.

3.3.3 Location:

- a) Signs shall be concentrated near the pedestrian level.
- b) Wall Signs posted on the upper facades of the buildings shall adhere to the wall sign calculations and regulations listed in 3.3.1a.
- c) Signs shall not obscure important architectural details or features such as windows, transoms, panels, sills, mouldings, and cornices.
- d) Building frontage will be used for all sign calculations.

3.3.4 C7 (Residential / Commercial Transitional) zones:

- a) One (1) non-illuminated wall sign not exceeding 0.6 m² (6 sq. ft.) in size.

- b) One (1) stand alone sign per premise, not to exceed 0.8 m² (9 sq. ft.) in sign area per sign or 0.6 m (6 ft.) in height.

3.3.5 Businesses fronting onto Carson Avenue, Front Street and the Moffat Bridge Approach must adhere to the sign regulations set out in the Pedestrian / Vehicle Commercial District (see section 3.4).

3.4 Pedestrian / Vehicle Commercial (*West Quesnel*) District



The West Quesnel Commercial Centre is generally characterized by a combination of vehicle and pedestrian oriented traffic, generally containing a mix of residential and commercial uses. Vehicle oriented traffic is located along the Marsh / Anderson corridor (C2) while Elliott Street / North Fraser (C2A) are more pedestrian oriented with narrower streets and slower traffic patterns. The *Pedestrian / Vehicle Commercial District* includes the C2 (West Quesnel Business District Commercial), C2A (West Quesnel Local Commercial) and all Civic Assembly (P1) and Parks (P2) land use zones. Moffat Bridge Approach, Carson Street and Front Street are also included in the Pedestrian / Vehicle Commercial District (refer to Schedule B).

3.4.1 Types of signs for *Pedestrian / Vehicle Commercial* District:



- a) WALL SIGNS (with or without border) as large as one 0.6 m² per one linear metre (2 sq. ft. per linear ft.) of building frontage or a maximum of 8.0 m² (86 sq. ft.) whichever is less.
- b) FREE-STANDING SIGNS where the building is set back from the property line by 7.6 m (25 ft.) or more. Signs must be setback 3.0 m (10 ft.) from the property line.
 - i) MONUMENT SIGNS / POST AND ARM SIGNS / POLE SIGNS are permitted as follows:



Lot Frontage measured on the frontage where sign is placed)	Maximum Sign Height	Maximum Sign Area
18 m or less	2 m	3 m ²
18.1 m to 45 m	4 m	4 m ²
45.1 m to 60 m	4.75 m	4.75 m ²
60.1m to 75 m	5.5 m	5.5 m ²
75.1 m or greater	6 m	8 m ²

- c) PROJECTING SIGNS as large as 1.6 m² (16 sq. ft.) in sign area; maximum projection of 1.8 m (6 ft.) from the building face; minimum clearance from the ground 2.5 m (8 ft.) and a maximum clearance 3.7 m (12 ft.).

- d) **AWNING SIGNS** projecting at least 1.5 m (5 ft.) into the sidewalk but no more than 2.0 m (7 ft.). The extent of the lettering may cover up to 50% of the awning surface or 1.5 m² per linear metre whichever is less. Minimum clearance of 2.5 m (8 ft.) from the sidewalk. For theatres the maximum ratio is 2.4 m² per linear metre.

3.4.2 Number:

Each business shall not display more than two (2) signs per business frontage. Each business site may display only one (1) freestanding sign. The total area of all wall signs per frontage must not exceed the maximum allowable area per frontage.

3.4.3 Location:

Signs shall be located where they can be most easily read, thus reducing the size needed for legibility.

3.5 General Highway Commercial / Industrial District

All areas located along Highways 97 are to be considered within the General Highway Frontage District. As gateways to the Quesnel City Centre from the north and south, signage along these corridors must create a visually appealing entrance to the community. Signage in this district, typically for auto-orientated commercial and industrial facilities, should be legible while avoiding sign clutter (zones - C4 – C6, C8, CD, M and GIR, (Schedule C)).



3.5.1 Types of signs:

- a) **WALL SIGNS** (with or without border) as large as one 0.6 m² per 1 linear metre (2 sq. ft. per linear ft.) of building frontage or a maximum of 28 m² (300 sq. ft.) whichever is less.
- b) **FREE-STANDING SIGNS** where the buildings is set back from the property line by 13.7 m (45 ft.) or more. Signs must be setback 3.0 m (10 ft.) from the property line.
 - i) **MONUMENT SIGNS / POST AND ARM SIGNS / POLE SIGNS** are permitted as follows:



Lot Frontage measured on the frontage where sign is placed)	Maximum Sign Height	Maximum Sign Area
45 m or less	8 m	12 m ²
45.1 m to 90 m	8 m	15 m ²
90.1m and larger	8 m	28 m ²



- a) **PROJECTING SIGNS** as large as 4.6 m² (50 sq. ft.) in sign area; maximum projection of 1.8 m (6 ft.) from the building face; minimum clearance from the ground 2.5 m (8 ft.) and a maximum clearance 3.7 m (12 ft.).
- b) **AWNING SIGNS** projecting at least 1.5 m (5 ft.) into the sidewalk but no more than 2.0 m (7 ft.). The extent of the lettering may cover up to 80% of

the awning surface or 1.5 m² per linear metre which ever is less. Minimum clearance of 2.5 m (8 ft.) from the sidewalk. For theatres the maximum ratio is 2.4 m² per linear metre.

3.5.2 Number:

Each business shall not display more than two (2) signs per business frontage. Each business site may display only one (1) freestanding sign. The total area of all wall signs per frontage must not exceed the maximum allowable area per frontage.

3.5.3 Location:

Signs shall be located where they can be most easily read, thus reducing the size needed for legibility.

3.6 Illumination Requirements (All Districts)

3.6.1 The illumination from any sign may not cause any reflection or glare upon a public street, highway, sidewalk, or adjacent property.

3.6.2 With the exception of the downtown area, no exterior signs on any building or premises shall be illuminated after 12:00 midnight in zones adjacent to or in proximity to residential areas, except on those places of business which shall remain open after midnight, and they shall be extinguished at the time of closing such business.

SECTION 4: SIGNS CLASSIFICATION

4.1 Legal Non-Conforming

4.1.1 A non-conforming sign lawfully existing at the time of adoption or subsequent amendment may continue, although such a sign does not conform to the provisions of this bylaw. Third Party signs are not considered “ legal non-conforming” and must be removed.

4.1.2 Exception to the above: each portable non-conforming sign shall be allowed to be displayed for six (6) months (180 days) from the adoption of this bylaw.

4.1.3 Removal:

a) Any sign, which does not fall under the Legal Non-Conforming status and does not conform to this bylaw shall be deemed a public nuisance, and shall be removed. If the sign owner or property owner fails to do so after being ordered by the Municipality the cost of said removal and storage shall be borne by the property owner and may be recovered by the Municipality.

b) A sign or structure removed by the Municipality shall be held not less than thirty (30) days by the Municipality during which period it may be recovered by the owner upon paying the Municipality for cost of removal and storage, and upon payment of any fine. If not recovered within the thirty (30) day period, the sign or sign structure is hereby declared

abandoned and title thereto shall be vested in the Municipality for disposal in any manner permitted by law.

- 4.1.4 **Damage or Destruction of Sign:** A non-conforming sign shall be removed according to the provisions of Section 6.0 of these regulations if the structure or use to which it is accessory is damaged or destroyed to the extent of 75 percent or more of the principal structure's appraised value.
- 4.1.5 **Change of use:** Whenever a land use changes, any sign or signs which become non-conforming because of the change in land use must be modified within 180 days so as to be in full compliance with these sign regulations.
- 4.1.6 **Maintenance:** Signs shall be maintained in a safe and secure condition. If the Building Inspector is of the opinion that a sign is not secure, safe, or in good state of repair, written notice of this fact shall be given to the person responsible for the maintenance of the sign. If the defect in the sign is not corrected within thirty (30) days, the Inspector may revoke the sign permit, thus placing the sign owner in violation of the Bylaw and liable for a fine as specified in Section 6.13.
- 4.1.7 Any lawfully existing non-conforming sign cannot be enlarged, reworded (other than signs with dated, changing messages), redesigned or altered in any way including the repainting in a different colour, except to conform to the requirements of this bylaw.
- 4.1.8 **Destruction, Damage, Deterioration.** Any such sign that has been destroyed, damaged or deteriorated to such an extent that the cost of restoration would exceed thirty-five (35)% of the replacement cost, shall not be repaired or rebuilt or altered except to conform with the requirements of this bylaw.
- 4.1.9 **Replacement:** Any sign replacing a non-conforming sign shall conform with the provisions of this Section, and the non-conforming signs shall no longer be displayed.

4.2 Exempt

This bylaw applies to all signs in the City except the following:

- 4.2.1 Signs located inside a building.
- 4.2.2 Signs on or over City streets erected or authorized by the Public Works and Engineering Department for the control of traffic and parking, for street names and directions, safety control;
- 4.2.3 Street decorations authorized by the Public Works and Engineering Department;
- 4.2.4 Public notices authorized by the City bylaws or Provincial or Federal legislation;
- 4.2.5 Signs authorized by the City in connection with parkland and public conveniences, including informational displays, signs on bus benches, bus stop shelters or other similar structures;
- 4.2.6 Building addresses containing number and street only;

- 4.2.7 Name and/or address plates for private residences;
- 4.2.8 Signs regulating private parking lots and no larger than 1m² (11 sq. ft.) in area;
- 4.2.9 Name and/or address plates for commercial use such as professional offices provided that such signs shall be no larger than 0.1 m² (1 sq. ft.) and limited to one wall mounted sign per business;
- 4.2.10 Murals or flags provided they contain no advertising content;
- 4.2.11 Political Campaign Signs 3.0 m² (32 sq. ft. or less);
- 4.2.12 Temporary Signs;
- 4.2.13 Special Occasion Signs;
- 4.2.13 Contractor Signs.

4.3 Prohibited

All signs not expressly permitted under this Bylaw or exempt from regulation hereunder in accordance with this Bylaw are prohibited in the City of Quesnel. Such signs include, but are not limited to:

- 4.3.1 Any sign attached to any tree, lamp standards, utility pole or painted upon or otherwise directly affixed to any rock, ledge or other natural feature.
- 4.3.2 No sign shall be erected:
 - a) In the public right-of-way, except for those placed by an authorized governmental agency;
 - b) At any location where, by reason of position, shape, wording or colour, it interferes with or obstructs the view or movement of pedestrian or vehicular traffic;
 - c) Which may be confused with any authorized traffic sign, signal or device;
 - d) Above the roof line;
 - e) Which is closer than twenty 6.0 m (20 ft.) to a side lot line except in the case of a wall sign or corner lot where a setback may be reduced to 3.0 m (10 ft.) from the public ways;
 - f) Which projects from a building over a public way with the bottom of the sign less 2.4 m (8 ft.) vertically above the ground. The sign owner must provide to the municipality proof of liability insurance naming the municipality as the insured party for any sign projecting over a public way;
 - g) Any outdoor sign which advertises, identifies or pertains to any activity no longer in existence shall be removed by its owner or persons otherwise responsible within thirty (30) days from the time the activity ceases. Political Campaign Signs must be removed seven (7) days after the

election advertised has concluded. This provision does not apply to seasonal activities during the periods in which such businesses are closed;

- h) Signs with visible moving, revolving, or rotating parts or visible mechanical movement of any description or other apparent visible movement achieved by electrical, electronic, or mechanical means,
- i) Signs with optical illusion of movement by means of a design that presents a pattern capable of giving the illusion of motion or changing of copy;
- j) Signs with illumination that flash, blink, flicker, or vary in intensity or colour, except for time-temperature-date signs;
- k) Wind signs, banners signs, flags, pennants, ribbons, spinners, streamers, or captive balloons, (except where permitted in Section 2 – Temporary Signs);
- l) Signs on a vehicle not regularly used in the conduct of the business advertised on the vehicle;
- m) Satellite dishes which have advertising displayed on them
- n) Signs placed on bus shelters, bus benches, or waste receptacles without municipal consent;
- o) Signs posted or painted on roofs, dormers and balconies;
- p) Portable signs (except where permitted in Section 2 – Temporary Signs);
- q) Off-premise signs and billboards;
- r) Signs that are indecent or may tend to corrupt or demoralize.
(LGA 725.(1)(i))

SECTION 5 - GENERAL DESIGN AND CONSTRUCTION STANDARDS

All signs shall be designed, constructed and maintained in accordance with the following standards:

- 5.1 All signs shall comply with applicable provisions of the B.C. Building Code and all Building regulations of the City of Quesnel, at all times.
- 5.2 Except for banners, flags and temporary signs conforming in all respects with the requirements of this Bylaw, all signs shall be constructed of permanent materials and shall be permanently attached to the ground, a building, or another structure by direct attachment to a rigid wall, frame or structure.
- 5.3 All signs shall be maintained in good structural condition, in compliance with all building and electrical codes, and in conformance with this code, at all times.

SECTION 6 - ADMINISTRATION AND ENFORCEMENT

6.1 **Enforcement Officer:**

All administration and enforcement of this Bylaw shall be delegated to the General Manager of Planning and Development Services, Building Inspectors and Bylaw Enforcement Officers.

6.1.1 Right of Entry

The General Manager Planning and Development Services, Building Inspectors and Bylaw Enforcement Officers shall have the right of entry and may enter onto any land at all reasonable hours in order to ascertain whether the provisions of this bylaw have been carried out.

6.1.2 No person shall interfere with or obstruct the entry of any authorized City representative onto any land to which entry is made or attempted pursuant to the provisions of this bylaw.

6.2 **Permit Procedure:**

All signs, except as otherwise provided in Section 1.3 of this Bylaw, shall require a sign permit prior to being constructed, reconstructed, moved, altered, placed or repaired. Sign permits shall be issued by the General Manager of Planning and Development Services or designate.

6.3 **Permit Application:** All applications for sign permits for the erection or relocation of a sign shall be submitted to the General Manager Planning and Development Services or designate. An application for a sign permit shall not be considered complete and final and received for processing by the City until the Planning & Development Services Department determines that all the requirements of Schedule D have been satisfied.

6.4 **Permit Fees:**

Each application for a sign permit shall be accompanied by the applicable fees, which shall be established by the governing body of the Municipality from time to time.

6.5 **Permit Application Completeness:**

Within five (5) working days of receiving an application for a sign permit, the Building Inspector or designate shall review it for completeness. If the Building Inspector or designate finds that it is complete, the application shall then be processed.

If the Building Inspector or designate finds that it is incomplete, he/she shall, within such five (5) day period, send to the applicant a notice of the specific ways in which the application is deficient, with appropriate references to the applicable sections of this Bylaw.

6.6 **Permit Issuance/Denial Action:** Within ten (10) working days of the submission of a complete application for a sign permit, the General Manager Planning and Development Services or designate shall either:

6.6.1 Issuance: Issue the sign permit, if the sign(s) that is the subject of the application conforms in every respect with the requirements of this Bylaw; or

6.6.2 Denial: Deny the sign permit if the sign(s) that is the subject of this application fails in any way to conform with the requirements of this Bylaw. In case of a rejection, the General Manager Planning and Development Services or designate shall specify in the rejection the section or sections of the Bylaw or applicable plan with which the sign(s) is inconsistent.

6.7 **Inspection Upon Completion:**

Any person installing, structurally altering, or relocating a sign for which a permit has been issued shall notify the Building Inspector or designate upon completion of the work. The Building Inspector or designate shall then conduct an inspection within seven (7) working days. If the construction is complete and in full compliance with this Bylaw and with the building and electrical codes, the Building Inspector or designate shall affix to the premises an "Approved Sign" sticker identifying the sign(s) and the applicable permit by number or other reference. If the construction is substantially complete but not in full compliance with this Bylaw and applicable codes, the Building Inspector or designate shall give the owner or applicant notice of the deficiencies and shall allow an additional thirty (30) days from the date of inspection for the deficiencies to be corrected. If the deficiencies are not corrected by such date, the permit shall lapse. If the construction is then complete, the Building Inspector or designate shall affix to the premises the "Approved Sign" sticker described above.

6.8 **Lapsed Sign Permit:**

A sign permit shall lapse if the business license for the premises lapses, is revoked, or is not renewed. A sign permit shall lapse if the business activity on the premises is discontinued for a period of one hundred and eighty (180) days or more. A sign that was constructed or maintained in conformance with a permit under this Bylaw, but for which the permit has lapsed, shall be in violation of the Bylaw.

6.9 **Assignment of Sign Permit:**

A current and valid sign permit shall be freely assignable to a successor as owner of the property or holder of a business license for the same premises, subject to the filing such application as the General Manager Planning and Development Services or designate may require and paying any applicable fee. The assignment shall be accomplished by filing and shall not require approval.

6.10 **Violations:**

The General Manager of Planning and Development Services or designate, upon finding that any provision of this Bylaw or any condition or a permit issued under this Bylaw is being violated, is authorized to institute legal proceedings to prohibit violations of this Bylaw.

6.11 **Appeal Procedure:**

Any person applying for a sign permit who is denied a permit or disagrees with any ruling by the General Manager of Planning and Development Services or designate, may appeal to the Council.

6.12 **Offence**

- 6.12.1 Every person who violates a provision of this bylaw commits an offence and is liable on summary conviction to a penalty not exceeding Ten Thousand Dollars (\$10,000) and the costs of prosecution.
- 6.12.2 Each day a violation of the provisions of this bylaw exists or is permitted to exist shall constitute a separate offence.

SECTION 7 – EFFECTIVE DATE

7.1 This bylaw comes into force and takes effect on the date of adoption.

READ A FIRST TIME this 21st day of October, 2002

READ A SECOND TIME this 21st day of October, 2002

READ A THIRD TIME this 4th day of November, 2002

FINALLY ADOPTED by a majority of members this 16th day of December, 2002

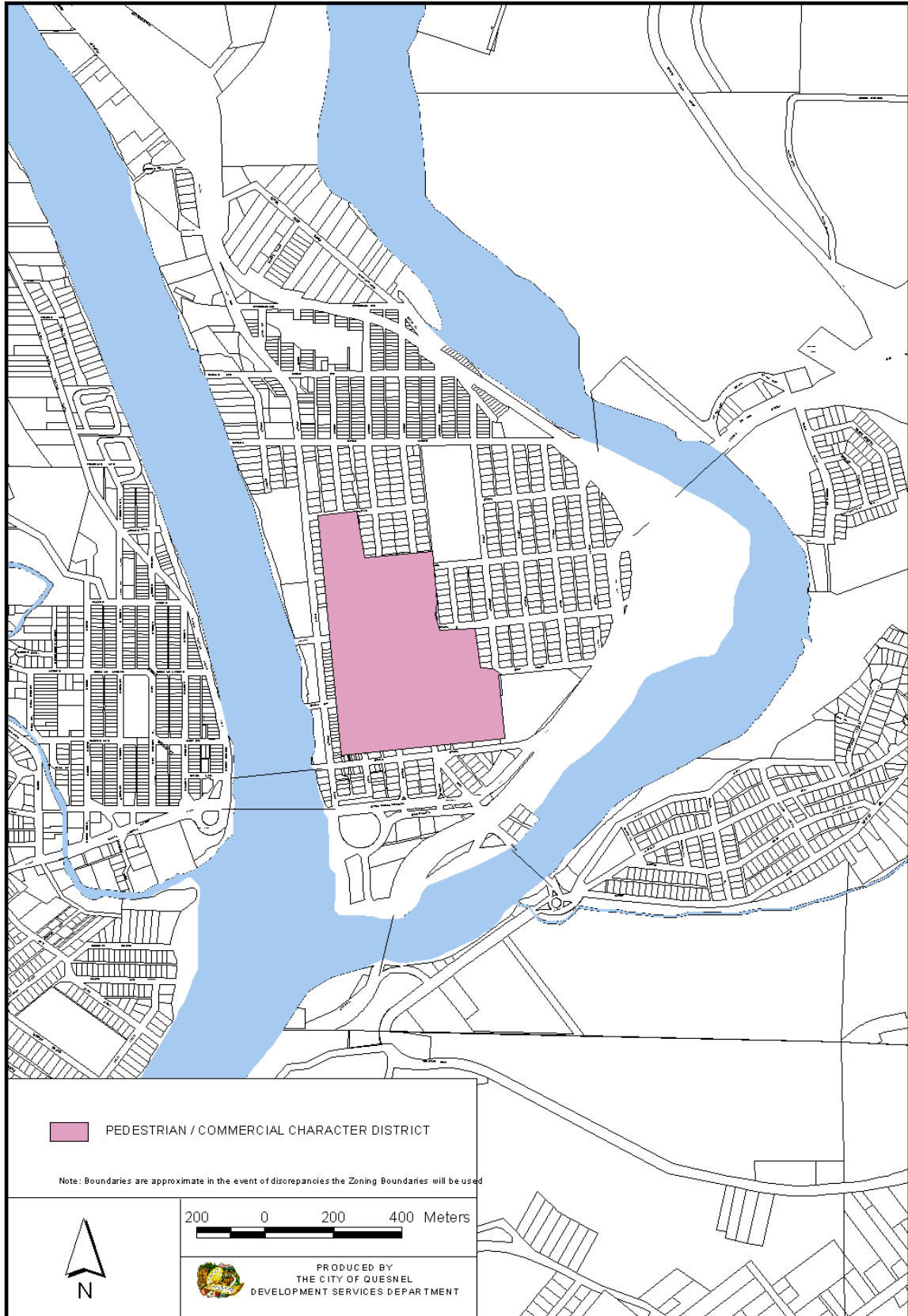
"Nate Bello

MAYOR

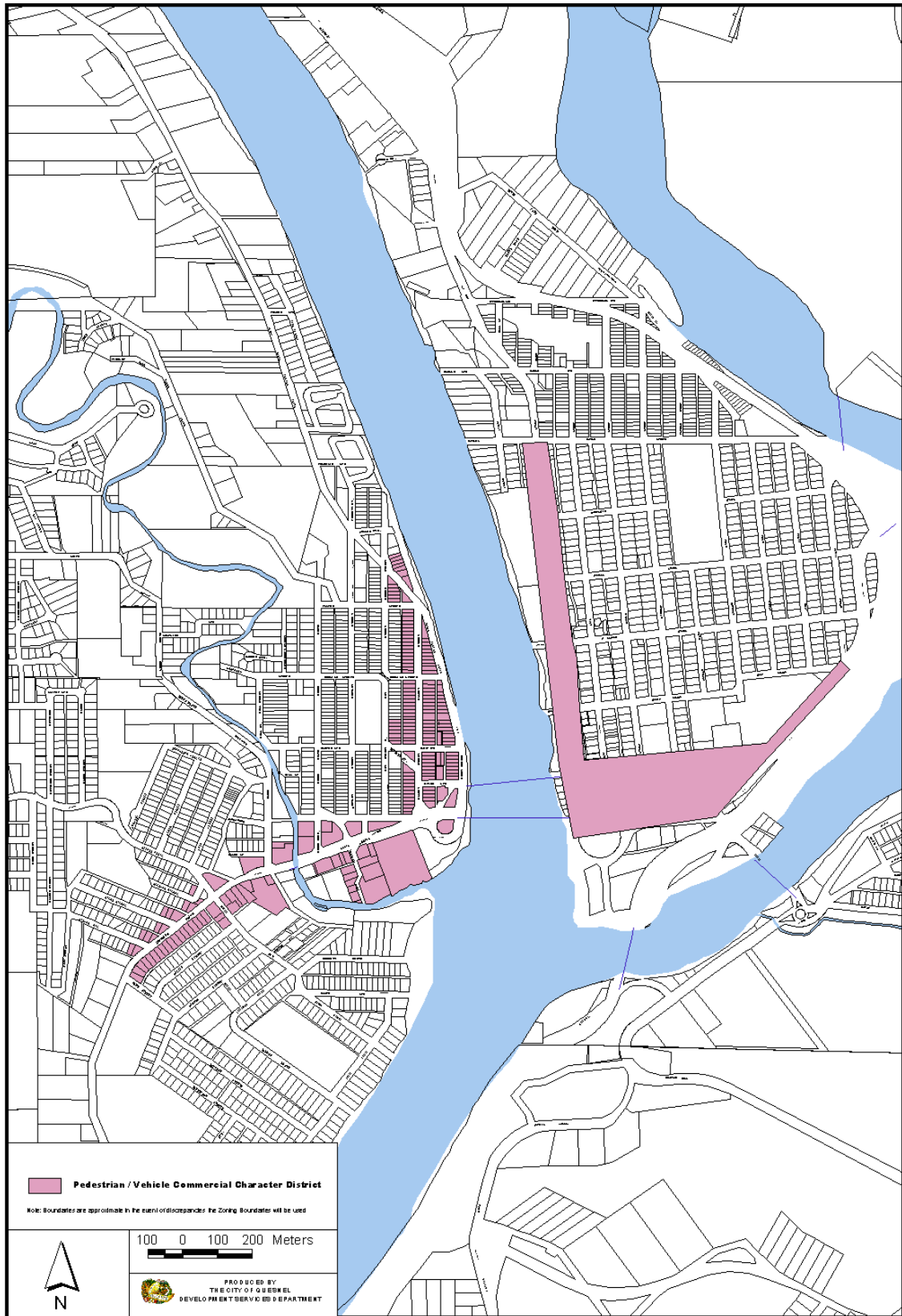
"Charles Hamilton"

CORPORATE ADMINISTRATOR

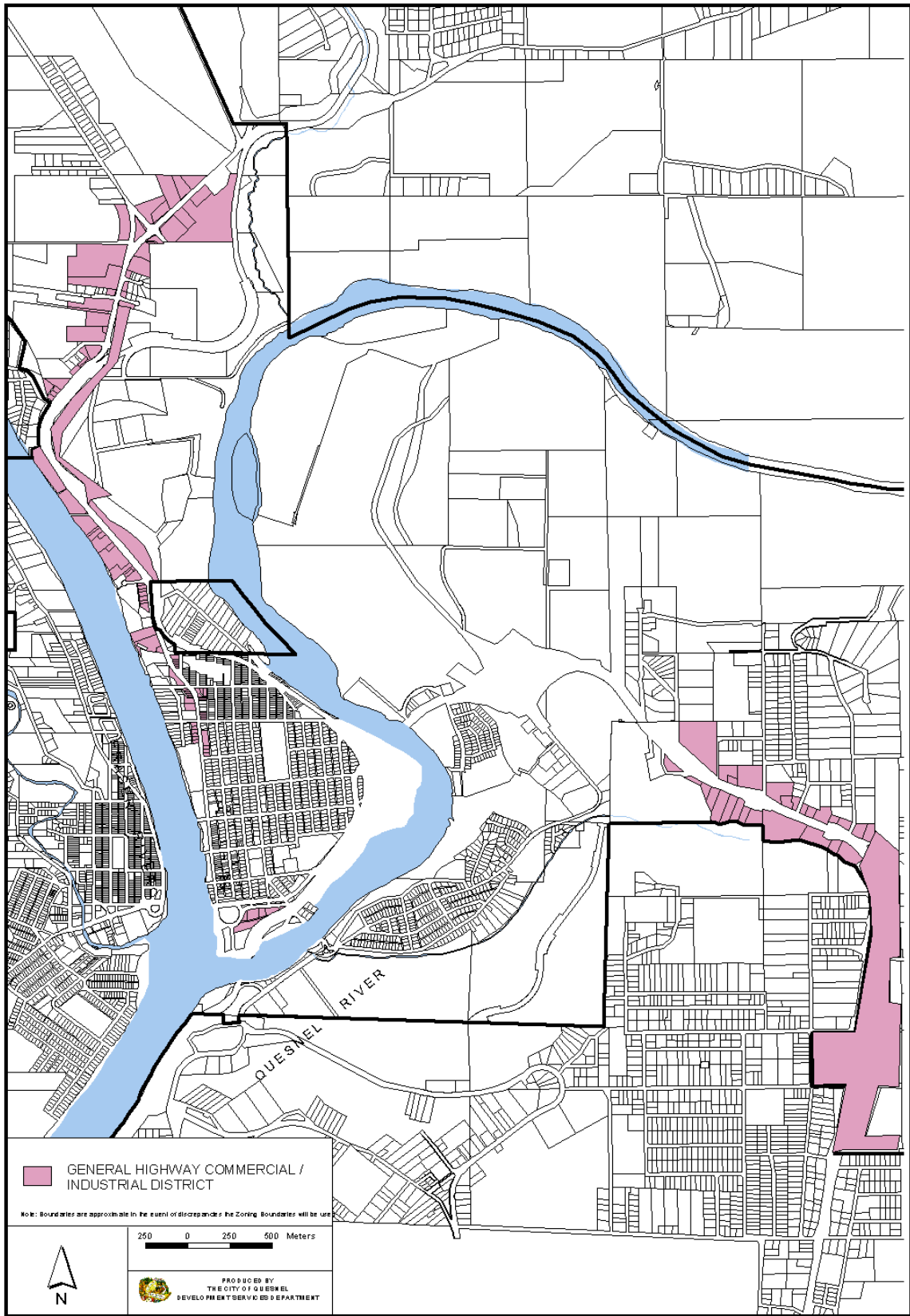
SCHEDULE A: Character Area – Pedestrian Commercial



SCHEDULE B: Character Area – Pedestrian / Vehicle



SCCHEDULE C: Character Area – General Hwy / Industrial



SCHEDULE D: SIGN PERMIT REQUIREMENTS

1. An application for a Sign Permit for a sign shall be made to the City of Quesnel Planning & Development Services Department by the lawful owner of the sign or its authorized agent on the appropriate form supplied by the City;
2. Every application for a Sign Permit shall be accompanied by the following:
 - 2.1. A completed Sign Permit application form;
 - 2.2. Application fees as prescribed by Resolution of Council;
 - 2.3. A letter of authorization from the owner of the property or its authorized agent;
 - 2.4. A replica of the proposed sign, drawn to scale showing:
 - 2.4.1. All dimensions of the sign structure, including the height and projection of the signs attached to buildings;
 - 2.4.2. The area of the sign and the copy face(s);
 - 2.4.3. The design of the copy face;
 - 2.4.4. The manner of all sign illuminations;
 - 2.4.5. The type of construction and finish to be utilized;
 - 2.4.6. The method of supporting or attaching the sign; and
 - 2.4.7. In the case of a freestanding sign, a site plan showing the sign location in relationship to property lines, parking and buildings and an elevation plan showing the height of the sign in relationship to the height of the principal building;
 - 2.5. Such additional information as the Planning & Development Services Department deems necessary including, but not necessary limited to the following:
 - 2.5.1. A copy of a current certificate of title of the property on which the sign is to be located;
 - 2.5.2. A minimum of two photographs taken from different angles that adequately show:
 - a) The proposed site and adjoining properties;
 - b) All signs, including but not limited to signs on any building, within, 30 m of the proposed sign;
 - 2.5.3. The Planning & Development Services may require extra copies of the sign replica or other supporting information.

SCHEDULE E: SIGN PERMIT FEES

The amount of permit fees shall be in accordance with the following scale:

- | | |
|---|---------|
| 1. For any alteration, or relocation of existing permitted sign | \$20.00 |
| 2. Temporary Signage | \$20.00 |
| 3. Free-standing signs exceeding 2 m in height | \$70.00 |
| 4. All other signs which require a permit | \$40.00 |