

LOCATION OF SIGN (Municipal Address) _____

BUSINESS BEING ADVERTISED _____

ALL MEASUREMENTS MUST BE IN METRIC

<p>USE OF PROPERTY (type of business)</p> <p>_____</p> <p>MULTI OCCUPANT BUILDING YES <input type="checkbox"/> NO <input type="checkbox"/></p> <p>TYPE OF SIGN</p> <p>FACIA <input type="checkbox"/></p> <p>FREESTANDING <input type="checkbox"/></p> <p>GROUND <input type="checkbox"/></p> <p>OTHER _____</p> <p>ERECT <input type="checkbox"/> ALTER <input type="checkbox"/></p>	<p>OWNERS</p> <p>Name _____</p> <p>Address _____</p> <p>City _____ Postal Code _____</p> <p>Phone: (____) _____ OWNER AUTHORIZATION ATTACHED <input type="checkbox"/></p> <hr/> <p>OFFICE USE ONLY</p> <p>ZONING _____ DATE (m)____/(D)____/(y)____</p> <p>FEE \$ _____ RECEIPT # G _____</p>
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SITE DATA CHART

<p>SIGN</p> <p>SIGN DIMENSIONS _____ m x _____ m</p> <p>AREA PER FACE _____ m²</p> <p>TOTAL AREA OF SIGN _____ m²</p> <p>AREA OF CHANGEABLE COPY _____ m²</p> <p>WEIGHT _____ m²</p> <p>HEIGHT _____ m</p> <p>LIGHTING <input type="checkbox"/> INTERNAL <input type="checkbox"/> EXTERNAL <input type="checkbox"/> NONE</p>	<p>PROPERTY</p> <p>FRONTAGE #1 STREET _____ m</p> <p>#2 STREET _____ m</p> <p>#3 STREET _____ m</p> <p>BUILDING FRONTAGE _____ m (for this occupancy)</p> <p>LOT AREA for _____ m² /Ha</p> <p>(subdivision, real estate or job contractor sign)</p>
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BUILDING PERMIT INFORMATION REQUIRED

A) Freestanding sign/ground sign that exceeds 7.5 metres in height above the adjacent finished grade Yes No

B) Weight of projecting sign - more than 115 kilograms Yes No

C) Roof sign that has any face that is more than 10 square metres Yes No

NOTE: If buildings are separated by a firewall, combustible projections, including signs, that extend outward beyond the end of the firewall, shall not be permitted within 2.4m of combustible projections and window or door openings of the adjacent building.

If you have answered yes to any of the above questions you will be required to apply for a building permit, complete with drawings designed by an architect or professional engineer.

Contact the Building Standards Division at (519) 747-8715 for current building permit fees.

OFFICE USE ONLY

Building Permit Required Yes No Building Permit Number: _____

OTHER INFORMATION REQUIRED

Distance from a Fire Hydrant Required regulations are 6 foot clearance each side, 2 foot clearance from the rear toward the interior of the property and clear from front to street.

Other Signs on this property/building for this occupant: 1. _____ 2. _____ 3. _____

It is understood that the issuance of a permit shall not be deemed a waiver of any of the requirements of all By-laws and Municipal regulations of the City of Waterloo.

I am the **OWNER / AUTHORIZED AGENT** of the owner and hereby declare that the regulations and provisions respecting this application will be complied with in accordance with the Sign By-law as amended. Further, I agree that neither the granting of a permit nor the approval of the drawings and specifications, nor inspections made by the authority having jurisdiction over signs, shall in any way relieve me from full responsibility for:

1. Carrying out the work on the sign and in erecting the sign in accordance with the requirements of the Sign By-law;
2. Ensuring that the sign is designed, constructed, erected and maintained in such a manner as to ensure that the sign presents no danger, nor may cause any damage to any person or property.
3. Ensuring that the sign is designed, constructed, erected and maintained in accordance with the Ontario Building Code.

(m) _____ / (d) _____ / (y) _____

SIGNATURE OF APPLICANT **DATED**

Sign Company Occupant Owner (Check one)

Name: _____ Phone: (____) _____

Street: _____ City: _____ Postal Code: _____

MAIL TO (if different than the applicant): _____

Street: _____ City: _____ Postal Code: _____

SIGN PERMIT AUTHORIZATION

Permission is hereby granted to erect or post the sign as specified above in accordance with this application and accompanying plans and the regulations of the City of Waterloo Sign By-law # 05/150 as amended and/or in accordance with the Sign Variance Report # _____ and/or Sign Variance By-law # _____. Building Permit Required: YES NO

(m) _____ / (d) _____ / (y) _____

AUTHORIZATION: By-law Enforcement Department **DATED**