



2205 Otter Point Road, Sooke, British Columbia, Canada V0S 1N0

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### Schedule A SIGN PERMIT APPLICATION

Being the owner of the described property, I make application for a permit to undertake the specified work. I agree to conform to all requirements of the *Sign Regulation Bylaw, 2003* and other applicable bylaws. Neither the issuance of this Permit, nor the acceptance of the drawings and specifications submitted as part of this application, relieves me from the responsibility of ensuring the construction for which this permit is issued conforms to the requirements of the applicable bylaws, nor prevents the Building Inspector from requiring correction of any errors in construction or any contravention of the applicable bylaws.

Site Address: \_\_\_\_\_

Full Legal Description: \_\_\_\_\_

Registered Owner(s): \_\_\_\_\_ Home phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Work phone: \_\_\_\_\_

Contractor: \_\_\_\_\_ Home phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Work phone: \_\_\_\_\_

Pursuant to the regulations applicable to the District of Sooke, I make application to install the following sign (mark appropriate boxes):

SIGN TYPE	FEE
<input type="checkbox"/> Alteration	\$25.00
<input type="checkbox"/> Canopy	\$35.00
<input type="checkbox"/> Fascia	\$35.00
<input type="checkbox"/> Free Standing	\$35.00
<input type="checkbox"/> Suspended	\$35.00
<input type="checkbox"/> Portable	\$25.00
<input type="checkbox"/> Projecting	\$35.00
<input type="checkbox"/> Replacement	\$25.00
<input type="checkbox"/> Temporary	\$25.00
<input type="checkbox"/> Other	\$25.00
<input type="checkbox"/> Non-Profit Events	\$ NIL

Where the proposed work includes the erection, alteration or addition of more than one sign, a separate permit must be obtained for each sign. The permit fee is doubled for any sign erected or altered without a permit.

**ALL APPLICATIONS MUST BE COMPLETED AND ACCOMPANIED BY TWO COPIES EACH OF DETAILED SITE PLANS AND STRUCTURAL PLANS WITH:**

- a. the dimensions of the sign(s)
- b. the size of the copy area of the sign(s)
- c. the overall height of the sign(s) and the amount of clearance beneath it, both measured from the finished grade
- d. the proposed location of the sign(s) in relation to the face of the building upon or in front of which the sign is to be affixed and in relation to the exits and entrances
- e. the total gross floor area of the building (if applicable)

**This application may be rejected or its approval delayed if any of the above items are missing or if this form is incomplete.**

**WAIVER AND INDEMNITY:** I assume all risks incidental to building construction and inspection services and agree to release, save harmless and indemnify the District of Sooke and its officials, agents, servants and representatives, from and against all claims, actions, costs, expenses and demands with respect to the death, injury, loss or damage to persons or property arising out of or in connection with the building construction and building inspection services. I understand that no warranty is implied for building inspection services and that this waiver and indemnity is binding on me, my heirs, executors and assigns. I acknowledge that the District, in issuing this permit, is relying on the certification of my professional engineer or registered architect.

**FREEDOM OF INFORMATION NOTICE:** Personal information contained on this form is collected under the *Freedom of Information and Protection of Privacy Act* and will be used for the purpose of issuing this permit and for municipal statistics. Enquiries about the collection or use of information on this form may be directed to the Deputy Clerk.

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date of Application

Schedule C

