

SIGN PERMIT APPLICATION

CODE	TYPE OF SIGN
1.	A-FRAME SIGN means a SIGN not permanently anchored to the ground and constructed in a manner, and of such materials, which permit it to be repositioned by an individual without mechanical aid. This definition shall include SIGNS commonly referred to as SIDWALK SIGNS and SANDWICH BOARD SIGNS.
2.	AWNING SIGN means a SIGN painted on, or otherwise affixed to, the surface of an AWNING and such SIGN does not project out from the AWNING in any direction.
3.	BANNER SIGN means a SIGN made from non-rigid, lightweight material, which is secured or mounted to a BUILDING or other STRUCTURE by its ends or corners. This definition does not include a BANNER FLAG, recognized flag, AWNING, CANOPY, WINDOW or INFLATABLE SIGN.
4.	BANNER FLAG SIGN means a SIGN made from non-rigid, lightweight material, which is attached to and projects out horizontally from an exterior wall of a BUILDING or a STRUCTURE in a predominantly perpendicular manner and used primarily for attracting attention.
5.	CANOPY SIGN means a SIGN with COPY affixed flat on the surface of a CANOPY or hanging from the underside of a CANOPY, where such COPY does not extend beyond the limits of such CANOPY.
6.	FASCIA WALL SIGN means a SIGN, which is painted on, affixed to and/or supported by an exterior BUILDING WALL and erected in a predominately parallel manner to that BUILDING WALL. This definition does not include a BANNER SIGN.
7.	GROUND SIGN means a SIGN that is supported by a STRUCTURE or supports erected on or anchored in the ground for the sole purpose of supporting the SIGN, and are not attached to any BUILDING or other STRUCTURE.
8.	INFLATABLE SIGN means a SIGN or ADVERTISING DEVICE designed to be inflated and tethered to the ground, a BUILDING or any other STRUCTURE.
9.	LIGHT STANDARD SIGN means a SIGN DISPLAYED on a light standard, entirely located on PRIVATE PROPERTY, secured with APPROVED mounting components, and the SIGN FACE AREA is a POSTER SIGN.
10.	PROJECTING WALL SIGN means a WALL SIGN attached to and projects out horizontally from an exterior wall of a BUILDING in a predominately perpendicular manner.
11.	ROOF SIGN means any of the following: (a) A SIGN ERECTED on or located wholly above the roof of a BUILDING; (b) A SIGN ERECTED, constructed, attached to or located wholly or partially above the PARAPET WALL of a BUILDING.
12.	WINDOW SIGN means any SIGN, picture, image, symbol, or combination thereof, designed to communicate information about any activity, business, commodity, event, sale, or service located on that LOT which is placed inside a window or upon the windowpane or glass and is intended to be visible from the exterior of the window.
13.	TYPES OF SIGNS NOT LISTED ABOVE

PURPOSE OF SIGN			
CODE		CODE	
1.	ADVERTISING: advertises a business enterprise or the marketing or promotion of an activity, goods or service	6.	CONSTRUCTION: provides information about builders, trades and the building under construction or to be constructed.
2.	BILLBOARD: advertises goods, services or products not located or sold on the property on which the sign is located.	7.	DEVELOPMENT PROJECT: advertises proposed development including name of project and professional personnel related to it.
3.	BUSINESS: identifies the name/address of a business enterprise, identifies names, products and activities occurring on the lot.	8.	ELECTION: promotes municipal, provincial or federal elections of individuals or parties.
4.	COMMUNITY EVENT: promotes events conducted/sponsored by charitable organizations or community associations.	9.	INFORMATION: provides information regarding public order and safety.
5.	CONGRATULATORY: promotes private special occasions.	10.	REAL ESTATE: advertises the sale, rent or lease of a property.
		11.	OTHER SIGNS

CONTACT INFORMATION:

- For a Committee of Adjustment, Encroachment Agreement and City Council applications, contact the Building Department at (519) 255-6267
- Electrical Safety Authority telephone number 1-877-372-7233