

# CITY OF TRAIL

## APPLICATION FOR BUILDING PERMIT

City of Trail  
1394 Pine Avenue,  
Trail, B.C. V1R 4E6  
Telephone: (250)364-1262/Fax: (250) 364-0830

Building Official:  
Regional District of Kootenay Boundary  
202 - 843 Rossland Avenue,  
Trail, B.C. V1R 4S8  
Telephone: (250) 368-0222/Fax: (250) 368-3990

DATE: \_\_\_\_\_

This form must be submitted for all new construction, alterations, additions, repairs, demolition, or moving a mobile home or building.

To be completed by applicant::

The undersigned hereby applies for a Building Permit under all applicable bylaws, according to the following specifications and accompanying plans: (Please note reminders on back page)

1. Name of owner \_\_\_\_\_ Mailing Address \_\_\_\_\_  
Street address of Project \_\_\_\_\_  
Legal Description: Lot \_\_\_\_\_ Block \_\_\_\_\_ Plan \_\_\_\_\_ D.L. \_\_\_\_\_
2. Name of Contractor \_\_\_\_\_ Mailing Address \_\_\_\_\_ Phone Number \_\_\_\_\_
3. Name of Architect/Designer \_\_\_\_\_ Mailing Address \_\_\_\_\_ Phone Number: \_\_\_\_\_
4. Purpose of building \_\_\_\_\_ If dwelling, for how many families \_\_\_\_\_
5. Type of building: New Building  Mobile Home  Addition  Repair  Demolition   
Moving a building  Accessory building  Renovation   
Provide Details of Project \_\_\_\_\_
6. Dimensions of building: Main floor area \_\_\_\_\_ sq. ft. Front \_\_\_\_\_ Depth \_\_\_\_\_
7. No. of storeys: \_\_\_\_\_ Height from average grade to highest point of building \_\_\_\_\_
8. Estimated cost \$ \_\_\_\_\_ (total cost of material and labour, exclusive of land).

In consideration of the granting of this permit, the undersigned: (a) releases the City of Trail and those acting on behalf of the City of Trail from all claims and expenses which the undersigned may have or incur as a result of the issue of this permit or the enforcement or non-enforcement of the City of Trail Bylaws or of the British Columbia Building Code; (b) indemnifies the City of Trail from all such claims and expenses which may be made by any other person; and (c) acknowledges that the City of Trail owes no duty of care to the undersigned or any one else in respect of these matters. When requesting an inspection, the owner or contractor must give 48 hours notice upon completion of the work. *W*We have read the above agreement, release and indemnity and understand it.

Signature of owner or authorized representative: \_\_\_\_\_

Address: \_\_\_\_\_ Phone No. \_\_\_\_\_

Coordinating Registered Professional \_\_\_\_\_ Fax No. \_\_\_\_\_

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

# REMINDERS

1. It is an offense to commence construction without a Building Permit.
2. Submitting this application does not authorize the Owner to commence construction;
3. It is the Owner's responsibility to obtain the Building Permit and notify the Building Inspector when construction is to commence;
4. Before a Building Permit can be issued, it is necessary for the Owner to obtain the written approval of the Interior Health Officer for the system of sewage disposal where such is required and to obtain a Highway Access Permit where such is required.
5. An inspection request with minimum of 48 – 72 hours notice as per relevant building bylaw.
6. An Occupancy Permit is required prior to occupancy of a building.

**FOR OFFICE USE ONLY**

Zoning: \_\_\_\_\_

**Zoning Bylaw Compliance:**

- |                             |    |                |
|-----------------------------|----|----------------|
| • Present Land use:         | OK | NON-CONFORMING |
| • Intended land use         | OK | NON-CONFORMING |
| • Siting/Setbacks           | OK | NON-CONFORMING |
| • Floodplain                | OK | NON-CONFORMING |
| • Height                    | OK | NON-CONFORMING |
| • Area                      | OK | NON-CONFORMING |
| • Agricultural Land Reserve | OK | NON-CONFORMING |

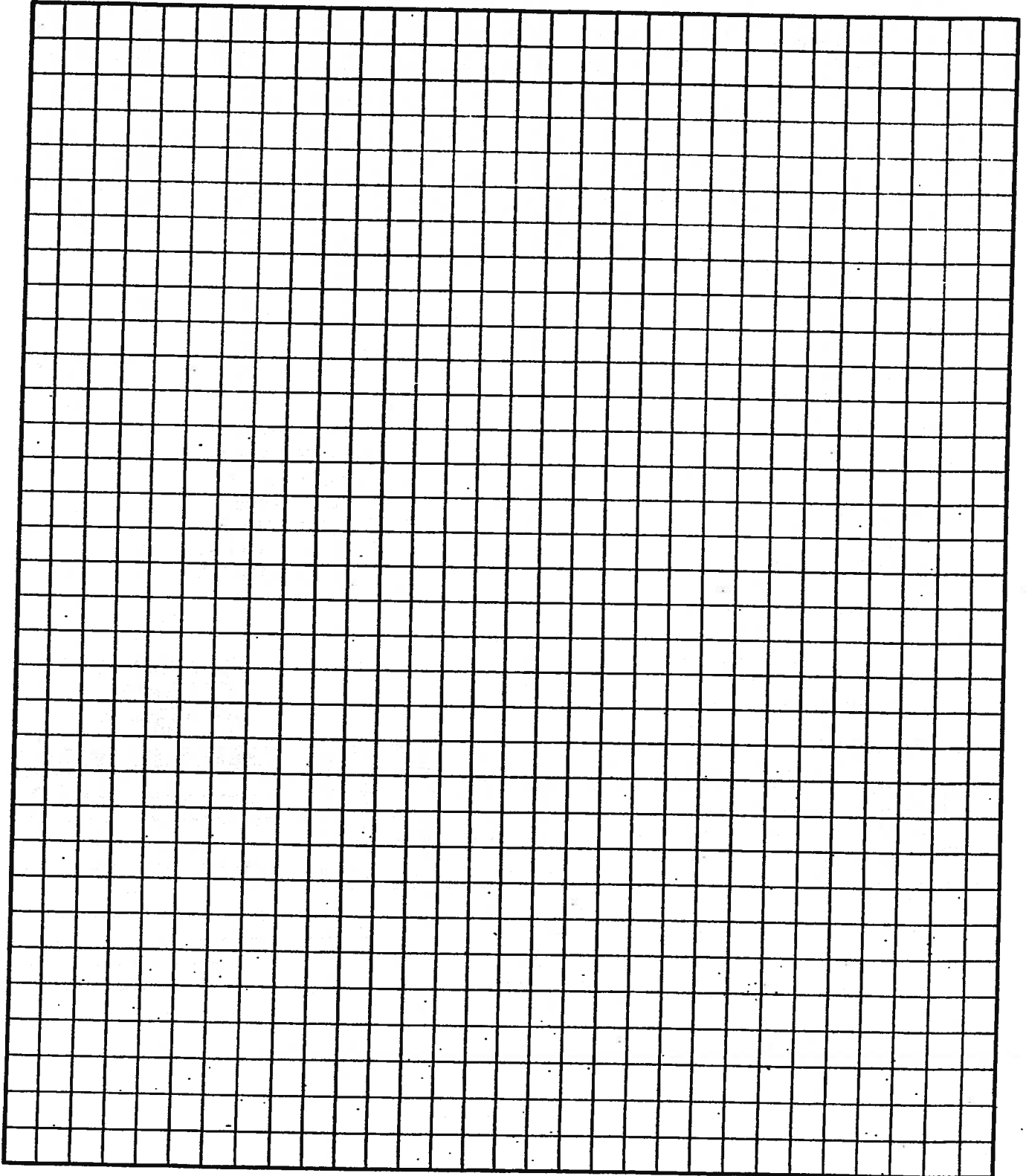
**Building Bylaw Compliance:**

- |                         |     |    |              |
|-------------------------|-----|----|--------------|
| • Highway Access Permit | YES | NO | NOT REQUIRED |
| • Health Sewage Permit  | YES | NO | NOT REQUIRED |
| • Development Permit    | YES | NO | NOT REQUIRED |

APPROVALS		RECOMMENDATIONS/COMMENTS	
	SIGNATURE	DATE	
DRIVEWAY			
WATER			
SEWER			
OFFICE			

# BUILDING SITE PLAN

1. Draw proposed location of home or building on space provided below, and show distances to all PROPERTY LINES. Also show north arrow.
2. Show location of street access, and names of streets.
3. Show location and distances of any water courses.



## HOW TO OBTAIN A BUILDING PERMIT

1. Complete the building permit application form;
2. On the application form, draw to scale the proposed construction indicating all distances, property lines, lot dimensions, including other buildings or any water courses on the property.
3. Locate and stake out all property lines, if unable to locate, you may be required to have your property re-posted or surveyed.
4. Submit two sets of plans drawn to scale and indicate all measurements:  
Plans to include:
  - Site plan;
  - Basement plan;
  - Floor plan;
  - 4-elevation views;
  - Cross section view;
  - Plumbing schematic showing  
Drain, waste and vent piping – sizes and length;  
Water distribution system – including pipe sizes and valves.
5. Stamped engineered truss drawings and truss layout required prior to issuance of permit.
6. Obtain a Sewage Disposal Permit – Interior Health, 1051 Farwell Street, Trail, B.C. V1R 4S9, Telephone: (250) 364-6200. (if applicable)
7. Submit copies of any Restrictive Covenants, Easements, Statutory Building Schemes shown on title;
8. Submit required Home Protection Office forms – Telephone (604) 646-7050 or 1-800-407-7757. (if applicable)