



City of Yorkton

Box 400 · 37 Third Avenue North · Yorkton, Saskatchewan · S3N 2W3 · Phone 306-786-1700 · Fax 306-786-6880 · www.yorkton.ca

**Date:** ~~At~~ April 1, 2008  
**To:** Jordan Desrochers

**Fax:** 1-888-738-3846  
**From:** Maureen Berard  
Building Services (ph: 786-1710)  
Fax: 786-6880

**Number of pages (incl. cover page):**

Hi Jordan,

I spoke with Roger Hunter &  
he said that he never received  
an actual sign permit application  
or payment.

Please let me know if this is  
the case & you have not applied.

Regards

Maureen

attached is payment fee schedule  
& an application

## SCHEDULE B - FORMS



## DEVELOPMENT FEES

**PART 1.0** – The required fee, as set out in this Appendix shall accompany all Development Permit applications. The issuance of a Development Permit is conditional on the payment of the fees required by this section.

**Part 1.1 – APPLICATION FEES**

1.1.1 – Minor Variance Permit	\$100.00
1.1.2 – Discretionary Use Application	\$150.00
1.1.3 – Zoning Memorandum certificate (per property)	
A) Type 1A (real property report with less than 30 day old survey)	\$50.00
B) Type 1B (real property report with survey more than 30 days old)	\$100.00
C) Type 2 (real property report with history of property)	\$200.00
D) Type 3 (real property report with history on surrounding neighbours)	\$400.00
1.1.4 – Rezoning and Zoning Bylaw Amendment Application Fees	\$250.00
<i>(A refundable portion of 50% shall be returned to the applicant in the event that the application is cancelled or withdrawn prior to City Council's initial consideration of the application.)</i>	
1.1.5 – Development Plan Bylaw Amendment Application Fees	\$250.00
<i>(A refundable portion of 50% shall be returned to the applicant in the event that the application is cancelled or withdrawn prior to City Council's initial consideration of the application.)</i>	
# 1.1.6 – Signage Plan	\$25.00
<i>(Sign permits shall cost \$1 per square foot of surface area of a sign calculated and applied to one side of a double-faced sign only, but in no event less than \$25).</i>	
1.1.7 – Subdivisions (including Major and Minor Subdivisions)	\$125.00
<i>(In addition to the Subdivision application fee, all applicants are required to pay \$125.00 for each lot resulting from the subdivision, and Major and Minor Subdivisions shall be subject to review fees and require an escrow of \$500.00)</i>	
	\$500.00*
1.1.8 – Informal Site Plan	
A) Accessory buildings / structures (i.e. swimming pools, garages, decks)	No Fee
B) One and Two-Unit Dwellings	No Fee
1.1.9 – Minor Site Plan:	
A) Three unit dwellings and above up to 600m <sup>2</sup>	\$100.00
B) Non-Residential forms of development up to 600m <sup>2</sup>	\$150.00
<i>(In addition to the above, all minor site plan applications shall be subject to review fees and require an escrow of \$750.00).</i>	
	\$750.00*
1.1.10 – Major Site Plan	
A) New forms of development and additions up to 600m <sup>2</sup> which are classified as a major site plan	\$250.00
B) New forms of development and additions over 600m <sup>2</sup> up to 1,000m <sup>2</sup>	\$350.00
C) New forms of development and additions over 1,000m <sup>2</sup>	\$500.00*
<i>(In addition to the above, all major site plan application fees shall be subject to review fees and require an escrow of \$750 for the first acre of the gross area or fraction thereof, plus \$150 for each additional acre or fraction thereof).</i>	
	\$750.00*

\* Escrow fee (see Part 2.0)



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# Building Services

APPLICATION NO. \_\_\_\_\_

## SIGN PERMIT APPLICATION

**This is NOT a Sign Permit  
One (1) Sign Per Application**

**5. ORIENTATION:**

- North \_\_\_\_\_
- South \_\_\_\_\_
- East \_\_\_\_\_
- West \_\_\_\_\_
- See Site Plan

**6. SIZE OF SIGN:**

- Area \_\_\_\_\_
- Drawing (submit the drawing/plan including the denoted sign with the sign permit application)

**7. APPLICATION FEE:**

*"Sign permits shall cost \$1 per square foot of surface area of a sign calculated and applied to one side of a double-faced sign only, but in no event less than \$25."*

Area: \_\_\_\_\_

Total Fee: \_\_\_\_\_

- Receipt Issued \_\_\_\_\_

\_\_\_\_\_  
Signature of Property Owner/  
Applicant

\_\_\_\_\_  
Printed Name

\_\_\_\_\_, 200\_\_\_\_\_  
Date



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# Building Services

APPLICATION NO. \_\_\_ - \_\_\_

## SIGN PERMIT APPLICATION

**This is NOT a Sign Permit  
One (1) Sign Per Application**

**1. APPLICANT/CONTRACTOR:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone No.: \_\_\_\_\_

Fax No.: \_\_\_\_\_

Email: \_\_\_\_\_

**2. PROPERTY OWNER (S):**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone No.: \_\_\_\_\_

Fax No.: \_\_\_\_\_

Email: \_\_\_\_\_

**3. PROPERTY AFFECTED:**

Civil Address: \_\_\_\_\_

Lot (s): \_\_\_\_\_

Block: \_\_\_\_\_

Plan No.: \_\_\_\_\_

Proposed Development: \_\_\_\_\_

Roll No.: \_\_\_\_\_

**4. SIGN TYPE:**

Fascia \_\_\_\_\_

Free Standing \_\_\_\_\_

Illuminated \_\_\_\_\_

Other \_\_\_\_\_